

**WETZEL COUNTY SCHOOLS**  
*“Educating Individuals for Success”*

**STATUTORY and REGULAR SESSION**

For approval of Levy Estimates and  
General Current Expense Funds for  
submission to appropriate state agencies,  
and for conducting business as specified.

**March 21, 2016**  
**County Office**  
**New Martinsville, WV**  
**6:30 p.m.**

**AGENDA**

**1. OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:**

**2. APPROVAL OF 2015-2016 LEVY ESTIMATES AND GENERAL CURRENT EXPENSE FUNDS:**

Grant approval of levy estimates and general current expense funds for submission to the appropriate State Agencies.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

**3. RECOGNITION:**

- a) 2016 West Virginia Young Writers - Shane Highley
- b) 2016 Regional Math Field Day - Shane Highley
- c) High School Recognition - Leatha Williams

**4. STUDENT EXPULSION HEARING:**

A closed hearing will be held concerning a student’s alleged violations of the Safe Schools Act (WV Code §18A-5-1a, State Board of Education POLICY 4373 (STUDENT CODE OF CONDUCT), and Wetzel County Board of Education Policy “JFC” (STUDENT CODE OF CONDUCT).

Student/Case (A)

**5. POSSIBLE EXECUTIVE SESSION:**

Per WV Code §6-9A-4(3), to decide upon disciplining, suspension, or expulsion of any student in any public school...

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_  
Time Out \_\_\_\_\_ Back \_\_\_\_\_

**6. ACTION AS DEEMED APPROPRIATE CONCERNING STUDENT EXPULSIONS:**

Mrs. Leatha Williams, Superintendent, recommends to expel Student/Case (A) for the remainder of the 2015-2016 school year as well as the first semester of the 2016-2017 school year, for violating the Safe Schools Act (WV Code §18A-5-1a), State Board of Education POLICY 4373 (STUDENT CODE OF CONDUCT), and Wetzel County Board of Education Policy “JFC” (STUDENT CODE OF CONDUCT).

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

**7. STUDENT EXPULSION HEARING:**

A closed hearing will be held concerning a student’s alleged violations of the Safe Schools Act (WV Code §18A-5-1a, State Board of Education POLICY 4373 (STUDENT CODE OF CONDUCT), and Wetzel County Board of Education Policy “JFC” (STUDENT CODE OF CONDUCT).

Student/Case (B)

**8. POSSIBLE EXECUTIVE SESSION:**

Per WV Code §6-9A-4(3), to decide upon disciplining, suspension, or expulsion of any student in any public school...

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_  
Time Out \_\_\_\_\_ Back \_\_\_\_\_

**9. ACTION AS DEEMED APPROPRIATE CONCERNING STUDENT EXPULSIONS:**

Mrs. Leatha Williams, Superintendent, recommends to expel Student/Case (B) for the remainder of the 2015-2016 school year as well as the first semester of the 2016-2017 school year, for violating the Safe Schools Act (WV Code §18A-5-1a), State Board of Education POLICY 4373 (STUDENT CODE OF CONDUCT), and Wetzel County Board of Education Policy “JFC” (STUDENT CODE OF CONDUCT).

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

**10. RE-EXAMINATION OF DANGEROUS STUDENT STATUS:**

A closed session will be held concerning the status of two students declared dangerous students as defined in WV Code §18A-1-1(j).

**11. RATIFICATION OF UNPAID SUSPENSION OF SERVICE EMPLOYEE:**

a) **Executive Session:**

Per WV Code 6-9A-4(b-2-A), for the discussion of personnel matters involving the discipline of an employee.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_  
Time Out \_\_\_\_\_ Time Return \_\_\_\_\_

b) **Action:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

**12. SUPERINTENDENT'S RECOMMENDATIONS:**

a) **Approval of Minutes:** Special Meeting - February 29, 2016  
Regular Meeting - March 7, 2016

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

b) **Personnel Matters:**

**Employment and/or Changes in Employment:**

**Resignations:**

John B. Armstrong Acceptance of resignation from position as Golf Coach at Paden City High School, effective February 29, 2016.

Thomas L. Pegg Acceptance of resignation from position as Bus Operator, effective March 15, 2016.

Meredith L. Pilant Acceptance of resignation from position as 8<sup>th</sup> grade Volleyball Coach at New Martinsville School, effective immediately.

**Professional Personnel:**

Brigitte M. Satterfield Approval for employment as Countywide Substitute Teacher, effective March 22, 2016.

**Service Personnel:**

John M. Boswell Approval for employment as Countywide Substitute Bus Operator, effective March 22, 2016.0

Sabrina L. Feils Approval for employment as Countywide Substitute Cook, effective March 22, 2016.

William L. Gainer Approval for change in assignment from "Temporary" Daytime Custodian III at Short Line School, 683/C, 228 day contract, to Evening Custodian III at Valley High School, 683/C, 228 day contract, effective March 22, 2016. (Will remain "temporary" daytime custodian at Short Line School until the regular employee at Short Line School returns to work or resigns)

Sara L. Grimm Approval for change in assignment from Countywide Substitute Cook II to Cook II at Paden City Elementary, 676/B, effective March 22, 2016.

Drema F. Hupp	Approval for employment as Countywide Substitute Cook, effective March 22, 2016.
Janet L. Nice	Approval for change in assignment from Countywide Substitute Custodian II to Evening Custodian II at Magnolia High School, 682/B, effective March 22, 2016.
Barbara J. Meadows	Approval for change in assignment from Countywide Substitute Cook II to Cook II at Paden City Elementary, 676/B, effective March 29, 2016.
Brenda K. Patterson	Approval for employment as Countywide Substitute Cook, effective March 22, 2016.
Sharon A. Scyoc	Approval for change in assignment from Countywide Substitute Cook II to Cook II at Paden City Elementary, 676/B, effective March 22, 2016.
William D. Stuart	Approval for change in assignment from Bus Operator, Whiteman Hill/Downtown/South Steelton, Bus #37, 655/D, to Evening Custodian III, 683/C, at Magnolia High School effective March 22, 2016.
Stephanie M. Tedrow	Approval for employment as Countywide Substitute Cook, effective March 22, 2016.
Ashley M. Workman	Approval for employment as Countywide Substitute Cook, effective March 22, 2016.

**Extracurricular:**

Shawn L. Coen	Approval for contracted services position as Mentor Principal at New Martinsville School, effective March 22, 2016.
Travis A. Emch	Approval for employment as Assistant Boys' Track Coach at Magnolia High School, effective the beginning of the 2015-2016 WVSSAC Season. Non-certified.
Sandra K. Hinerman	Approval for contracted services position as Mentor Teacher - Mathematics at Magnolia High School, effective March 22, 2016.
Kenneth D. Nice	Approval for employment as Assistant Girls Softball Coach at Valley High School, effective the beginning of the 2015-2016 WVSSAC Season.

**Leave of Absence:**

Approval of request from Alison R. Toman-Zwick to extend her unpaid 'family medical leave of absence' from her position as Art Teacher at New Martinsville School which began January 11, 2016 through March 11, 2016, to extend through March 28, 2016.

Approval of request from Jacqueline D. Shepard for an unpaid 'family medical leave of absence' from her position as Fourth Grade Teacher at New Martinsville School beginning upon depletion of her personal leave and permissive personal leave days, from March 9, 2016 through Friday, April 8, 2016.

**Appointment of Treasurer:**

Grant approval for the appointment of Jeffrey A. Lancaster as Treasurer for Wetzel County Schools for the 2016-2017 school year.

**Re-Employment of Continuing Professional and Service Personnel for the 2015-2016 School Year:**

**PROFESSIONAL PERSONNEL:**

**Countywide:**

Todd E. Barcus  
Tammy C. Dudgeon  
Abram S. Highley  
Brian S. Jones  
Shawwna L. Matheny  
Amanda M. McPherson  
Benjamin R. McPherson  
Courtney D. Myers  
Deborah E. Novotny  
Gabrielle B. Palmer  
Lillian B. Pierce  
Donna E. Sands  
Melissa L. Scyoc  
Joshua R. Weekley  
Tammy H. Wells  
Carol A. Zombotti

Stephanie M. Long  
Karen L. Longwell  
Janet M. Park  
Davette M. Petrucci  
Mark A. Roberts  
Beth A. Sigley  
Sharon E. Snider  
Ted G. Sumner  
Jeanine K. Watson (3/4)  
Leanna K. Watson  
Dawn L. West  
Diana J. Wheeler  
Chris M. Wilson  
Joni L. Yoho

**Magnolia High School:**

Kathi D. Schmalz, Principal  
Mark K. Batton, Assistant Principal  
Stacy E. Barcus  
Mark D. Blair  
Diane M. Brown  
Holly M. Cain  
Brian L. Castilow  
Leslie A. Day  
Jan E. Emch  
Tricia A. Hartline  
Michael Harwick  
Sandra K. Hinerman  
Patricia B. Jeffers  
Ashley N. Johnson  
Dillon J. Mangino  
Rebecca E. McClain  
Vicki L. Natali  
Amy B. Petin  
Keith M. Riggie  
Steven D. Ross  
Joshua G. Sims

**Hundred High School:**

Daniel J. Gottron, Principal  
Matthew S. Ash  
Ryan A. May  
Bonnie S. McGlumphy  
Rex A. Rush  
Sean L. Snedden  
Pariksit Spicher  
Rebecca M. Spicher  
Beverly Ann VanScyoc  
Jeanine K. Watson (1/4)

**Long Drain School:**

Paul C. Huston II, Principal  
Paula S. Cumberledge  
Donna L. Dennis  
Carla D. Fluharty  
Olivia L. Gump  
Marla J. LaRue

John W. Smith  
Nikki L. Stevens  
James G. West (½)

**New Martinsville School:**

Margaret F. Pritchard, Principal  
Shawn L. Coen, Assistant Principal  
Linda S. Zeh, Assistant Principal  
Christopher J. Amedro  
Angela M. Barcus  
Laura A. Barcus  
Vicki S. Batton  
Barbara L. Blain  
Aimee B. Carpenter  
Pamela A. Chapman  
Amy J. Cisar  
Hannah M. Cline  
Justin R. Cochran  
Brian J. Croasmun  
Margaret G. Ensinger  
Brittany M. Ferrell  
Alison M. Fluharty  
Susan G. Grilli  
Margeau R. Hafer  
Deanna L. Heasley  
Shauna K. Heil  
Elizabeth B. Hiestand  
Jeffrey M. Hiestand  
John H. Holliday  
Anita M. Howell  
Lisa M. Jones  
Ryan T. Jones  
Mary J. Kovalcik  
Amy J. Littell  
Terri L. Locke  
Brittany D. Mason  
Craig W. Mason  
Eric C. Mason  
Emily A. McGuire  
Mary M. Melott  
Meredith L. Pilant  
Jody L. Price  
Alexis Janie Robinson  
Terry L. Sands  
Craig A. Schneid  
Jacqueline D. Shepard  
Ashley M. Smith  
Lisa Neely Spratt  
Elisa N. Sprowl  
Kimberly D. Starkey  
Terry L. Steele

Valerie A. Stevens  
Crystal M. Sutton  
Michael G. Sutton  
Carol L. Tallman  
David R. Tallman  
Wendy A. Tallman  
Alison Renee Toman-Zwick  
Deborah K. Tustin  
Aaron E. Vigliotti  
Mark A. Volin  
Mary Ann Young  
Teresa A. Zink

**Paden City Elementary School:**

Tammy D. Chambers, Principal  
Deborah L. Allen  
Susan K. Flesher  
Ashley L. Greene  
Charlene S. Hindman  
Jeffrey E. Hohn  
Sonya D. Holliday  
Elliott L. Kendle  
Sadonna L. Kimble  
Matthew E. Kinnard (½)  
Kandi Loy-Kay  
Christine M. Mace  
Cristi M. Morehouse  
Debra S. Price (½)  
Barbara G. Slider  
Valerie D. Slider  
Sherry L. Stanley

**Paden City High School:**

Jason P. Salva, Principal  
Richard F. Bertozzi  
Jeffrey R. Bowers  
Brent J. Croasmun  
Michelle A. Gorby  
Shelley R. Hulsey  
Lowell F. King, Jr.  
Matthew E. Kinnard (½)  
Cindy A. Kocher  
Debra S. Price (½)  
Jeanne L. Scherer  
Chad W. West  
James G. West (½)  
Toby L. Willis

**Short Line School:**

Teresa L. Standiford, Principal  
Deanna N. Poole-Ammons, Assistant Principal

Katie B. Barker  
Charles R. Blair  
Lindsey M. Blake  
Cynthia Jill Brown  
Pamela R. Christy  
Sherry A. Croasmun  
Kimberly S. Edgell  
Jennifer L. Eller  
Eric S. Emch  
Linda J. Haught  
Judith R. Hugan  
Phillip B. Hulsey  
Amanda J. Ice  
Leslie A. Lively  
Kelly J. Lloyd  
Tracy J. Mason  
Cynthia S. McSweeney  
Janice A. Moore (1/4)  
Brenda K. Nolan  
Adriene N. Robinson  
Emily S. Robinson  
Martha L. Rogers  
Toni L. Shaver (1/2)

Velisha I. Shepherd  
Marsha L. Stackpole  
Danielle M. Standiford  
Donald E. Taylor (1/2)

**Valley High School:**

James C. Kimble, Principal  
Aaron M. Allen  
Tara J. Beatty  
Adrianne O. Burkhart (1/2 time)  
Tara R. Byard  
Matthew A. Carson  
Jeffery E. Derby  
Kristina L. Earley  
Lee Ann Hall Erwin  
Michael J. Herrick  
Natalie N. Kitko  
John D. Kocher  
Janet H. Moore  
Janice A. Moore (3/4)  
Michelle K. Moore  
Donald E. Taylor (1/2)

**SERVICE PERSONNEL:**

**AIDES:**

**Long Drain School:**

Lisa A. Neff	200 days
Eva A. Rogalski	200 days
Tempa L. Steele	200 days
J. Darlene Walker	200 days

**Magnolia High School:**

Kimberly S. Haught	200 days
Beth A. Snodgrass	200 days
Melissa E. White	200 days

**New Martinsville School:**

Amanda K. Hoskins	200 days
Peggy A. Huggins	200 days
Julie L. Ledergerber	200 days
Bonnie A. Martin	200 days
Joyce M. Martin	200 days
Pamela J. Shockley	200 days
Lisa J. Sidenstricker	200 days
Debra S. Sims	200 days
Melissa K. Starkey	200 days
Thomas E. Tennant	200 days
Debra D. Throckmorton	200 days
Amy J. Wade	200 days

Kelle J. Wetzel	200 days
Jeanette R. Whiteman	200 days
Rebecca A. Winters	200 days
Cynthia A. Zajdowicz	200 days

**Paden City Elementary School:**

Faye K. Heasley	200 days
Dina L. Howell	200 days
Kimberly L. Underwood	200 days

**Short Line School:**

Brenda L. Fisher	200 days
Angela D. Greathouse	200 days
Radine S. Hubbard	200 days
Christina N. McCoy	200 days
Denise L. Poling	200 days
Debra L. Robinson	200 days
Kimberly D. Ueltschy	200 days
Barbara L. Yeager	200 days

**Valley High School:**

Debra D. Kocher	200 days
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**Countywide:**

Virginia L. Brown	200 days
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James M. Daugherty	200 days
Virginia R. Derby	200 days
Jill C. Householder	200 days
April D. Ring	200 days
JoDell S. Ritchie	200 days

**BUS OPERATORS:**

Carol S. Cecil	200 days
William S. Dakan	200 days
Matthew M. Day	200 days
Kevin L. Durig	200 days
Thomas C. Durig	200 days
John R. Horner	200 days
Heith M. Howell	200 days
Jeremy S. Huggins	200 days
Sandra J. Hurst	200 days
Djuana G. Kennedy	200 days
William G. Kuhn	200 days
Regina L. Lemley	200 days
Timothy R. Long	200 days
Teresa J. Loy	200 days
Robert J. Nice	200 days
Marie T. Norris	200 days
Richard A. Ritz	200 days
David L. Shank	200 days
Andrew R. Tefft	200 days
Debra D. Thomas	200 days
Ralph H. Thomas	200 days
Jason T. West	200 days
Rick J. Yoho	200 days

**COOKS:**

**Long Drain School:**

Diana L. Briggs	200 days
Sandra S. Greathouse	200 days
Cheryl S. Hillberry	200 days
Theresa A. Jones	200 days

**New Martinsville School:**

Sandra K. Blake	200 days
Barbara A. Cain	200 days
Lois J. Cecil	200 days
Cindy L. Long	200 days
Teresa D. Long	200 days
Pamela J. Neff	200 days
Karen L. Pegg	200 days
Terry E. Talkington	200 days

**Paden City Elementary School:**

Candace O. Landers	200 days
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**Short Line School:**

Rosemary Bucher	200 days
Shelly E. Coen	200 days
Shannon L. Eastham	200 days
Wilma M. Morris	200 days
Vickey L. Titus	200 days
Penny L. Tracy	200 days

**CUSTODIANS:**

**County Office:**

Mark K. Loy	261 days
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**Hundred High School:**

Gary A. Longwell	261 days
Marsha L. Magyar	228 days

**Long Drain School:**

Kathy D. Mace	261 days
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**Magnolia High School:**

Kathy D. Greathouse	228 days
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**New Martinsville School:**

Shanna M. Cox	228 days
Joe O. Flesher	228 days
Therese A. Headley	228 days
Roger L. Hindman	228 days
Harold Allen Trader	261 days

**Paden City Elementary School:**

John R. Cain	228 days
Jeffrey G. Rexroad	261 days

**Paden City High School:**

Ernest F. Ferreebee	228 days
Earley G. Shreve	261 days

**Short Line School:**

Kent D. Burgey (½)	228 days
Justin F. Herrick	228 days
Rodney O'Neil	228 days
Teresa Stackhouse	261 days

**Valley High School:**

Ralph V. Gainer, II	228 days
William L. Gainer	228 days
Thomas L. LaRue III	261 days

**WCCCF:**

Kent D. Burgey (½)	228 days
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**MAINTENANCE:**

Jamie A. Doty	261 days
Glenn E. Hollabaugh	261 days
Steven J. Melott	261 days
Dewayne A. Morris	261 days

**Paden City High School:**

Carmen K. Shepherd	220 days
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**Short Line School:**

Deborah S. Fluharty	210 days
Velma S. Hupp	220 days

**SCHOOL SECRETARIES:****Hundred High School:**

Farrah N. Cottrill	220 days
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**Long Drain School:**

Kristina L. Shriver	220 days
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**Magnolia High School:**

Teena L. Bates	220 days
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**New Martinsville School:**

Brenda K. Brookover	220 days
Connie J. Koon	210 days
Kimmie L. Long	220 days
Jackie L. Patterson	220 days

**Paden City Elementary School:**

Denise N. Neff	220 days
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**Valley High School:**

Pamela A. Jackson	220 days
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**MECHANICS:****Supervisor of Transportation/Chief Mechanic**

Johnny L. Haught	261 days
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**SECRETARIES:****COUNTY OFFICE:**

Star B. Briggs	261 days
JoAnna Filliez	261 days
Susan J. Fox	261 days
Terry D. Greene	261 days
Kathy A. Hoffman	261 days
JoBeth Simmons	261 days
Rae E. Stuart (1/2)	261 days
Debra J. Talkington	261 days

**MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

**c) Routine Matters:****a) Agreement With the Wetzel County Commission:**

Approval of agreement between the Wetzel County Commission and the Wetzel County Board of Education to continue support of the West Virginia Justice Assistance Grant for the Prevention Resource Officer (PRO) to be located at Valley High School.

**b) Lease Agreement:****New Martinsville Parks and Recreation Commission**

Land leased from the New Martinsville Parks and Recreation Commission on Hydro Drive for the use of the softball and soccer fields beginning March 22, 2016 and expiring June 30, 2016 for \$2,000.00.

**City of Paden City:**

Athletic Fields leased from the City of Paden City, known as Number One Ball Field and the Softball Field located in the Paden City Park (for the playing fields for Paden City High School baseball and softball) beginning on the 1<sup>st</sup> day of March, 2016 and expiring on the 1<sup>st</sup> day of June, 2016, for the amount of \$1,600.00.

c) **Re-Roofing Project:**

Approval for the Re-roofing project at Paden City Elementary and Central Board Office as follows:

COMPANY	DESCRIPTION	AMOUNT
N.F. Mansuetto & Sons, Inc. 116 Wood Street Martins Ferry, OH 43935	Removal and replacement of roof at Paden City Elementary and Central Board Office. Paden City Elementary - \$271,135.00 Central Board Office - \$115,415.00	\$ 386,550.00

d) **Approval of the following Chaperones/Volunteers for the 2015-2016 School Year:**

**Hundred High School:**

Tina McBee

e) **Release from Wetzel County Schools:**

Approval of request from Tim and Jasmine Kanz for their child, Trinity Kanz, to be released from Wetzel County Schools (New Martinsville School) to attend Tyler County Schools for the remainder of the 2015-2016 school year.

**MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:**

Motion\_\_\_\_\_Second\_\_\_\_\_Action\_\_\_\_\_

**13. TREASURER'S REPORT:**

- a) Approval for Payment of Bills for the Month of February, 2016 (invoices approved at this meeting are available for review at the Wetzel County Schools' Financial Office); and
- b) Transfers and Increases in the Budget:

Motion\_\_\_\_\_Second\_\_\_\_\_Action\_\_\_\_\_

**14. AUDITING SERVICES:**

Approval to bid auditing services from an outside CPA firm for fiscal years 2016, 2017, and 2018:

Motion\_\_\_\_\_Second\_\_\_\_\_Action\_\_\_\_\_

**15. OTHER ITEMS:**

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**16. EXECUTIVE SESSION:**

Per WV Code §6-9A-4(3), to decide upon disciplining, suspension, or expulsion of any student in any public school...

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_  
Time Out \_\_\_\_\_ Back \_\_\_\_\_

**17. RECESS OF STATUTORY SESSION:**

Approval for recess of this Statutory Session until continuation on April 19, 2016:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_  
Time \_\_\_\_\_

**18. DATE AND TIME OF NEXT MEETING:**

April 4, 2016 - Regular Meeting/Public Hearing - Valley High School - 6:30 p.m.  
April 11, 2016 - Special Meeting/Budget Work Session - County Office - 6:00 p.m.  
April 19, 2016 - Regular Meeting/Continuation of March 21 Statutory Session/Public Hearing -  
County Office - 6:30 p.m.

**19. ADJOURNMENT:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_  
Time \_\_\_\_\_