

Date July 5, 2016

Regular	Superintendent’s Office	Warren L. Grace, Jr., President
Kind of Meeting	Where Held	Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Statutory Session, in compliance with West Virginia State Code §18-5-1b and §15-5-1c(a), on Tuesday, July 5, 2016, at the Office of the Superintendent of Schools in New Martinsville, WV at 6:30 p.m., for the purpose of the administration of the Oath of Office to the newly elected Board members, election of President and Vice-President of the Board, and for conducting regular business, to include the Oath of Office for the employment of the newly employed Superintendent. The following members were present:

Josh Balcerek	Warren L. Grace, Jr.
Michael D. Blair	William F. Jones
Amy J. Cooley	Edward T. Toman, Secretary

OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Statutory and Regular Session of the Wetzel County Board of Education was called to order by the Secretary of the Board, Mr. Edward T. Toman. Mr. Balcerek led the Pledge of Allegiance to the Flag and Mr. Jones gave the opening Invocation.

ADMINISTRATION OF OATH OF OFFICE:

Jo Beth Simmons, Executive Secretary and Notary Public, administered the Oath of Office to Edward T. Toman, for the employment as Interim Superintendent of Wetzel County Schools for a one-year term, beginning July 1, 2016, and ending June 30, 2017, followed by the administration of Oath of Office to Amy J. Cooley, elected to the Wetzel County Board of Education for term beginning July 1, 2016, and ending June 30, 2018, and Warren L. Grace, Jr., and William F. Jones, who were elected to the Wetzel County Board of Education for terms beginning July 1, 2016, and ending June 30, 2020.

ELECTION OF PRESIDENT AND VICE-PRESIDENT:

The position of President, having been declared vacant, Mr. Jones moved for the nomination of Mr. Grace as President. Mr. Blair seconded the motion. Having no other nominations, Mr. Toman moved the nominations for President be closed. Mr. Grace was then elected as President of the Board for a term of two (2) year, ending June 30, 2018, by a 5-0 vote. Mr. Grace then presided over the remainder of the meeting as Board President.

Mr. Blair moved for the nomination of Mr. Jones as Vice-President. Mr. Balcerek seconded the motion. Having no other nominations, Mr. Grace moved the nominations for Vice-President be closed. Mr. Jones was then elected as Vice-President of the Board for a term of two (2) years, ending June 30, 2018, by a 5-0 vote.

ESTABLISHMENT OF REGULAR BOARD MEETING SCHEDULE:

Mr. Jones moved to continue to keep dates as is – the 1st and 3rd Mondays of every month at 6:30 p.m. as the regular scheduled meetings. Mrs. Cooley seconded the motion and the motion was approved unanimously by the members of the Board.

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BOARD APPOINTMENTS:

Committee Appointments: (Two Year Term)

RESA-6 Board of Directors:	Mr. Jones
4-H Extension Services Committee:	Mrs. Cooley
WVSBA Committee of ‘55:	Mr. Grace
MOVTI Advisory Council:	Mr. Grace

ANNUAL REVIEW OF WETZEL COUNTY POLICIES BK AND GCEB:

Mr. Balcerek made the motion, after an annual Review of Wetzel County Policy BK and GCEB, to keep the policies the same as presently recommended by the Superintendent. Second to the motion was made by Mr. Jones and the motion was approved unanimously by the members of the Board.

SUPERINTENDENT’S RECOMMENDATIONS:

<u>Approval of Minutes:</u>	Special Meeting – June 15, 2016
	Regular Meeting - June 20, 2016
	Special Meeting – June 21, 2016
	Special Meeting – June 27, 2016

Acting on the Superintendent’s recommendation, Mr. Balcerek made the motion to approve the minutes for Special Meeting, June 15, 2016, Regular Meeting, June 20, 2016, Special Meeting, June 21, 2016, and Special Meeting, June 27, 2016. Second to the motion was made by Mr. Jones and the motion was approved unanimously by the members of the Board.

Mr. Blair recused his vote from Personnel Matters and left the Board room.

Prior to the motion, Mr. Toman informed the Board of the following: 1) on the Addendum, under Service Personnel, strike Alana A. Campbell; 2) add ‘Special Education’ to Lou A. Virden; and 3) under Resignations, change the position for Julie R. Cozad from First Grade Teacher at Paden City Elementary to RIF/Preferred Recall List.

Personnel Matters:

Resignations:

Julie R. Cozad	Acceptance of resignation from position as First Grade Teacher at Paden City Elementary from the RIF/Preferred Recall List, effective July 1, 2016.
Kimberly J. Hizer	Acceptance of resignation from position as Head Cheer Coach at Paden City High School, effective June 28, 2016.
Joshua G. Sims	Acceptance of resignation from positions as Special Education Teacher and Head Football Coach at Magnolia High School, effective June 29, 2016.

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Employments and/or Changes in Employment:**Professional Personnel:**

Aaron D. Cisar	Approval for employment as Countywide Substitute Teacher, effective July 6, 2016.
Linda M. Fonner	Approval for employment as Countywide Substitute Teacher, effective July 6, 2016.
Linda T. Kirk	Approval for employment as Countywide Substitute Teacher, effective July 6, 2016.
Anita M. Lemon	Approval for employment as Half-time Human Services/Family & Consumer Science Teacher at Paden City High School, effective August 17, 2016. (Will remain Half-time Human Services/Family & Consumer Science Teacher at Valley High School.)
Carol L. Tallman	Approval for employment as Countywide Substitute Teacher, effective July 6, 2016.
Casey J. Tisher	Approval for employment as Countywide Substitute Teacher, effective July 6, 2016.
Robert J. Yeager	Approval for employment as Countywide Substitute Teacher, effective July 6, 2016.

Service Personnel:

Leah B. Briggs	Approval for change in assignment from Bus Operator, Bus #49, Sancho/Burton/Pogue Run to Bus Operator, Bus #16, Mobley/North Fork/4 Mile/Barker, 655/D, effective August 17, 2016.
Alana A. Campbell	Approval for change in assignment from the Transfer List to Countywide (Itinerant) Supervisory Teacher Aide – Short Line – Special Needs Bus #20, 503/D, effective August 17, 2016.
Christine A. DeMarco	Approval for employment as Countywide Substitute Bus Operator, effective July 6, 2016.
Travis A. Emch	Approval for change in assignment from RIF/Preferred Recall List to MALE Supervisory Teacher Aide/Autism Mentor at Magnolia High School, effective August 17, 2016.
William L. Gainer	Approval for change in assignment from Evening Custodian III at Valley High School, 228-day contract, to Daytime Custodian III at Short Line School, 228-day contract, 683/C, effective July 28, 2016.
Diana L. McKinney	Approval for change in assignment from the Transfer List to Supervisory Teacher Aide/Autism Mentor – Special Education at Short Line School, 503/D, effective August 17, 2016.

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Annette K. Nice	Approval for change in assignment from the RIF/Preferred Recall List to Countywide (Itinerant) Supervisory Teacher Aide, One-on-one, Special Education, based at Short Line School, 503/D, effective August 17, 2016.	
Robert J. Nice	Approval for change in assignment from Bus Operator, Bus #15-1, Money/McKimmie/Piney to Bus Operator, Bus #50, Route 20/Chiselfinger/State Run Road/Fluharty Run, 655/D, effective August 17, 2016.	
Carolyn L. Palmer	Approval for change in assignment from RIF/Preferred Recall List to Countywide (Itinerant) Supervisory Teacher Aide/Sign Support Specialist (one-on-one), based at Magnolia High School, effective August 17, 2016.	
Nancy J. Raper	Approval for employment as Countywide Substitute Supervisory Teacher Aide, effective July 6, 2016.	
Jonathan T. Snider	Approval for change in assignment from the RIF/Preferred Recall List to Countywide (Itinerant) Supervisory Teacher Aide, One-on-one, Special Education, based at Hundred High School, 503/D, effective August 17, 2016.	
Jeanette L. Soles	Approval for change in assignment from RIF/Preferred Recall List to Countywide (Itinerant) Supervisory Teacher Aide/Sign Support Specialist (one-on-one), based at Hundred High School, effective August 17, 2016.	
Kelly D. Taylor	Approval for change in assignment from the Transfer List to Supervisory Teacher Aide/Early Childhood Classroom Assistant Teacher – Kindergarten at Paden City Elementary, effective August 17, 2016.	
Lou A. Virden	Approval for change in assignment from the RIF/Preferred Recall List to Supervisory Teacher Aide/Autism Mentor, Special Education, at Valley High School, 503/D, effective August 17, 2016.	

Extracurricular:

Crystal C. Allen	Approval for employment as Evening Events Coordinator – Fall Season at Hundred High School, effective beginning of the 2016-2017 WVSSAC Fall Season.	
Richard K. Baker	Approval for employment as Head Girls Track Coach at Valley High School, effective the beginning of the 2016-2017 WVSSAC Season. Non-certified.	
James R. Casto, II	Approval for employment as Assistant Football Coach at Paden City High School, effective the beginning of the 2016-2017 WVSSAC Season. Non-certified.	
Richard E. Conner	Approval for employment as Assistant Football Coach at Magnolia High School, effective the beginning of the 2016-2017 WVSSAC Season. Non-certified.	

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<u>Kind of Meeting</u>	<u>Where Held</u>	<u>Presiding Officer</u>
Jessica N. Greathouse	Approval for employment as Cross Country Coach at Hundred High School, effective the beginning of the 2016-2017 WVSSAC Season.	
Jeremy B. Kelch	Approval for employment as Assistant Football Coach at Hundred High School, effective the beginning of the 2016-2017 WVSSAC Season.	
Angela N. Johnson	Approval for employment as Head Girls Softball Coach at Magnolia High School, effective the beginning of the 2016-2017 WVSSAC Season.	
Christopher M. Kocher	Approval for employment as Assistant Football Coach at Valley High School, effective the beginning of the 2016-2017 WVSSAC Season. Non-certified.	
Amy J. Littell	Approval for employment as Countywide MI/LD/BD with Autism Teacher – Extended Year Program, effective July 5, 2016.	
Drew A. Schmalz	Approval for employment as Assistant Football Coach at Magnolia High School, effective the beginning of the 2016-2017 WVSSAC Season.	

Reconfiguration for the 2016-2017 School Year:

Mark A. Volin	Upon the recommendation of the Principal in accordance with West Virginia Code §18A-4-7a(u), approval for change in assignment from Sixth Grade Teacher at New Martinsville School to Fifth Grade Teacher at New Martinsville School, effective August 17, 2016.
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Rescindment for 2016-2017 School Year:

Tina M. Estep	Approval for change in assignment from the RIF/Preferred Recall List to Sixth Grade Teacher at New Martinsville School, effective August 17, 2016.
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Change in Classification:

Heather R. Horner	Approval for change in classification from Supervisory Teacher Aide, Special Education, 503/D, at Short Line School to Supervisory Teacher Aide/Autism Mentor, Special Education, 519/G, at Short Line School, effective August 17, 2016.
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MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:

Mr. Jones made the motion for approval of the Superintendent's recommendations as outlined under Personnel Matters. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board.

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Routine Matters:

Release from Wetzel County Schools:

Approval of request from Brian and Violet Probst for their children, Nachele and Edwin Probst, to be released from Wetzel County Schools (Paden City High School) to continue attending Tyler County Schools for the 2016-2017 school year.

Approval of request from Rebecca Fletcher for her child, Cameron Ramsey, to be released from Wetzel County School (Magnolia High School) to continue attending Tyler County Schools for the 2016-2017 school year.

Approval of request from James and Adele Armstrong for their child, Gavin S. Armstrong, to be released from Wetzel County Schools (Hundred High School) to continue attending Marion County Schools for the 2016-2017 school year.

Request to Attend Wetzel County Schools:

Approval of request from Bill and Yalonda Harton for their child, Charles Harton, to attend Wetzel County Schools (Paden City High School) for the 2016-2017 school year.

Approval of request from Chris and Jennifer Eakin for their child, Luke Eakin, to continue attending Wetzel County Schools (New Martinsville School) for the 2016-2017 school year, pending release from Tyler County Schools.

Approval of request from Terry and Julie Gump for their children, Levi and Lincoln Gump, to continue attending Wetzel County Schools (Magnolia High School) for the 2016-2017 school year, pending release from Tyler County Schools.

Contractual Agreement:

Approval of Contractual Agreement between the Wetzel County Board of Education and Northern Panhandle Headstart in order to continue Wetzel County’s Universal Pre-K Program for 2016-2017 in collaboration with Northern Panhandle Headstart.

MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:

Mr. Balcerek made the motion for approval of the Superintendent’s recommendations as outlined under Routine Matters. Second to the motion was made by Mr. Jones and the motion was approved unanimously by the members of the Board. There were no Transfers and Increases in the Budget.

Mr. Lancaster

TREASURER’S REPORT:

Approval for Transfers and Increases in the Budget:

There were no Transfers and Increases in the Budget at this time.

Mr. Lancaster stated that he needed to appoint an Audit Procurement Committee, consisting of one Board member, Kathy Hoffman, and himself. Mr. Grace volunteered to serve on the Audit Procurement Committee to select an outside CPA firm for auditing services.

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FIRST/SECOND READING OF NEW/REVISED WETZEL COUNTY POLICY(S):

FIRST READING	SECOND READING	NEW POLICY	REVISED POLICY	DELETE POLICY	NAME OF POLICY	ORIGINATOR
	X	X			JFCI: Student Random Drug Testing Policy for Students Involved in the Career Technical Education Simulated Workplace and “Non-CTE Participants”	Tammy Wells

Approval to lay Tabled issue (Second Reading of Policy JFCI, June 20, 2016 Board Agenda) back on the table for discussion and approval:

Mr. Balcerek made the motion for approval of Second Reading of Wetzel County Policy JFCI, Student Random Drug Testing Policy for Students Involved in the Career Technical Education Simulated Workplace and “Non-CTE Participants”. Second to the motion was made by Mr. Jones and the motion was approved unanimously by the members of the Board.

OTHER ITEMS:

Mr. Toman began a discussion in regards to providing support to the counties in the southern part of the state that were recently affected by the floods. Mr. Jones suggested a couple buses that were recently declared surplus. Mr. Toman mentioned textbooks, as well as kitchen items that we are replacing. Mr. Blair asked about athletic equipment, and Mr. Highley stated that he has been in contact with Clay County regarding sending the football equipment from Short Line School, as Short Line no longer has a middle school team. Mr. Toman said he would keep the Board informed as to what the county is able to provide.

DATE AND TIME OF NEXT MEETING:

July 18, 2016 – Regular Meeting - County Office - 6:30 p.m.

ADJOURNMENT:

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Grace made the motion to adjourn this Statutory and Regular Meeting. Mr. Jones seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 6:53 p.m.

President

Secretary