

In order to comply with the requirements of the Legislative House Bill 4600, set into law July 1, 2022 W. Va. Code §61-6F-6 (a) (1):

The West Virginia Department of Education, in conjunction with the Department of Health and Human Resources, has created an eight-hour education program for people employed in or to be employed in the care, housing, and education of disabled children as well as their supervisory personnel and administrators. The eight-hour program is required for all school personnel who are employed on or after July 1, 2023.

Wetzel County Schools will be adhering to this bill and will offer paid staff development for the HB 4600 compliance. To meet compliance, staff will have the opportunity to access and complete the training on or before July 31, 2023. Once all training modules have been successfully completed, your certificate of completion will need to be given to your immediate supervisor. All staff that complete the training outside of their regular work day will receive a stipend of \$240.00. The stipend will be processed for payment in August.

To access WVDE HB4600 Students with Special Needs Training located on the Canvas platform:

- Go to <https://wvde.catalog.instructure.com/browse/hb4600educationprogramtraining>
- If prompted, login using your email login
- Click on HB4600 Education Program Training, expand, and then select the enrollment link.
- Your progress will be saved each time you exit out of the training. All five modules will need to be completed and all tests passed before you can print your certificate.

If you have any questions, please talk to your immediate supervisor or myself.

James C. Kimble  
Special Education Director