

Date June 20, 2016

Regular	Superintendent's Office	Michael D. Blair, President
Kind of Meeting	Where Held	Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Regular Session on Monday, June 20, 2016, at the Office of the Superintendent of Schools, in New Martinsville, WV, at 6:30 p.m. The following members were present:

Josh Balcerek	Carolyn R. Gatian
Michael D. Blair	Linda T. Kirk
Aaron D. Cisar	Leatha Williams, Secretary

**OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:**

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Michael D. Blair. Mr. Cisar led the Pledge of Allegiance to the Flag and Mr. Balcerek gave the opening Invocation.

**DISCUSSION:**

**Agreement between the City of New Martinsville and the Board of Education regarding the Tennis Courts:**

Mrs. Williams began the discussion regarding the Tennis Courts agreement with the City of New Martinsville. She informed the Board that the City's attorney had additional questions relating to the tennis court project after reviewing the proposed agreement. Those questions were in regards to liability insurance, rent for the tennis courts, the possibility of the \$50,000 proposed agreement for the resurfacing project needing altered, and cost for possible repairs if major storm damage should occur to the courts. She reviewed the responses from the Board's attorney. Mrs. Williams stated that she is working with Bev Gibb on this project, along with Mr. Barcus and Mr. Jones. Mr. Jones commented and stated the fence that is currently in place is in bad shape with gaping holes, and said it needs replaced due to safety concerns. He has received an estimate of \$10,000 to remove and replace the current fence. Mr. Lancaster added that this project will not only benefit the students at Magnolia, but will benefit the community as well. The Board was in agreement to proceed with the fencing, but it was stressed that the tennis court agreement is not to be a part of the lease agreement with the softball and soccer fields.

**SUPERINTENDENT'S RECOMMENDATIONS:**

**Approval of Minutes:** Regular Meeting – June 6, 2016

Acting on the Superintendent's recommendation, Mrs. Kirk made the motion to approve the minutes for Regular Meeting, June 6, 2016. Second to the motion was made by Mr. Cisar and the motion was approved unanimously by the members of the Board.

Mr. Blair informed the Board to include the Addendum items in the motion for Personnel Matters.

**Personnel Matters:**

**Employment and/or Changes in Employment:**

**Resignations:**

Kari A. Brown	Acceptance of resignation from position as Head Girls Track Coach at Valley High School, effective June 1, 2016.
Natalie R. DiNardo	Acceptance of resignation from position as Music Teacher at New Martinsville School, effective the end of the 2015-2016 school year.

Date June 20, 2016

<u>Regular</u>	<u>Superintendent's Office</u>	<u>Michael D. Blair, President</u>
Kind of Meeting	Where Held	Presiding Officer
Rodney O'Neil	Acceptance of resignation from position as Custodian at Short Line School, effective immediately.	
Spencer T. Pritchard	Acceptance of resignation from position as Head Boys Soccer Coach at Magnolia High School, effective immediately.	
Kimberly D. Starkey	Acceptance of resignation from position as Fifth Grade Teacher at New Martinsville School, effective the end of the day August 1, 2016.	

**Professional Personnel:**

Lark Higginbotham	Approval for change in assignment from half-time Consumer Science Teacher at Magnolia High School and half-time Consumer Science Teacher at Paden City High School, to half-time General Music Teacher/Choral Director at Paden City Elementary (will remain half-time Consumer Science Teacher at Magnolia High School), effective August 17, 2016.
Janet H. Moore	Approval for change in assignment from MI/LD/BD with Autism Teacher at Valley High School to Business Teacher at Valley High School, effective August 17, 2016.
Hanna J. Neely	Approval for employment as Title I Reading Teacher at New Martinsville School, effective August 17, 2016.
James G. West	Approval for change in assignment from half-time Business Teacher at Magnolia High School and Half-time Business Teacher at Paden City High School to full-time Business teacher at Paden City High School, effective August 17, 2016.

**Service Personnel:**

Tina D. Dallison	Approval for employment as Countywide Substitute School Bus Operator, effective June 21, 2016.
Terrell K. Haught	Approval for employment as Mechanic Assistant at Bus Garage, effective June 21, 2016.

**Extracurricular:**

Roxanne M. Barker	Approval for employment as Countywide Supervisory Teacher Aide/Autism Mentor – Extended Year Program, effective June 21, 2016.
Beverly L. Barr	Approval for employment as Countywide MI/LD/BD with Autism Teacher – Extended Year Program, effective June 21, 2016.
Pamela A. Chapman	Approval for employment as Summer School Tutor at Magnolia High School, effective July 1, 2016.
Mary E. Crawford	Approval for employment as Countywide Speech Language Pathologist – Extended Year Program, effective June 21, 2016.
William S. Dakan	Approval for employment as Summer Bus Operator at Long Drain School, effective June 27, 2016.

Date June 20, 2016

<u>Regular</u>	<u>Superintendent's Office</u>	<u>Michael D. Blair, President</u>
Kind of Meeting	Where Held	Presiding Officer
Daniel P. Doyle	Approval for employment as Head Wrestling Coach at Magnolia High School, effective the beginning of the 2016-2017 WVSSAC Season.	
Sandra J. Hurst	Approval for employment as Summer Bus Operator at New Martinsville School/Paden City Elementary, effective June 27, 2016.	
Djuana G. Kennedy	Approval for employment as Summer Bus Operator at New Martinsville School/Paden City Elementary, effective June 27, 2016.	
Marie T. Norris	Approval for employment as Summer Bus Operator at Short Line School, effective June 27, 2016.	
Lillian O. Pierce	Approval for employment as Countywide Speech Language Pathologist – Extended Year Program, effective June 21, 2016.	
Jason T. West	Approval for employment as Countywide Summer Bus Operator – Extended Year Program, effective June 21, 2016.	
Diana J. Wheeler	Approval for employment as Summer School Tutor at Hundred High School, effective July 1, 2016.	
Melissa E. White	Approval for employment as Countywide Supervisory Teacher Aide/School Bus – Extended Year Program, effective June 21, 2016.	

**Leave of Absence:**

Approval of request from Nikki L. Stevens for an unpaid 'maternity leave of absence' from her position as Technical Education Teacher at Magnolia High School for the first semester of the 2016-2017 school year, August 17, 2016 through January 2, 2017.

**MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:**

Mr. Balcerek made the motion for approval of the Superintendent's recommendations as outlined under Personnel Matters. Second to the motion was made by Mr. Cisar and the motion was approved by a 4 to 1 vote:

Mr. Balcerek	aye
Mr. Blair	aye
Mr. Cisar	aye
Mrs. Gatian	nay
Mrs. Kirk	aye

**Routine Matters:****Release from Wetzel County Schools:**

Approval of request from Shayne and Alana Minor for their child, Cara Minor, to be released from Wetzel County Schools (Hundred High School) to continue attending Marion County Schools for the 2016-2017 school year.

Approval of request from Jae C Lehw for her child, Quintin Richmond, to be released from Wetzel County Schools (Magnolia High School) to continue attending Tyler County Schools for the 2016-2017 school year.

Date June 20, 2016

Regular	Superintendent's Office	Michael D. Blair, President
Kind of Meeting	Where Held	Presiding Officer

Request to Attend Wetzel County Schools:

Approval of request from Shey and Emily McGuire for their children, Aven and Elin McGuire, to continue attending Wetzel County Schools (New Martinsville School) for the 2016-2017 school year, pending release from Marshall County.

Request to Use School Facilities:

Approval of request from Adele Armstrong, instructor for the Get Fit and Live Organization, to use the Hundred High School auditorium and Long Drain School gymnasium for fitness classes, beginning in June, 2016.

MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:

Mrs. Gatian made the motion for approval of the Superintendent's recommendations as outlined under Routine Matters. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board.

TREASURER'S REPORT:

Approval for Payment of Bills for the Month of May, 2016 (invoices approved at This meeting are available for review at the Wetzel County Schools' Financial Office); and Transfers and Increases in the Budget:

Mrs. Kirk made the motion for approval for Payment of Bills for the month of May, 2016 and the Transfers and Increases in the Budget. Second to the motion was made by Mr. Cisar and the motion was approved unanimously by the members of the Board. The Transfers and Increases in the Budget are as follows:

BUDGET REVISION REQUEST

Submit to:

WEST VIRGINIA DEPARTMENT OF EDUCATION  
OFFICE OF SCHOOL FINANCE  
BUILDING 6, ROOM 215  
1900 KANAWHA BOULEVARD EAST  
CHARLESTON, WV 25305

☒ SUPPLEMENT  
☐ TRANSFER  
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL  
Fiscal Year Ending: 06/30/16  
Revision Number: 11

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$ 98,347.25
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2_ - Debt Service	
Fund 3_ - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	2,000.00
Fund 63 - Special Revenue - MCVC Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	100,347.25

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

06/20/16

DATE OF BOARD MEETING

Superintendent's Signature

SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED

PROGRAM DIRECTOR

WVDE 11-20-12

Date June 20, 2016

Regular

Kind of Meeting

Superintendent's Office

Where Held

Michael D. Blair, President

Presiding Officer

BUDGET REVISION REQUEST

Submit to:

WEST VIRGINIA DEPARTMENT OF EDUCATION  
OFFICE OF SCHOOL FINANCE  
BUILDING 6, ROOM 215  
1900 KANAWHA BOULEVARD EAST  
CHARLESTON, WV 25305

☐ SUPPLEMENT  
☒ TRANSFER  
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL

Fiscal Year Ending: 06/30/16

Revision Number: 1007

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$ 1,085,000.00
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2_ - Debt Service	
Fund 3_ - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	38,619.24
Fund 63 - Special Revenue - MCVC Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	\$ 1,123,619.24

I hereby certify that this budget revision request, submitted in accordance with the provisions of WV Code 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

06/20/16

DATE OF BOARD MEETING

SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVEDPROGRAM DIRECTOR

WVDE 11-20-12

FIRST/SECOND READING OF NEW/REVISED WETZEL COUNTY POLICY(S):

FIRST READING	SECOND READING	NEW POLICY	REVISED POLICY	DELETE POLICY	NAME OF POLICY	ORIGINATOR
	X	X			JFCI: Student Random Drug Testing Policy for Students Involved in the Career Technical Education Simulated Workplace and “Non-CTE Participants”	Tammy Wells

Approval on Second Reading of Wetzel County Policy JFCI, Student Random Drug Testing Policy for Students Involved in the Career Technical Education Simulated Workplace and “Non-CTE Participants”:

MOTION TO TABLE:

Mrs. Gatian made the motion to table the Second Reading of Wetzel County Policy JFCI, due to an amended phrase that had to be added after publishing the second reading. Second to the motion was made by Mr. Cisar and the motion to table was approved unanimously by the members of the Board. The policy will be placed on the next agenda for approval of the second reading.

DELEGATION:

Joe Scherer – School Safety Topics

Mr. Scherer began by asking the Board for an update to the school safety concerns he previously expressed to the Board regarding Paden City High School. Mr. Blair informed Mr. Scherer that nothing will be done to the school until the State Fire Marshal’s protocol is met. He further stated the Fire Marshal turned down the two proposals submitted by the last delegation. Mrs. Williams read aloud the response from the State Fire Marshal. She stated there has only been one proposal that has been fully approved, and that plan is the one that involved the renovating of the media center.

Date June 20, 2016

<u>Regular</u>	<u>Superintendent's Office</u>	<u>Michael D. Blair, President</u>
Kind of Meeting	Where Held	Presiding Officer

Mr. Jones said we are currently working with McKinley & Associates and the Fire Marshal, and trying to organize a meeting with representatives from the school. Mr. Cisar stressed that children’s safety is the ultimate goal, as well as doing the project right.

Mr. Scherer further stated he has not had feedback from Mr. Salva, and feels the project has been poorly managed. He made a comment to Mrs. Williams, stating she inherited the project and the problem, and felt she made an honest attempt to do the best she could. Mrs. Scherer was given the opportunity to express her safety concerns regarding the accordion doors and the proposed renovations. Mr. Cork Bowen was also given the opportunity to speak to the Board. He emphasized that due to the fact that the Fire Marshal has denied the suggested plans from the faculty, in an essence of time, he suggested to go back to square one and proceed with the original plans. It was also noted that safety issues are currently being addressed with the installation of the new safety doors and windows.

Following a lengthy discussion, Mr. Balcerek stressed that the architectural company designed a plan that is fully approved, and suggested to move forward. It was agreed by the Board to move forward with the plan designed by the architectural company.

**OTHER ITEMS:**

Mr. Jones addressed the questions concerning property that Mrs. Kirk brought to the Board at the last meeting. He has investigated and said he has not been able to confirm that the land adjacent to Short Line School is for sale. The property adjacent to Valley High School is for sale for \$69,900.00. Mr. Blair suggested that Mr. Jones get an estimate for the total cost of the purchase, to include demolition of the house and putting down asphalt, and bring it back to the Board at the next meeting. Mr. Blair said the Board can act at that time if they wish to authorize the purchase.

On behalf of the Board, Mr. Blair recognized Mr. Cisar and presented him with a certificate. He thanked him for his service to the Board and filling the unexpired term for the last six months. Mr. Blair also presented Mrs. Kirk and Mrs. Gatian with plaques commemorating their four-year tenure as Board members, and thanked them for their service.

**POSSIBLE EXECUTIVE SESSION:**

Mr. Blair moved and Mr. Cisar seconded the motion for unanimous approval to retire into Executive Session per WV Code §6-9A-4 (b-2-A), for the discussion of personnel matters....The Board retired in Executive Session at 7:29 p.m. Following the Executive Session, the Board reconvened in Open Session at 7:46 p.m., no action needed, none taken.

**DATE AND TIME OF NEXT MEETING:**

June 21, 2016 – Special Meeting – County Office – 6:30 p.m.  
July 5, 2016 – Statutory/Regular Meeting - County Office - 6:30 p.m.

**ADJOURNMENT:**

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Blair made the motion to adjourn this Regular Meeting. Mrs. Gatian seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 7:46 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary