

Date March 7, 2016.....

Regular	Superintendent’s Office	Michael D. Blair, President
Kind of Meeting	Where Held	Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Regular Session on Monday, March 7, 2016, at the Office of the Superintendent of Schools, in New Martinsville, WV, at 6:30 p.m. The following members were present:

- Josh Balcerek

Michael D. Blair

Aaron D. Cisar
- Carolyn R. Gatian

Linda T. Kirk

Leatha Williams, Secretary

OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Michael D. Blair. Mr. Cisar led the Pledge of Allegiance to the Flag and Mr. Blair gave the opening Invocation.

REPORT:

WVU Extension Agency - Mollie Toppe

Mollie Toppe, WVU Extension Agent, and Julia Bolin, Nutritional Outreach Counselor, provided the Board with a handout and reviewed the 2015 Wetzel County Annual Report. Three highlights noted from Ms. Toppe included the successful 4-H camp, the Energy Express program, and the Wetzel County Farmers Market Association. There were over 150 kids who participated in the 4-H camp; the Energy Express program provided sites at Short Line School and Paden City Elementary, with forty children enrolled; and the farmers market season included five new vendors. For the 2016 year, she is working with New Martinsville School, Short Line, and Paden City Elementary with community development lessons and budgeting classes, as well as developing life skills classes in the high schools. They are also working on developing a school-based 4-H club in Paden City, and they are adding the Energy Express program at Long Drain this summer. In agriculture and natural resources, Ms. Toppe stated that all the youth involved in the fair completed the Animal Husbandry and Quality Assurance Program. One of the current agriculture programs they are working on is the Annie’s Project, which is a program for farm women, focusing on the business aspect of farming. She said the annual ham and bacon sale will be this Friday. Ms. Toppe also noted that she works in the Community, Economic, and Workforce Development unit for Extension, where she worked with 44 community members in leadership training programs, and also worked with the Chamber of Commerce. She also stated that there are three new cabins at the 4-H campgrounds.

Julia Bolin reported that she does nutrition education with children and adults. Her focus is nutrition education classes with 3rd, 4th, and 5th grades. She had over 400 youth last year in Wetzel County Schools, and is on target for that this year as well. She also works with the Title I program at Short Line School and did a program with the parents.

Ms. Toppe concluded by thanking the Board for their continued support with the Extension Agency.

SUPERINTENDENT’S RECOMMENDATIONS:

Approval of Minutes: Regular Meeting - February 15, 2016

Acting on the Superintendent’s recommendation, Mrs. Kirk made the motion to approve the minutes for Regular Meeting, February 15, 2016. Second to the motion was made by Mr. Cisar and the motion was approved unanimously by the members of the Board.

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Personnel Matters:

Employment and/or Changes in Employment:

Retirements and/or Resignations:

Resignations:

James M. McGlumphy	Acceptance of resignation from position as Assistant Football Coach at Hundred High School, effective immediately.
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Professional Personnel:

Tara J. Beatty-Parsons	Approval for change in assignment from MI/LD/BD with Autism Teacher at Short Line School to Technology Education Teacher at Valley High School, effective the beginning of the 2016-2017 School Year. Permit Teacher.
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Remington S. Conaway	Approval for employment as Countywide Substitute Teacher, effective March 8, 2016. Non-certified.
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Amy M. Klug	Approval for employment as Countywide Substitute Teacher, effective March 8, 2016. Non-certified.
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Extracurricular:

Charles R. Blair	Approval for contracted services position as Extended Day Tutor at Short Line School, effective March 8, 2016.
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Sandra L. Cress	Approval for employment as 7th/8th Grade Girls Track Coach at Long Drain School, effective the beginning of the 2015-2016 WVSSAC Season.
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Sandra L. Cress	Approval for employment as 7th/8th Grade Boys Track Coach at Long Drain School, effective the beginning of the 2015-2016 WVSSAC Season.
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Corey A. Kimble	Approval for employment as Assistant Football Coach at Hundred High School, effective the beginning of the 2016-2017 WVSSAC Season. Non-certified.
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Joshua D. King	Approval for employment as Head Baseball Coach at Hundred High School, effective the beginning of the 2015-2016 WVSSAC Season. Non-certified.
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Leave of Absence:

Approval of request from Alison R. Toman-Zwick to extend her unpaid 'family medical leave of absence' from her position as Art Teacher at New Martinsville School which began January 11, 2016 through eight weeks, to extend through March 11, 2016.

MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:

Mr. Balcerek made the motion for approval of the Superintendent's recommendations as outlined under Personnel Matters. Second to the motion was made by Mrs. Gatian and the motion was approved unanimously by the members of the Board. (Mr. Blair noted that Charles R. Blair is of no relation to him.)

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Routine Matters:

Out of State Trips:

Approval of request from Debra Price, Band Director, to take the Paden City High School Band to the Kennywood Education Day at Kennywood Amusement Park in Pittsburgh, PA on May 24, 2016. Funded through student fees and the Band Patrons.

Approval of request from Shelley Hulsey, Teacher, to take the Paden City High School Academic Team to the River High School Quiz Competition in Hannibal, OH on March 9, 2016. Funded through PCHS Academic Account and sponsors at River High School.

Meat Lab and Music Room Additions:

Approval for the Meat Lab Addition at Magnolia High School and the Music Room Addition at Short Line School as follows:

COMPANY	DESCRIPTION	AMOUNT
Lombardi Development 649 Virginia Avenue Follansbee, WV 26037	Construction for the Meat Lab Addition at Magnolia High School	\$1,652,800.00
Grae-Con Construction, Inc. 880 Kingsdale Rd. Steubenville, OH 45750	Construction for the Music Room Addition at Short Line School	\$489,000.00

**MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS
AS OUTLINED UNDER ROUTINE MATTERS:**

Mr. Balcerek made the motion for approval of the Superintendent’s recommendations as outlined under Routine Matters. Second to the motion was made by Mr. Cisar and the motion was approved unanimously by the members of the Board.

REVISED SCHOOL CALENDAR:

Per WV Code §18-5-45, the Superintendent recommends that the School Calendar for the 2015-2016 School Year be revised as follows:

OS = Outside School EnvironmentTP = Teacher-Pupil-Parent Conference Day
CE = Continuing EducationP = Preparation for Opening/Closing Schools

DATE	Replaces/Snow Day	Current Designated in the Calendar	Revised Calendar Designation
(A) May 20, 2016	January 13, 2016	TP Day	Instructional Day
(B) May 23, 2016	January 21, 2016	OS Day	Instructional Day
(C) May 24, 2016	January 22, 2016	OS Day	Instructional Day
(D) May 25, 2016	January 25, 2016	OS Day	Instructional Day
(E) May 26, 2016	January 26, 2016	OS Day	Instructional Day
(F) May 27, 2016	February 9, 2016	OS Day	Instructional Day
(G) May 31, 2016	February 10, 2016	OS Day	Instructional Day
(H) June 1, 2016	February 16, 2016	P Day	Instructional Day (last day for students)

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- June 2, 2016 will change from an Out of Calendar Day to a CE Day
- June 3, 2016 will change from an Out of Calendar Day to a P Day (last day of employment for 200-day employees)

Approval of the revised school calendar for the 2015-2016 school year as recommended by the Superintendent:

Mrs. Kirk made the motion for approval of the revised school calendar for the 2015-2016 school year as recommended by the Superintendent. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board. Mrs. Kirk asked about the two extra days for the students at Valley High School for when the school was closed due to the water situation. Mrs. Williams stated that she spoke with the Department of Education over that situation, and said that because the two days were due to an emergency situation, the students do not have to make those days up.

TREASURER’S REPORT:

Approval for Transfers and Increases in the Budget:

Mrs. Kirk moved and Mr. Cisar seconded the motion for unanimous approval for Transfers and Increases in the Budget as follows:

BUDGET REVISION REQUEST

Submit to:

WEST VIRGINIA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL FINANCE
BUILDING 6, ROOM 216
199C KANAWHA BOULEVARD EAST
CHARLESTON, WV 25386

☐ SUPPLEMENT

☒ TRANSFER

☐ CARRYOVER SUPPLEMENT

Entity: WETZEL

Fiscal Year Ending: 06/30/16

Revision Number: 1004

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$ 399,000.00
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2 - Debt Service	
Fund 3 - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 81 - Capital Projects	
Fund 81 - Special Revenue - Restricted Projects	93,033.97
Fund 83 - Special Revenue - MCVC Restricted Projects	
Fund 84 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	\$ 492,033.97

I hereby certify that this budget revision request, submitted in accordance with the provisions of WV Code 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

03/07/16

DATE OF BOARD MEETING

Sherry Williams

SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED

PROGRAM DIRECTOR

WVDE 1-20-12

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BUDGET REVISION REQUEST

Submit to:

WEST VIRGINIA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL FINANCE
BUILDING 4, ROOM 218
1905 KANAWHA BOULEVARD EAST
CHARLESTON, WV 25305

☒ SUPPLEMENT
☐ TRANSFER
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL
Fiscal Year Ending: 06/30/18
Revision Number: 8

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$ 382,334.51
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2_ - Debt Service	
Fund 3_ - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	
Fund 63 - Special Revenue - MCVC Restricted Projects	8,130.00
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	390,464.51

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

03/07/16

DATE OF BOARD MEETING

SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED

PROGRAM DIRECTOR

WVDE 11-20-12

FIRST/SECOND READING OF NEW/REVISED WETZEL COUNTY POLICY(S):

FIRST READING	SECOND READING	NEW POLICY	REVISED POLICY	DELETE POLICY	NAME OF POLICY	ORIGINATOR
	X		X		IKA: Assessment/Reporting Systems Policy	Leatha Williams

Approval on Second Reading of Wetzel County Policy IKA, Assessment/Report Systems Policy:

Mrs. Gatian made the motion for approval of Second Reading of Wetzel County Policy IKA, Assessment/Reporting Systems Policy. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board.

OTHER ITEMS:

Mr. Balcerek suggested using the county website to publish data such as testing assessment, ACT scores, and policy changes for the public to be directed to when they have questions.

Mr. Blair stated that it was suggested at the recent stakeholders meeting to have a yearly meeting in May presenting a ‘State-of-the-Education Address’ to make citizens, tax payers, and employees of Wetzel County Schools aware of where we are in the schools. Mr. Blair said this should be in a policy form in order to be consistent and report the same thing every year.

ADDRESS THE BOARD:

Matthew Durig, FFA student from Magnolia High School, appeared before the Board on behalf of the County Ag Program. He thanked the Board for their continued support of the program. He also thanked the Board for the support of the Magnolia High School meat lab. Mr. During said the modernized facilities will provide many opportunities for the students. He invited them to attend the 48th Annual Wetzel County Ham, Bacon, and Egg Sale this Friday, March 11th, at 7:30 p.m.

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POSSIBLE EXECUTIVE SESSION:

Mr. Blair moved and Mr. Balcerek seconded the motion for unanimous approval to retire into Executive Session per WV Code §6-9A-4 (b-2-A), for the discussion of personnel matters....The Board retired in Executive Session at 7:01 p.m. Following the Executive Session, the Board reconvened in Open Session at 7:38 p.m., no action needed, none taken.

DATE AND TIME OF NEXT MEETING:

March 21, 2016 - Regular Meeting - County Office - 6:30 p.m.

ADJOURNMENT:

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Blair made the motion to adjourn this Regular Meeting. Mrs. Gatian seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 7:38 p.m.

President

Secretary