

Date June 6, 2016

<u>Regular</u>	<u>Superintendent's Office</u>	<u>Michael D. Blair, President</u>
Kind of Meeting	Where Held	Presiding Officer

## STATE OF WEST VIRGINIA

### COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Regular Session on Monday, June 6, 2016, at the Office of the Superintendent of Schools, in New Martinsville, WV, at 6:30 p.m. Prior to the meeting, a reception was held for employees who have retired during the 2015-2016 school year. The following members were present:

Josh Balcerek	Carolyn R. Gatian
Michael D. Blair	Linda T. Kirk
Aaron D. Cisar	Leatha Williams, Secretary

### OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Michael D. Blair. Mr. Balcerek led the Pledge of Allegiance to the Flag and Mrs. Kirk gave the opening Invocation.

### RECOGNITION:

#### Retirees Recognized

James G. Dieffenbauch	Robert J. Yeager
*Linda M. Fonner	*John M. Boswell
Deborah K. Rothacher	*Star B. Briggs
*Sheldon R. Ruckman	*Frederick B. Eller
Carol L. Tallman	*Nancy J. Raper

Mrs. Jo Beth Simmons welcomed the retirees and thanked them for coming. Mr. Blair and Mr. Brian Jones presented each of them with a red enameled apple while Mrs. Simmons briefly reviewed each employees' contribution to Wetzel County and its students. Collectively, these ten retirees are responsible for 274 years of service. [Only those marked with asterisks were present]

#### State Skills USA Competition Winner

Tanner McAdams, Senior, Magnolia High School

#### State Math Field Day Winner

Josh Rice, 8<sup>th</sup> grade, New Martinsville School

Mrs. Leatha Williams recognized the winners for the 2016 State Skills USA Competition and the 2016 State Math Field Day at the same time. Tanner McAdams placed 2<sup>nd</sup> at the State Skills USA Competition in the category of Welding, and Josh Rice placed 5<sup>th</sup> at the State Math Field Day Competition. Mrs. Williams congratulated both students on their accomplishments and presented each of them with a certificate of achievement.

### PRESENTATION:

#### RESA 6 Update – Nick Zervos

Mr. Nick Zervos, Executive Director of RESA-6, presented the annual update on RESA-6 programs and services, and provided the Board with a packet of information and reports. He briefly reviewed some of the professional development and training activities accomplished throughout the course of this school year. He commended Star Briggs on her excellent work and expertise with the Medicaid reimbursement for Wetzel County. Mr. Zervos also reviewed the RESA-6 support of the catalyst schools in the region, as well as the FAST, WVEIS, and Adult Education Satisfaction Survey results.

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Mr. Zervos concluded by thanking the Board for their cooperation, and Mrs. Kirk for her active participation on the RESA Council.

Mr. Blair thanked Mr. Zervos for the presentation, and Mrs. Kirk for her efforts with RESA. Mrs. Kirk also thanked Mr. Zervos for the services provided by RESA-6

**ADDRESS THE BOARD:**

On behalf of the staff of Paden City High School, Belinda Baker and Rebecca Patterson thanked Mr. Cisar for coming to the school and speaking with them regarding the renovations. Ms. Baker stated that they have been told that the renovation plans have been put on hold, and said that the teachers who are affected by the renovation wish to be actively involved in the decision process. Miss Patterson provided the Board members a packet with ideas for plans they feel will be cost effective. Ms. Baker asked the Board to look at the plans and consider their ideas in the decision, as they are willing to do anything necessary to keep their library intact. The staff feels their plans can help with the spacing issues and fix the accordion doors to make all teachers feel safe in their classrooms.

Representing members of the WCEA, Mr. Elliott Kendle addressed the Board with concerns of the plans for conducting the search and interviews for the posted Superintendent’s position. Mr. Blair stated they have received ten applications, with 1-2 dropping out based off of ‘superintendent’ versus ‘interim’, and said the Board will discuss this at tonight’s meeting. Mr. Elliott also asked whether the interviews will be open or closed, and Mr. Blair replied, “open”. Mr. Kendle thanked Mr. Blair for moving this portion back to the beginning of the meeting.

**SUPERINTENDENT’S RECOMMENDATIONS:**

<b><u>Approval of Minutes:</u></b>	Regular Meeting – May 16, 2016
	Special Meeting – May 26, 2016

Acting on the Superintendent’s recommendation, Mrs. Kirk made the motion to approve the minutes for Regular Meeting, May 16, 2016, and Special Meeting, May 26, 2016. Second to the motion was made by Mrs. Gatian and the motion was approved unanimously by the members of the Board.

**Personnel Matters:**

**Employment and/or Changes in Employment:**

**Resignations:**

Joseph A. Herrick	Acceptance of resignation from position as Countywide Technology Systems Specialist, effective the end of the day June 8, 2016.
Dillon J. Mangino	Acceptance of resignation from position as Head Softball Coach at Magnolia High School, effective May 11, 2016.
David B. Palmer	Acceptance of resignation from position as Assistant Football Coach at Valley High School, effective May 31, 2016.
Martin L. Riggs	Acceptance of resignation from position as Assistant Football Coach at Magnolia High School, effective immediately.

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John W. Smith	Acceptance of resignation from position as Assistant Football Coach at Magnolia High School, effective immediately.	
Mary K. Wright	Acceptance of resignation from position as Countywide School Nurse, effective immediately.	

**Professional Personnel:**

Holly M. Cain	Approval for change in assignment from Mathematics Teacher at Magnolia High School to General Science Teacher at Magnolia High School, effective August 17, 2016.
Carolyn R. Hizer	Approval for change in assignment from Countywide Substitute Teacher to General Science/Chemistry Teacher at Paden City High School, effective August 17, 2016.

**Service Personnel:**

Cheryl S. Hillberry	Approval for employment as Summer Cook at Long Drain School, effective June 27, 2016.
Christopher L. McGinnis	Approval for change in assignment from Bus Operator, Mobley/North Fork/Four Mile/Barker, Bus #16, 655/D, to Bus Operator, Proctor/Grandview/North Paden City, Bus #14-4, 655/D, effective August 17, 2016.
Sharon A. Scyoc	Approval for employment as Summer Cook at Short Line School, effective June 27, 2016.
Kristina L. Shriver	Approval for change in assignment from Secretary III/Accountant at the County Office, 230-day contract, 537/F, to Coordinator of Special Education/Medicaid Billing/Accountant/Secretary III at the County Office, 261-day contract, 521/H, effective July 1, 2016.
Brandi D. Thomas	Approval for employment as Summer Cook at New Martinsville School, effective June 27, 2016.
Jason T. West	Approval for change in assignment from Bus Operator, Route 20/Chislefinger/State Run Road/Fluharty Run, Bus #50, 655/D, to Bus Operator, Huff/Schupbach/American Ridge, Bus #27, 655/D, effective August 17, 2016.
Lisa D. Wharton	Approval for change in assignment from Countywide Substitute Custodian to Evening Custodian II, 682/B, at Hundred High School, 228-day contract, effective June 7, 2016.

**Extracurricular:**

Marlee E. Amos	Approval for employment as Evening Events Coordinator – Fall, at New Martinsville School, effective the beginning of the 2016-2017 WVSSAC Fall Season.
Marlee E. Amos	Approval for employment as Evening Events Coordinator – Winter, at New Martinsville School, effective the beginning of the 2016-2017 WVSSAC Winter Season.

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Barbara L. Blain	Approval for employment as Academic Support Coordinator – Grades 2, 3 & 4 at New Martinsville School, effective August 17, 2016.	
Jacqueline A. Clegg	Approval for employment as Head Cheerleader Coach at Magnolia High School, effective the beginning of the 2016-2017 WVSSAC Season. Non-certified.	
Chad M. Flowers	Approval for employment as Countywide Summer Handyman, effective June 6, 2016.	
Michelle K. Moore	Approval for contracted services position as Summer School Tutor at Valley High School, effective July 1, 2016.	
Gary R. Partridge	Approval for employment as Head Girls Volleyball Coach at Valley High School, effective the beginning of the 2016-2017 WVSSAC Season. Non-certified.	
Craig A. Schneid	Approval for employment as Golf Coach at Paden City High School, effective the beginning of the 2016-2017 WVSSAC Season.	
Steven C. Zajdowicz	Approval for employment as Countywide Summer Handyman, effective June 7, 2016	

**Rescindment for 2016-2017 School Year:**

Ashley B. White	Approval for change in assignment from the RIF/Preferred Recall List to Sixth Grade Teacher at New Martinsville School, effective August 17, 2016.
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**Re-Employment for Extended Year Program – Summer 2016:**

Elizabeth B. Hiestand	Countywide MI/LD/BD with Autism Teacher
Vicki L. Natali	Countywide MI Teacher
Amy B. Petin	Countywide Pre-School Special Needs with Autism Teacher
JoDell S. Ritchea	Countywide Supervisory Teacher Aide
Pamela J. Shockley	Countywide Supervisory Teacher Aide/Autism Mentor
Thomas E. Tennant	Countywide Supervisory Teacher Aide/Autism Mentor
Kimberly L. Underwood	Countywide Supervisory Teacher Aide – Transportation
Rebecca A. Winters	Countywide Supervisory Teacher Aide/Autism Mentor
Lisa J. Sidenstricker	Countywide Supervisory Teacher Aide/Autism Mentor
Ashley M. Smith	Countywide Pre-School Special Needs Teacher
Ricky J. Yoho	Countywide Summer Bus Operator
Jonathan T. Snider	Countywide Supervisory Teacher Aide
Jeanette L. Soles	Countywide Supervisory Teacher Aide
Stacy L. Pyles	Countywide Supervisory Teacher Aide

**MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:**

Mr. Cisar made the motion for approval of the Superintendent's recommendations as outlined under Personnel Matters. Second to the motion was made by Mr. Balcerek and the motion was approved by a 4 to 1 vote:

Mr. Balcerek	aye
Mr. Blair	aye
Mr. Cisar	aye
Mrs. Gatian	nay
Mrs. Kirk	aye

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**Routine Matters:**

**Out of State Trips:**

Approval of request from Donald Taylor to take the Valley High School TSA students to the National TSA Conference in Nashville, TN, June 28-July 2, 2016. Funded through TSA funds and student fees.

Approval of request from Donald Taylor and April Ring to take the Valley High School band students on a field trip to Pittsburgh, PA to the Ultimate Air Trampoline Park, Century III Mall, and the Washington Wild Things Baseball Game on June 4, 2016. Funded through the Band Booster funds and student fees.

Approval of request from Rex Rush, Jeremy Kelch, and Crystal Allen to take eight TSA students from Hundred High School to the National TSA Conference in Nashville, TN from June 28-July 2, 2016. Funded through school TSA funds.

**Bus Request:**

Approval of request from Mollie Toppe for two school buses and bus operators to transport approximately 120 4-H youth two days during 4-H Camp, from June 19-24, 2016. Funded through the 4-H program.

Approval of request from Lance and Diane Cain for two buses and bus operators to transport approximately 100 children on the evening of July 13, 2016 from the Wetzel County 4-H Campground to the Paden City Church of Christ and back to the 4-H Campground. Funded through Camp Appalachia (Lance and Diane Cain).

Approval of request from Laura Kane, Assistant Director, New Martinsville Parks and Recreation Commission, for a bus and bus operator to transport children and counselors from the Lewis Wetzel Park to the Brooklyn Area Train Station and back to the Lewis Wetzel Park for the "Safety Town" program on June 16, 2016. Funded through the New Martinsville Parks and Recreation Commission.

**Release from Wetzel County Schools:**

Approval of request from Taylor Charkawi for her child, Kindai Charkawi, to be released from Wetzel County Schools (Paden City Elementary School) to attend Tyler County Schools for the 2016-2017 school year.

Approval of request from Pete and Nettie Gulley for their child, Malcolm Logan Gulley, to be released from Wetzel County Schools (Paden City High School) to continue attending Tyler County Schools for the 2016-2017 school year.

Approval of request from Craig and Amy Fluharty for their child, Ryan Fluharty, to be released from Wetzel County Schools (Long Drain School) to continue attending Marion County Schools for the 2016-2017 school year.

Approval of request from Cathy Boggs for her child, Jake Boggs, to be released from Wetzel County Schools (Paden City Elementary) to continue attending Tyler County Schools for the 2016-2017 school year.

Approval of request from Ashley Blatt for her child, Brendyn Blatt, to be released from Wetzel County Schools (Paden City Elementary) to continue attending Tyler County Schools for the 2016-2017 school year.

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**Request to Attend Wetzel County Schools:**

Approval of request from Amy Haught for her child, Emily Lynch, to continue attending Wetzel County Schools (Magnolia High School) for the 2016-2017 school year, pending release from Tyler County Schools.

Approval of request from Chris and Denise Neff for their children, Isaac and Aubrey Neff, to continue attending Wetzel County Schools (Paden High School) for the 2016-2017 school year, pending release from Tyler County Schools.

Approval of request from Shawni Winland for her child, Nevaeh Haught, to continue attending Wetzel County Schools (New Martinsville School) for the 2016-2017 school year, pending release from Tyler County Schools.

Approval of request from Michael Mullett for his child, Trevor Mullett, to continue attending Wetzel County Schools (New Martinsville School) for the 2016-2017 school year, pending release from Tyler County Schools.

Approval of request from Michael and Crystal Sutton for their child, Connor Sutton, to attend Wetzel County Schools (New Martinsville School) for the 2016-2017 school year, pending release from Tyler County Schools.

**Surplus Property:**

Approval to declare the following buses surplus property and sold by sealed bid: [vehicles are to be sold as is]

- (1) 1992 International Dump Truck
- (2) Bus #3, 2004, 77 passenger
- (3) Bus #10, 2000, 77 passenger
- (4) Bus #41, 2000, 77 passenger
- (5) 2006 Ford E150 cargo van
- (6) 1995 Ford F250 4X4 truck

**Special Education State and Federal Entitlement Funds:**

Approval of request to participate in the State and Federal Entitlement Funds for the Education of Students with Exceptionalities for the 2016-2017 school year as follows:

IDEA, Part B School Age Entitlement	FY2017	\$745,657.00
IDEA, Part B Preschool Entitlement	FY2017	\$ 32,046.00
State Aid – County Grant Award	FY2017	\$ 75,394.00

**Lease Agreement:**

Approval to award the Lease Agreement with Richardson Copy Concepts for countywide copier services for a five-year term, beginning July 1, 2016 through June 30, 2021.

**Pre-K School Calendar for the 2016-2017 School Year:**

Approval of the Pre-K School Calendar for the 2016-2017 School Year.

**Contract and Agreement:**

**Wetzel-Tyler Health Department:**

Approval of Contract and Agreement between the Wetzel-Tyler Health Department and the Wetzel County Board of Education which outlines the responsibilities of both parties for the duration of one fiscal year beginning July 1, 2016.

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**City of New Martinsville:**

Approval of agreement between the city of New Martinsville and the Wetzel County Board of Education which outlines the responsibilities of both parties for the improvements to the Tennis Courts owned by the city to be used by Magnolia High School students and members of the public. The term of the agreement is July 1, 2016 through June 30, 2017.

**MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:**

Mr. Balcerek made the motion for approval of the Superintendent's recommendations as outlined under Routine Matters. Second to the motion was made by Mr. Cisar and the motion was approved by a 4 to 1 vote:

Mr. Balcerek	aye
Mr. Blair	aye
Mr. Cisar	aye
Mrs. Gatian	nay
Mrs. Kirk	aye

**TREASURER'S REPORT:****Approval for Transfers and Increases in the Budget:**

Mrs. Kirk moved and Mr. Cisar seconded the motion for unanimous approval for Transfers and Increases in the Budget as follows:

**BUDGET REVISION REQUEST**

Submit to:

WEST VIRGINIA DEPARTMENT OF EDUCATION  
OFFICE OF SCHOOL FINANCE  
BUILDING 6, ROOM 215  
1900 KANAWHA BOULEVARD EAST  
CHARLESTON, WV 25305

☐ SUPPLEMENTEntity: WETZEL☒ TRANSFERFiscal Year Ending: 06/30/16☐ CARRYOVER SUPPLEMENTRevision Number: 1006

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

<u>Fund</u>	<u>Amount</u>
Fund 11 - General Current Expense	\$ _____
Fund 12 - General Current Expense - Excess Levy	_____
Fund 13 - General Current Expense - Multi-County Vocational Center	_____
Fund 14 - General Current Expense - Regional Education Service Agency	_____
Fund 16 - Trust Funds	_____
Fund 2_ - Debt Service	_____
Fund 3_ - Bond Construction	_____
Fund 41 - Permanent Improvement	_____
Fund 51 - Capital Projects	_____
Fund 61 - Special Revenue - Restricted Projects	_____
Fund 63 - Special Revenue - MCVC Restricted Projects	_____
Fund 64 - Special Revenue - RESA Restricted Projects	_____
Fund 71 - Special Revenue - ARRA Funds - County Boards	_____
Fund 73 - Special Revenue - ARRA Funds - MCVCs	_____
Fund 74 - Special Revenue - ARRA Funds - RESAs	_____
<b>Total Request</b>	<b>\$ <u>5,590.00</u></b>

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

06/06/16

DATE OF BOARD MEETING SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

WVDE 11-20-12

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED PROGRAM DIRECTOR

Date June 6, 2016

Regular Superintendent’s Office Michael D. Blair, President  
Kind of Meeting Where Held Presiding Officer

BUDGET REVISION REQUEST

Submit to:  
WEST VIRGINIA DEPARTMENT OF EDUCATION  
OFFICE OF SCHOOL FINANCE  
BUILDING 6, ROOM 215  
1900 KANAWHA BOULEVARD EAST  
CHARLESTON, WV 25305

☒ SUPPLEMENT  
☐ TRANSFER  
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL  
Fiscal Year Ending: 06/30/16  
Revision Number: 10

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$ 1,264,876.02
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2_ - Debt Service	
Fund 3_ - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	40,819.48
Fund 63 - Special Revenue - MCVC Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	1,305,695.50

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

06/06/16

DATE OF BOARD MEETING SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

WVDE 11-20-12

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED PROGRAM DIRECTOR

FIRST/SECOND READING OF NEW/REVISED WETZEL COUNTY  
POLICY(S):

FIRST READING	SECOND READING	NEW POLICY	REVISED POLICY	DELETE POLICY	NAME OF POLICY	ORIGINATOR
X		X			JFCI: Student Random Drug Testing Policy for Students Involved in the Career Technical Education Simulated Workplace and “Non-CTE Participants”	Tammy Wells

Approval on First Reading of Wetzel County Policy JFCI, Student Random Drug Testing Policy for Students Involved in the Career Technical Education Simulated Workplace and “Non-CTE Participants”:

Mrs. Kirk made the motion for approval of First Reading of Wetzel County Policy JFCI, Student Random Drug Testing Policy for Students Involved in the Career Technical Education Simulated Workplace and “Non-CTE Participants”. Second to the motion was made by Mr. Balcerek and the motion was approved by a 4 to 1 vote:

- Mr. Balcerek aye
- Mr. Blair aye
- Mr. Cisar aye
- Mrs. Gatian nay
- Mrs. Kirk aye



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**OTHER ITEMS:**

Mrs. Kirk discussed some concerns she has received from phone calls over the past couple weeks. The first was in regards to the renovations at Paden City High School. Another concern pertained to cracks in the walls at Valley High School. Mrs. Williams stated that the architects have started to evaluate and address those cracks. Mr. Blair also suggested that the Board pursue looking at the property that is for sale next to Valley High School, noting that it would benefit the school and parking issues.

An additional concern Mrs. Kirk received was in regards to property next to Short Line School that some of the grades have used as an extra playground. She said the owners did not mow that property this year, and she was asked that the Board look in to buying that portion, so that the county could maintain and kids could use. Mr. Jones offered a suggestion for the county to approach the land owner to get permission for our employees to mow. Mrs. Kirk asked that the county look in to it and see what could be done.

Mrs. Kirk's final concern was in regards to the fifth grade class at Short Line School, stating that they have 49 students with only two teachers. She was asked that the Board look in to having three teachers for that grade. Mrs. Williams said that class sizes will be re-evaluated in late July and additional teaching staff will be added in August if necessary.

Mr. Cisar thanked the staff from Paden City High School for their presentation this evening. He also apologized for initially not understanding all the things involved in the renovations and the moving of the classrooms. He said the Board will do the best they can to consider their proposal, reevaluate, and move forward with the renovations. Mr. Jones added that three different plans have been approved and signed off by the school, and said he wants to do the right thing and best thing for the school. Mr. Blair stated that we need to proceed with caution, as the plans and renovations also have to be approved by the state level. Mr. Jones said the plans must also be approved by the state fire marshal, and must meet fire code, safety code, and ADA code. After lengthy discussion was held between the Board, Mrs. Williams, Mr. Jones, Mr. Lancaster, and members of the audience, Mr. Jones said a meeting will be coordinated as soon as possible in order to move forward and the project to be completed in a timely fashion.

**POSSIBLE EXECUTIVE SESSION:**

Mr. Blair moved and Mr. Cisar seconded the motion for unanimous approval to retire into Executive Session per WV Code §6-9A-4 (b-2-A), for the discussion of personnel matters....The Board retired in Executive Session at 7:27 p.m. Following the Executive Session, the Board reconvened in Open Session at 8:02 p.m., no action needed, none taken.

**DATE AND TIME OF NEXT MEETING:**

June 20, 2016 - Regular Meeting - County Office - 6:30 p.m.

**ADJOURNMENT:**

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Blair made the motion to adjourn this Regular Meeting. Mrs. Gatian seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 8:04 p.m.

\_\_\_\_\_  
President  
\_\_\_\_\_  
Secretary