

Date June 1, 2015

Regular Superintendent's Office Michael D. Blair, President
Kind of Meeting Where Held Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Regular Session on Monday, June 1, 2015, at the Office of the Superintendent of Schools, in New Martinsville, WV, at 6:30 p.m. The following members were present:

Josh Balcerek Linda T. Kirk
Michael D. Blair Robert E. Patterson
Carolyn R. Gatian R. Jay Yeager, Interim Secretary

OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Michael D. Blair. Mrs. Kirk led the Pledge of Allegiance to the Flag and Mr. Patterson gave the opening Invocation.

Mr. Blair moved the order of the agenda items, having the 'Presentation' prior to the 'Recognition'.

PRESENTATION:

Project NEED - Leslie Lively

Mr. Leslie Lively, 4th grade Teacher at Short Line School, presented a slide show on the National Energy Education Development (NEED) Project. This school year, the entire 4th grade at Short Line School participated in different projects about energy. The NEED Project had kids learn about energy, and then had a "Kids teaching Kids" concept where the students learned and taught each other through research and lessons. Mr. Lively stated their project was entered into the state competition for grades 3-5, where it was picked as the state winner (West Virginia Elementary School of the Year). All of the state winners went on to nationals, where they were chosen as the National Elementary School of the Year. Mr. Lively went on to say that he will be taking three students to Washington, D.C. on June 26-29, 2015, for the Youth Awards. While there, they will participate in NEED activities, tour the White House, and go on a dinner cruise on the Potomac River.

Mrs. Tammy Wells, Curriculum Director, presented each of the 4th grade students with a certificate of achievement and congratulated them on their accomplishments. Those in attendance were Elizabeth Andress, Jenna Duke, Jasmine Heater, Cheyanne Higgins, and Braden Hoover.

RECOGNITION:

2015 West Virginia State Class 'A' Boys Basketball Champions - Jay Yeager

Mr. Yeager introduced and recognized Coach Dave Tallman, Magnolia High School's Boys' Basketball Coach and 2015 OVAC Coach of the Year. Mr. Yeager congratulated the team and coaches on their accomplishments and presented the players with an award. Those in attendance were Tyler Anderson, Peau Halahingano, Kyle Ritz, Mitch Winters, Brooks Parsons, Tyler Williamson, Preston Boswell, Derrick Blain, and Zach Haught.

As a token of their appreciation, the team presented Mr. Yeager with a framed picture of the team in the West Virginia Senate Chamber. Mr. Yeager also congratulated and recognized the assistant coaches, Larry West and Mark Blair (Bob Ripley was not able to attend this evening).

Mr. Blair congratulated the players and coaches on their success.

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INTERIM SUPERINTENDENT’S RECOMMENDATIONS:

Approval of Minutes: Regular Meeting - May 18, 2015

Acting on the Interim Superintendent’s recommendation, Mr. Balcerek made the motion to approve the minutes for Regular Meeting, May 18, 2015. Second to the motion was made by Mrs. Gatian and the motion was approved unanimously by the members of the Board.

Mr. Blair informed the Board to include the Addendum items in the motion under Personnel Matters.

Personnel Matters:

Employment and/or Changes in Employment:

Resignations:

- | | |
|-------------------|--|
| Matthew A. Carson | Acceptance of resignation from position as Assistance Girls’ Softball Coach at Valley High School, effective the end of the 2014-2015 WVSSAC Season. |
| Meghan M. Casto | Acceptance of resignation from position as Guidance Counselor at Long Drain School, effective May 28, 2015. |
| Michelle A. LaRue | Acceptance of resignation from position as Countywide Substitute Teacher (non-certified), effective the of the 2014-2015 school year. |

Professional Personnel:

- | | |
|-----------------|---|
| Katie B. Barker | Approval for change in assignment from Second Grade Teacher at Paden City Elementary to Second Grade Teacher at Short Line School, effective August 11, 2015. |
| Lindsay K. Cain | Approval for employment as Countywide Substitute Teacher, effective June 2, 2015. Non-certified. |

Service Personnel:

- | | |
|------------------------|--|
| Brenda K. Brookover | Approval for change in assignment from Secretary II at Paden City Elementary, 220-day contract, 536/E, to Secretary II at New Martinsville School, 220-day contract, 536/E, effective July 28, 2015. |
| Joseph O. Flesher, Jr. | Approval for change in assignment from Evening Custodian III at New Martinsville School, 228-day contract, 683/C, to Evening Custodian III at Paden City Elementary, 228-day contract, 683/C, effective July 22, 2015. |
| Justin F. Herrick | Approval for change in assignment from the Transfer/Subsequent Assignment List to Evening Custodian III at Short Line School, 228-day contract, 683/C, effective July 22, 2015. |
| Joseph T. Melott | Approval for change in assignment from Mechanic Assistant, 623/E at the Wetzel County School Bus Garage to Mechanic, 625/F at the Wetzel County School Bus Garage, effective June 3, 2015. |

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Thomas L. Pegg, Jr. Approval for change in assignment from Bus Operator - Bus #3, Limestone/Doolin, 655/D, to Bus Operator - Bus #14-2, Slim Chance/Maple Avenue/Villas, 655/D, effective August 11, 2015.

Extracurricular:

Shannon L. Eastham Approval for employment as Summer Program Cook III at Long Drain School, effective June 29, 2015.

Hunter T. Ankrom Approval for employment as Summer Program Teacher at Long Drain School, effective June 25, 2015.

Sara L. Grimm Approval for employment as Summer Program Cook II at Paden City Elementary School, effective June 22, 2015.

Cheryl S. Hillberry Approval for employment as Summer Program Cook III at Long Drain School/Hundred High School, effective July 1, 2015.

Marla J. LaRue Approval for employment as Summer Program Teacher at Long Drain School, effective June 25, 2015.

Sharon A. Scyoc Approval for employment as Summer Program Cook II at Short Line School, effective June 22, 2015.

Beth A. Sigley Approval for employment as Summer Program Teacher at Long Drain School, effective June 25, 2015.

Mitchell J. Snider Approval for employment as Summer Program Teacher at Long Drain School, effective June 25, 2015.

Sharon E. Snider Approval for employment as Co-Summer Program Coordinator/Teacher at Long Drain School, effective June 24, 2015.

Vickey L. Titus Approval for employment as Summer Program Cook III at Short Line School/Valley High School, effective July 1, 2015.

Ashley B. White Approval for employment as Co-Summer Program Coordinator/Teacher at Long Drain School, effective June 24, 2015.

Christena L. Wilcox Approval for employment as Summer Program Cook II at Paden City Elementary School, effective July 1, 2015.

Chris M. Wilson Approval for employment as Summer Program Teacher at Long Drain School, effective June 25, 2015.

Rescindments for 2015-2016 School Year:

Lisa J. Sidenstricker Approval for change in assignment from the 2015-2016 transfer list to Supervisory Teacher Aide/Autism Mentor - Special Education at New Martinsville School, 519/G, effective August 11, 2015.

Coordinator and Coaching Assignments for the 2015-2016 School Year

Valley High School

Assistant Girls Softball Coach
Spring Events Coordinator

Matthew A. Carson
Jeffery E. Derby

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Long Drain School
Athletic Director

Kasey L. Sapp

Re-employment as Extended Year Program - Summer 2015, Effective June 10, 2015:

Elizabeth B. Hiestand	Countywide MI/LD/BD with Autism Teacher
Vicki L. Natali	Countywide MI Teacher
Thomas L. Pegg, Jr.	Countywide Summer Bus Operator
Amy B. Petin	Countywide Pre-School Special Needs with Autism Teacher
JoDell S. Ritchea	Countywide Supervisory Teacher Aide
Eva A. Rogalski	Countywide Supervisory Teacher Aide/Autism Mentor
Pamela J. Shockley	Countywide Supervisory Teacher Aide/Autism Mentor
Lisa J. Sidenstricker	Countywide Supervisory Teacher Aide/Autism Mentor
Ashley M. Smith	Countywide Pre-School Special Needs Teacher
Thomas E. Tennant	Countywide Supervisory Teacher Aide/Autism Mentor
Kimberly L. Underwood	Countywide Supervisory Teacher Aide - Transportation
Rebecca A. Winters	Countywide Supervisory Teacher Aide/Autism Mentor
Carol A. Zombotti	Countywide Speech and Language Pathologist

MOTION FOR APPROVAL OF INTERIM SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:

Mr. Patterson made the motion for approval of the Interim Superintendent’s recommendations as outlined under Personnel Matters. Second to the motion was made by Mrs. Gatian and the motion was approved unanimously by the members of the Board.

Routine Matters:

Out of State Trips:

Approval of request from Kathi Schmalz, Principal, for members of Magnolia faculty to take approximately 50 seniors from Magnolia High School on a field trip to Cedar Point in Sandusky, OH on Sunday, June 7, 2015. Funded through student fees.

Approval of request from Teresa Standiford, Principal, to attend a Differentiated Instruction Conference in Las Vegas, Nevada from July 6-10, 2015. Funded through Title I funds.

Approval of request from Tammy H. Wells for John Armstrong, Pamela Christy, Karen Longwell, Paul Huston, and Ted Sumner to attend Carnegie Mathematics Teaching Excellence Institute, July 7-10, 2015, in Ft. Lauderdale, FL. Funded by Carnegie and Step-7 funds.

Approval of request for Crystal Allen, Mark Batton, Nikki Doty, Carla Fluharty, Dan Gottron, Annie Hall, Paul Huston, Bonnie McGlumphy, Tammy Wells, and Jay Yeager to attend School Improvement Network Training in Salt Lake City, Utah from June 29-July 2, 2015. Funded through School Improvement Network.

Release from Wetzel County Schools:

Approval of request from Scott and Leticia Wall for their children, Braeden Reese Wall and Sloane Piper Wall, to be released from Wetzel County Schools (Paden City Elementary) to continue attending Tyler County Schools for the 2015-2016 school year.

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Request to Attend Wetzel County Schools:

Approval of request from Chris and Denise Neff for their children, Isaac and Aubrey Neff, to continue attending Wetzel County Schools (Paden City Elementary and Paden City High School) for the 2015-2016 school year, pending release from Tyler County Schools.

Approval of request from Bridget Williams for her children, Ricki Williams, Jesse Efaw, Adam Efaw, and Randi Efaw, to continue attending Wetzel County Schools (New Martinsville School and Magnolia High School) for the 2015-2016 school year, pending release from Marshall County Schools.

Approval of request from Laura Poole for her child, Addison Grace Poole, to attend Wetzel County Schools (Paden City Elementary) for the 2015-2016 school year, pending release from Tyler County Schools.

Approval of request from Shay Neff for her child, Dameon Lee Moore, to attend Wetzel County Schools (Paden City Elementary) for the 2015-2016 school year, pending release from Tyler County Schools.

Articles of Agreement:

Approval of Higher Education Agreement which outlines the responsibilities of Wheeling Jesuit University and those of the Wetzel County School System in regards to the placement and supervision of Wheeling Jesuit University Pre-service and Student Teachers, effective June 1, 2015 through June 30, 2016.

Approval of Higher Education Agreement which outlines the responsibilities of West Virginia University and those of the Wetzel County School System in regards to the placement and supervision of West Virginia University Pre-service and Student Teachers, effective August 17, 2015 through June 30, 2016.

Student Accident Insurance Plan:

Approval to select Young Group, Inc. as Wetzel County Schools' student accident insurance plan (voluntary participation) for the 2015-2016 school year.

MOTION FOR APPROVAL OF INTERIM SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:

Mrs. Gatian made the motion for approval of the Interim Superintendent's recommendations as outlined under Routine Matters. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board.

TREASURER'S REPORT:

Approval for Transfers and Increases in the Budget; and Approval for the following unrestricted projects, approval to designate for fiscal year 2016 and report on the 2014-2015 financial statements the remaining balances - after June 30, 2015 invoices are paid-off:

PROJECT 00001	CONTINGENCY RESERVE
PROJECT 00005	BUILDING IMPROVEMENTS
PROJECT 00483	MEDICAID REIMBURSEMENT FY14
PROJECT 00570	TECHNOLOGY - LEVY
PROJECT 00583	MEDICAID REIMBURSEMENT FY15

WETZEL COUNTY SCHOOLS

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Mrs. Kirk made the motion for approval of the Transfers and Increases in the Budget; approval for the unrestricted projects as presented; and approval to designate for fiscal year 2016 and report on the 2014-2015 financial statements the remaining balances after June 30, 2015 invoices are paid off. Second to the motion was made by Mr. Balcersek and the motion was approved unanimously by the members of the Board. The Transfers and Increases in the Budget are as follows:

BUDGET REVISION REQUEST

Submit to:
WEST VIRGINIA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL FINANCE
BUILDING 5, ROOM 215
1600 KANAWHA BOULEVARD EAST
CHARLESTON, WV 25305

☒ SUPPLEMENT
☐ TRANSFER
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL
Fiscal Year Ending: 06/30/16
Revision Number: 7

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$ 781,213.88
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2 - Debt Service	
Fund 3 - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	15,485.53
Fund 63 - Special Revenue - MCVC Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	806,699.19

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

06/01/15
DATE OF BOARD MEETING
SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

WVDE 11-20-12

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED PROGRAM DIRECTOR

BUDGET REVISION REQUEST

Submit to:
WEST VIRGINIA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL FINANCE
BUILDING 5, ROOM 215
1600 KANAWHA BOULEVARD EAST
CHARLESTON, WV 25305

☐ SUPPLEMENT
☒ TRANSFER
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL
Fiscal Year Ending: 06/30/16
Revision Number: 1006

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2 - Debt Service	
Fund 3 - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	60,552.86
Fund 63 - Special Revenue - MCVC Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	\$ 60,552.86

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

06/01/15
DATE OF BOARD MEETING
SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

WVDE 11-20-12

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RECOMMENDED FOR APPROVAL

DATE APPROVED PROGRAM DIRECTOR

Date June.1, 2015

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FIRST/SECOND READING OF NEW/REVISED WETZEL COUNTY POLICY(S):

FIRST READING	SECOND READING	NEW POLICY	REVISED POLICY	DELETE POLICY	NAME OF POLICY	ORIGINATOR
	X		X		EFCAA: WELLNESS POLICY	Amanda McPherson
X			X		GDBA: SERVICE PERSONNEL COUNTY SUPPLEMENT SCHEDULE	Jeff Lancaster
X			X		IKA: ASSESSMENT/ REPORTING SYSTEMS POLICY	Tammy Wells

Approval on Second Reading of Wetzel County Policy EFCAA, Wellness Policy, First Reading of Wetzel County Policy GDBA, Service Personnel County Supplement Schedule, and First Reading of Wetzel County Policy IKA:

Mrs. Kirk made the motion for approval of Second Reading of Wetzel County Policy EFCAA, Wellness Policy, First Reading of Wetzel County Policy GDBA, Service Personnel County Supplement Schedule, and First Reading of Wetzel County Policy IKA, Assessment/Reporting Systems Policy. Second to the motion was made by Mr. Patterson and the motion was approved unanimously by the members of the Board. (Policy GDBA will be effective July 1, 2015)

OTHER ITEMS:

Mrs. Amanda McPherson, Director of Child Nutrition, discussed with the Board the Community Eligibility Provision (CEP), which is the free lunch program being initiated for next school year. She briefly explained the application process for each of the schools to become CEP. Mrs. McPherson stated all the paperwork has been submitted to the state department for approval. She further discussed the plans for explaining CEP to the parents. This includes a letter, which was placed on the back of the June menu, a notification scheduled to go out on SchoolMessenger on June 8, an article will be placed in the local newspaper, and a radio ad will be aired after July 1.

Mr. Yeager said he is planning on sending a newsletter to all employees notifying them of the 3% pay raise, which was approved by the Board from the 2015-2016 Budget.

Mrs. Gatian asked Mr. Jones if there are plans to address issues at the New Martinsville School track. Mr. Jones said the track is not scheduled to be re-surfaced this year. They do have plans to address the french drains on the interior of the track and fence the area behind the school.

Mrs. Kirk asked about the status of the updated policy manual from Neola. Mr. Yeager and Mr. Lancaster both expressed their dissatisfaction with Neola. Mr. Lancaster also stated that Mr. Barcus recently returned from a state meeting with negative feedback regarding the company. It was agreed upon by the Board to discuss this at a future meeting, when Mr. Barcus is present to provide information from what he learned at the state meeting.

Mrs. Kirk questioned the status of the grade level literacy report that was due to the state by June 1st. Mr. Highley was not able to be at this evening's meeting, but Mrs. Wells stated that Mr. Highley has been involved with the literacy initiative. It was her understating that the report had been submitted.

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Mrs. Kirk asked Mr. Yeager about the number of teachers who are not highly-qualified, especially in Reading/Language Arts at Short Line School. Mr. Yeager stated the only teachers who are not highly-qualified are those who are on permit. He also noted that at Short Line School, those are only teachers in Special Education, all others are fully certified.

POSSIBLE EXECUTIVE SESSION:

Mr. Blair moved and Mr. Balcerek seconded the motion for unanimous approval to retire into Executive Session per WV Code §6-9A-4(b-2-A), for the discussion of personnel matters....The Board retired in Executive Session at 7:28 p.m. Following the Executive Session, the Board reconvened in Open Session at 7:56 p.m., no action needed, none taken.

DATE AND TIME OF NEXT MEETING:

June 8, 2015 - Special Meeting - County Office - 6:00 p.m.
June 15, 2015 - Retirees Reception 6:00 p.m./Regular Meeting - County Office 6:30 p.m.

ADJOURNMENT:

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Blair made the motion to adjourn this Regular Meeting. Mr. Balcerek seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 7:57 p.m.

President

Interim Secretary