

Date June 19, 2017

Regular	Superintendent’s Office	Warren L. Grace, Jr., President
Kind of Meeting	Where Held	Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met to in Regular Session on Monday, June 19, 2017, at the Office of the Superintendent of Schools in New Martinsville, WV at 6:30 p.m. The following members were present:

	Warren L. Grace, Jr.
Michael D. Blair	William F. Jones
Amy J. Cooley	Edward T. Toman, Secretary

Member absent: Josh Balcerek

OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Warren L. Grace, Jr. Hunter, Alexis, and Cassara Cooley led the Pledge of Allegiance to the Flag and Mr. Blair gave the opening Invocation.

DELEGATIONS:

There were no delegations.

RECOGNITION:

2017 Class-A High School Baseball All-State Team:

Hayden Hizer, Senior	Paden City High School
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Mr. Grace recognized Hayden Hizer, who has been selected for the 2017 Class-A High School All-State Baseball Team. (Hayden was unable to attend tonight’s meeting) Coach Brent Croasmun accepted his Certificate of Achievement on his behalf.

SUPERINTENDENT’S RECOMMENDATIONS:

Approval of Minutes: Regular Meeting – June 5, 2017

Acting on the Superintendent’s recommendation, Mr. Jones made the motion to approve the minutes for Regular Meeting, June 5, 2017. Second to the motion was made by Mrs. Cooley and the motion was approved unanimously by the members of the Board.

Personnel Matters:

Retirement:

Donna L. Dennis	Acceptance of retirement from position as Title I Mathematics Interventionist at Long Drain School, effective June 30, 2017.
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Resignations:

Davianne Croasmun	Acceptance of resignation from position as Countywide Summer College Worker, effective June 1, 2017.
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Alison M. Fluharty	Acceptance of resignation from positions as 7/8 Boys’ Track Coach at New Martinsville School, effective immediately.
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Kind of Meeting	Where Held	Presiding Officer
Brittany N. Leek	Acceptance of resignation from position as Head Girls' Soccer Coach at Magnolia High School, effective June 14, 2017.	
Chad W. West	Acceptance of resignation from position as 7 th and 8 th Grade Girls' Basketball Coach at New Martinsville School, effective immediately.	
Billie L. Wildman	Acceptance of resignation from position as SAT Coordinator at Short Line School, effective the end of the 2016-2017 school year.	

Professional Personnel:

Stephanie C. Goodnight Approval for employment as Social Studies Teacher at Long Drain School, effective August 17, 2017.

Service Personnel:

Richard A. Ritz Approval for change in assignment from Bus Operator, Bus #16-1, Countywide Special Needs, to Bus Operator, #15-6, Downtown New Martinsville, effective August 17, 2017.

Extracurricular:

Kayla R. Adams Approval for employment as Head Cheerleading Coach at Magnolia High School, effective the beginning of the 2017-2018 WVSSAC Season.

Belinda Baker Approval for employment as Site Technology Coordinator at Paden City High School, effective August 17, 2017.

Lisa A. Crago Approval for employment as SAT Coordinator at Long Drain School, effective August 17, 2017.

Brent J. Croasmun Approval for employment as Assistant Varsity Boys' Basketball Coach at Paden City High School, effective the beginning of the 2017-2018 WVSSAC Season.

Jack E. Dakan Approval for employment as Assistant Boys' Basketball Coach at Valley High School, effective the beginning of the 2017-2018 WVSSAC Season.

Tammy C. Dudgeon Approval for employment as Extended School Year Speech and Language Pathologist at Short Line/Valley, effective July 5, 2017.

Nicole H. Emch Approval for employment as Academic Support Coordinator at Valley High School, effective August 17, 2017.

Julie A. Gump Approval for employment as Extended School Year Bus Aide at SLS/VHS/LDS/HHS, effective July 5, 2017.

Meredith L. Pilant Approval for employment as Head Girls' Basketball Coach at Magnolia High School, effective the beginning of the 2017-2018 WVSSAC Season.

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David C. Riggle	Approval for employment as Athletic Director at Paden City High School, effective July 1, 2017.	
Tanner M. Wright	Approval for employment as Assistant Football Coach at Valley High School, effective the beginning of the 2017-2018 WVSSAC Season.	

Rescindments for 2017-2018 School Year:

Kristine Y. Thompson Approval for change in assignment from the RIF/Preferred Recall List to Kindergarten Teacher at New Martinsville School, effective August 17, 2017.

MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:

Mrs. Cooley made the motion for approval of the Superintendent's recommendations as outlined under Personnel Matters. Second to the motion was made by Mr. Jones and the motion was approved unanimously by the members of the Board.

Routine Matters:

Release from Wetzel County Schools:

Approval of request from Linda Duncan for her child, Jahnvi Lynn Duncan, to be released from Wetzel County Schools to continue attending Tyler County Schools for the 2017-2018 school year.

Approval of request from Jason Hood for his children, Victoria, Elijah, and Noah Hood, to be released from Wetzel County Schools to continue attending Tyler County Schools for the 2017-2018 school year.

Approval of request from Scott Wall for his children, Braeden Reese and Sloane Piper Wall, to be released from Wetzel County Schools to continue attending Tyler County Schools for the 2017-2018 school year.

Approval of request from Jeff and Jessica Stine for their children, Olivia and Joshua Stine, to be released from Wetzel County Schools to attend Tyler County Schools for the 2017-2018 school year.

Approval of request from Craig and Amy Fluharty for their child, Ryan Fluharty, to be released from Wetzel County Schools to continue attending Marion County Schools for the 2017-2018 school year.

Request to Attend Wetzel County Schools:

Approval of request from Shey and Emily McGuire for their child, Tobin McGuire, to attend Wetzel County Schools (New Martinsville School) for the 2017-2018 school year.

Approval of request from Alison Toman-Zwick for her child, Parker Zwick, to attend Wetzel County Schools (New Martinsville School) for the 2017-2018 school year.

Approval of request from Hannah Cline for her child, Bradyn Cline, to attend Wetzel County Schools (New Martinsville School) for the 2017-2018 school year, pending release from Monroe County Schools, Ohio.

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Out of State Trips:

Approval of request from Rex Rush, Jeremy Kelch, Sean Snedden and Crystal Allen to take six students from the Hundred High School to the National TSA Conference in Orlando, FL from June 20-25, 2017. Funded through school TSA funds.

Approval of request from Tammy Wells for the following educators to travel to Nashville, TN, July 9-15, 2017, to attend the Southern Regional Education Board's joint conferences (The College- and Career- Readiness Standards Networking Conference and HSTW Staff Development Conference). Funded through Step-7 funds:

Tara Beatty	Jeanine Watson	Deanna	Ted Sumner
James Kimble	Beverly	Ammons	Brigitte
Chanda Spragg	VanScyoc	Linda Haught	Satterfield
Carolyn Hizer	Sean Snedden	Kandi Loy-Kay	Marla LaRue
Belinda Baker	Kasey Sapp	Sadonna	Carla Fluharty
Jay Salva	Rex Rush	Kimble	Paul Huston
Drew Schmalz	Jeremy Kelch	Jackie Shepard	Karen Longwell
Howard Meeks	Crystal Allen	Shauna Heil	Mary Young
Angela Johnson	Beth Sigley	Brian Croasmun	Ed Toman
Mark Batton	Joseph Candella	Justin Cochran	Tammy Wells
Kathi Schmalz		Joni Yoho	

Lease Agreements:

New Martinsville Parks and Recreation Commission

Land leased from the New Martinsville Parks and Recreation Commission on Hydro Drive for the use of the softball and soccer fields and the Bruce Park Tennis Courts beginning July 1, 2017 and expiring June 30, 2018 for \$6,000.00.

Pine Grove

Land leased to the Wetzel County EMT Squad, Short Line Area, for one dollar (\$1.00) per year beginning July 1, 2017 and expiring June 30, 2018.

City of Paden City

Athletic Fields leased from the City of Paden City, known as Number One Ball Field and the Softball Field located in the Paden City Park (for the playing fields for Paden City High School baseball and softball) beginning on the 1st day of March, 2017 and expiring on the 1st day of June, 2017, for the amount of \$1,600.00.

1:1 Lease Renewal:

Approval for renewal of the lease for the 1:1 initiative:

COMPANY	DESCRIPTION	AMOUNT
HP Financial Services Co. 200 Connell Drive 5 th floor Berkley Heights, NJ 07922	1:1 Lease renewal	\$292,201.82

MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:

Mr. Jones made the motion for approval of the Superintendent's recommendations as outlined under Routine Matters. Second to the motion was made by Mr. Blair and the motion was approved unanimously by the members of the Board.

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TREASURER’S REPORT:

Approval for Payment of Bills for the Month of May, 2017 (invoices approved at this meeting are available for review at the Wetzel County Schools’ Financial Office); Transfers and Increases in the Budget; and Approval for the following unrestricted projects, approval to designate for fiscal year 2018 and report on the 2016-2017 financial statements the remaining balances – after June 30, 2017 invoices are paid off:

PROJECT 00001	CONTINGENCY RESERVE
PROJECT 00005	HIGH SCHOOL SECURITY PROJECT
PROJECT 00583	MEDICAID REIMBURSEMENT FY15
PROJECT 00683	MEDICAID REIMBURSEMENT FY16
PROJECT 00783	MEDICAID REIMBURSEMENT FY17

Mr. Jones made the motion for approval of the payment of bills for the month of May, 2017; the Transfers and Increases in the Budget; approval for the unrestricted projects as presented; and approval to designate for fiscal year 2018 and report on the 2016-2017 financial statements the remaining balances after June 30, 2017 invoices are paid off. Second to the motion was made by Mrs. Cooley and the motion was approved unanimously by the members of the Board. The Transfers and Increases in the Budget are as follows:

BUDGET REVISION REQUEST

Submit to:

WEST VIRGINIA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL FINANCE
BUILDING 6, ROOM 215
1900 KANAWHA BOULEVARD EAST
CHARLESTON, WV 25305

☐ SUPPLEMENT
☒ TRANSFER
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL

Fiscal Year Ending: 06/30/17


Revision Number: 1005

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2_ - Debt Service	
Fund 3_ - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	140,651.71
Fund 63 - Special Revenue - MCVC Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	\$ 140,651.71

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

06/19/17
DATE OF BOARD MEETING


SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVEDPROGRAM DIRECTOR

Date June 19, 2017

Regular Superintendent's Office Warren L. Grace, Jr., President
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BUDGET REVISION REQUEST

Submit to:
WEST VIRGINIA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL FINANCE
BUILDING 6, ROOM 215
1900 KANAWHA BOULEVARD EAST
CHARLESTON, WV 25305

☒ SUPPLEMENT
☐ TRANSFER
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL
Fiscal Year Ending: 06/30/17
Revision Number: 10

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$ 158,614.50
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2_ - Debt Service	
Fund 3_ - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	36,185.18
Fund 63 - Special Revenue - MCVC Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	194,799.68

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

06/19/17
DATE OF BOARD MEETING


SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED PROGRAM DIRECTOR

WVDE 11-20-12

FIRST/SECOND READING OF REVISED WETZEL COUNTY POLICIES:

FIRST READING	SECOND READING	NEW POLICY	REVISED POLICY	DELETE POLICY	NAME OF POLICY	ORIGINATOR
	X		X		GCB: Employee Contracts and Compensation Plans	Jeff Lancaster
	X		X		GCBBA: Teacher Salary Supplement/National Board Certification	Jeff Lancaster
	X		X		EFA: Wetzel County Schools Child Nutrition Procurement Plan	Amanda McPherson
X			X		EF: Food Services Management	Amanda McPherson
X			X		EFB: Free and Reduced Price Food Services	Amanda McPherson
X			X		EFD: Wetzel County Schools Child Nutrition Program Centralized Billing and Collection Policy	Amanda McPherson
X			X		JEAA: Compulsory School Attendance	Todd Barcus

Approval of Second Reading of Revised Wetzel County Policy GCB: Employee Contracts and Compensation Plans; Second Reading of Revised Wetzel County Policy GCBBA: Teacher Salary Supplement/National Board Certification; Second Reading of Wetzel County Policy EFA: Wetzel County Schools Child Nutrition Procurement Plan; First Reading of Revised Wetzel County Policy EF: Food Services Management; First Reading of Wetzel County Policy EFB: Free and Reduced Price Food Services; First Reading of Wetzel County Policy EFD: Wetzel County Schools Child Nutrition Program Centralized Billing and Collection Policy; and First Reading of Wetzel County Policy JEAA: Compulsory School Attendance:

Date June 19, 2017

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Mr. Jones made the motion for approval of Second Reading of Wetzel County Policy GCB, Second Reading of Wetzel County Policy GCBBA, Second Reading of Wetzel County Policy EFA, First Reading of Wetzel County Policy EF, First Reading of Wetzel County Policy EFB, First Reading of Wetzel County Policy EFD, and First Reading of Wetzel County Policy JEAA. Second to the motion was made by Mrs. Cooley and the motion was approved unanimously by the members of the Board.

OTHER ITEMS:

Mrs. McPherson reminded the Board of the upcoming WCS Wellness 5K Walk/Run, which is scheduled for July 1st. Anyone needing additional information can contact her.

Mr. Jones asked about the summer school food program, and Mrs. McPherson stated that it began today at three sites.

Mrs. Wells announced that Summer Academy for Wetzel County teachers began today at New Martinsville School.

The Board and Mr. Toman discussed the possibility of moving or cancelling the next meeting, which is currently scheduled for July 3rd. After brief discussion, it was agreed that Mr. Toman will look at the calendar and notify the Board of changes, if necessary.

POSSIBLE EXECUTIVE SESSION:

An Executive Session was not needed.

DATE AND TIME OF NEXT MEETING:

July 3, 2017 – Regular Meeting – County Office 6:30 p.m. -- *tentative*

ADJOURNMENT:

Having set the tentative time and date of the next meeting of the Wetzel County Board of Education, Mr. Grace made the motion to adjourn this Regular Meeting. Mr. Jones seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 6:45 p.m.

President

Secretary