

Date February 6, 2017

Regular	Superintendent's Office	Warren L. Grace, Jr., President
Kind of Meeting	Where Held	Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Regular Session on Monday, February 6, 2017, at the Office of the Superintendent of Schools in New Martinsville, WV at 6:30 p.m. The following members were present:

Josh Balcerek	Warren L. Grace, Jr.
Michael D. Blair	William F. Jones
Amy J. Cooley	Edward T. Toman, Secretary

OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Warren L. Grace, Jr. Members of the New Martinsville Cub Scout Pack 128 led the Pledge of Allegiance to the Flag and Mr. Jones gave the opening Invocation.

DELEGATIONS:

None.

ANNUAL REVIEW AND APPROVAL OF WETZEL COUNTY POLICY GCEB:

After an annual Review of Wetzel County Policy GCEB, Mr. Balcerek made the motion to approve the policy as presented. Second to the motion was made by Mr. Jones and the motion was approved unanimously by the members of the Board.

SUPERINTENDENT'S RECOMMENDATIONS:

Approval of Minutes: Regular Meeting – January 17, 2017

Acting on the Superintendent's recommendation, Mr. Jones made the motion to approve the minutes for Regular Meeting, January 17, 2017. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board.

\*\*\*Mr. Grace reminded the Board to include the Addendum item in their motion for Personnel Matters.

Personnel Matters:

Resignation:

John W. Smith	Acceptance of resignation from position as Assistant Football Coach at Magnolia High School, effective immediately.
Stacie M. Starkey	Acceptance of resignation from position as Supervisory Teacher Aide at New Martinsville School, effective the end of the day January 31, 2017.

Professional Personnel:

Terri L. Beaty	Approval for employment as Countywide Social Worker, based at Short Line School, effective February 7, 2017.
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Regular Kind of Meeting	Superintendent's Office Where Held	Warren L. Grace, Jr., President Presiding Officer
Kimberly S. Edgell	Approval for change in assignment from Social Studies Teacher at Short Line School to MI/LD/BD with Autism Teacher at Valley High School, effective February 7, 2017.	
Shelley L. Hulsey	Approval for employment as Countywide Substitute Teacher, effective March 1, 2017.	
Bradley R. Newell	Approval for employment as Spanish Teacher at Magnolia High School, effective February 20, 2017.	
Courtney L. Pyles	Approval for employment as Countywide Substitute Teacher, effective February 7, 2017. Non-certified.	
Mary Ritz	Approval for employment as Title I Mathematics Teacher at Short Line School, pending release from Tyler County Schools.	
Joseph S. Semple	Approval for employment as Countywide Substitute Teacher, effective February 7, 2017. Non-certified.	
Lindsey P. Snider	Approval for employment as Countywide Substitute Teacher, effective February 7, 2017.	
Ashley R. Stevens	Approval for employment as Countywide Substitute Teacher, effective February 7, 2017.	

**Service Personnel:**

Hannah S. Shreve	Approval for change in assignment from Countywide Substitute Supervisory Teacher Aide to Countywide Supervisory Teacher Aide/Autism Mentor, one-on-one, Special Education, based at Paden City Elementary School, 502/C, effective February 7, 2017.	
Brandi D. Thomas	Approval for change in assignment from Supervisory Teacher Aide at Magnolia High School to Supervisory Teacher Aide, Special Education, at Paden City Elementary School, 502/C, effective February 7, 2017.	

**Extracurricular:**

Charles R. Blair	Approval for employment as After School Tutor, Title I, at Short Line School, effective February 7, 2017.	
Jennifer L. Eller	Approval for employment as After School Tutor, Title I, at Short Line School, effective February 7, 2017.	
Leslie M. Emch	Approval for employment as Extended Day Tutor at Paden City Elementary School, effective February 7, 2017.	
Ashley L. Greene	Approval for employment as Extended Day Tutor at Paden City Elementary School, effective February 7, 2017.	
Michael J. Herrick	Approval for employment as After School Tutor, Title I, at Short Line School, effective February 7, 2017.	
Brooke Hinerman	Approval for employment as After School Tutor at Short Line School, effective February 7, 2017.	

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<u>Regular</u>	<u>Superintendent's Office</u>	<u>Warren L. Grace, Jr., President</u>
<u>Kind of Meeting</u>	<u>Where Held</u>	<u>Presiding Officer</u>
Marla J. LaRue	Approval for employment as Extended Day Tutor at Long Drain School, effective February 7, 2017.	
Christine M. Mace	Approval for employment as Head 7/8 Girls Track Coach at Paden City High School, effective the beginning of the 2016-2017 WVSSAC Season.	
Lacey A. McPherson	Approval for employment as After School Tutor at Short Line School, effective February 7, 2017.	
Janet M. Park	Approval for employment as Extended Day Tutor at Long Drain School, effective February 7, 2017.	
David C. Riggle	Approval for employment as Head 7/8 Boys Track Coach at Paden City High School, effective the beginning of the 2016-2017 WVSSAC Season.	
Mark A. Roberts	Approval for employment as Extended Day Tutor at Long Drain School, effective February 7, 2017.	
Adriene N. Robinson	Approval for employment as After School Tutor, Title I, at Short Line School, effective February 7, 2017.	
Lindsay R. Rustemeyer	Approval for employment as Extended Day Tutor at Paden City Elementary School, effective February 7, 2017.	
Craig A. Schneid	Approval for employment as Assistant Boys Track Coach at Magnolia High School, effective the beginning of the 2016-2017 WVSSAC Season.	
Sharon E. Snider	Approval for employment as After School Coordinator at Long Drain School, effective February 7, 2017.	
Sherry L. Stanley	Approval for employment as Extended Day Tutor at Paden City Elementary School, effective February 7, 2017.	
Mallory B. Taylor	Approval for employment as Extended Day Tutor at Long Drain School, effective February 7, 2017.	
Chad W. West	Approval for employment as SAT Coordinator at Paden City High School, effective February 7, 2017.	
Diana J. Wheeler	Approval for employment as Extended Day Tutor at Long Drain School, effective February 7, 2017.	

**Leave of Absence:**

Approval of request from Kathy D. Mace for an unpaid ‘family medical leave of absence’ from her position as Head Custodian at Long Drain School, beginning upon depletion of her personal leave and permissive personal leave days, from January 30, 2017 through February 28, 2017.

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**MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS  
AS OUTLINED UNDER PERSONNEL MATTERS:**

Mr. Balcerek made the motion for approval of the Superintendent's recommendations as outlined under Personnel Matters. Second to the motion was made by Mrs. Cooley and the motion was approved unanimously by the members of the Board.

\*\*\*Mr. Grace reminded the Board of the addition of Routine Matters and Resolution from the Addendum.

**Routine Matters:**

**Release from Wetzel County Schools:**

Approval of request from David and Juanita Watson for their children, Catalina and Evan Watson, to be released from Wetzel County Schools (Long Drain School) to attend Marion County Schools for the remainder of the 2016-2017 school year.

**MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS  
AS OUTLINED UNDER ROUTINE MATTERS:**

Mr. Jones made the motion for approval of the Superintendent's recommendations as outlined under Routine Matters. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board.

**Resolution:**

Approval of adoption of the Resolution of the Board of Education of the County of Wetzel in Support of the Ongoing Mission of Regional Education Service Agency Six:

Date February 6, 2017

Regular	Superintendent's Office	Warren L. Grace, Jr., President
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**A RESOLUTION OF THE BOARD OF EDUCATION OF THE  
COUNTY OF WETZEL IN SUPPORT OF THE ONGOING  
MISSION OF REGIONAL EDUCATION SERVICE AGENCY SIX**

**WHEREAS**, the Board of Education of the County of Wetzel ("BOARD") is within the service area of the Regional Education Service Agency Six (RESA6);

**WHEREAS**, the Board has realized and continues to realize substantial savings from the cooperative purchasing program made available to it by RESA6;

**WHEREAS**, the Board has realized and continues to realize substantial savings from the shared services program made available to it by RESA6;

**WHEREAS**, the Board has realized and continues to realize substantial benefit from the technical assistance program made available to it by RESA6;

**WHEREAS**, the Board has realized and continues to realize substantial benefit from the professional development made available to it by RESA6;

**WHEREAS**, during the past and current fiscal years the Board has experienced [and expects to continue to experience for an unknown period of time] substantial losses of tax revenue, Medicaid reimbursement funds, and state aid to the detriment of Wetzel County Schools;

**WHEREAS**, the dramatic downturn in the economy has made it extremely difficult for county boards of education, including this Board, to meet the needs of our students;

**WHEREAS**, the RESA6 is already familiar with the needs of the Wetzel County Schools and has demonstrated that it can provide substantial benefits, services and assistance to Wetzel County Schools for a fraction of the cost should the Board have to procure the same directly;

**THEREFORE, BE IT RESOLVED THIS 6<sup>TH</sup> DAY OF FEBRUARY, 2017, THAT THE BOARD OF EDUCATION OF THE COUNTY OF WETZEL DOES HEREBY AGREE AND RESOLVE TO SUPPORT RESA SIX IN ITS ONGOING MISSION TO PROVIDE SAID BOARD WITH CONTINUED SAVINGS, ASSISTANCE AND SUPPORT FOR THE BENEFIT OF THE STUDENTS OF WETZEL COUNTY SCHOOLS.**

\_\_\_\_\_  
Edward T. Toman, Superintendent

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Warren L. Grace, Jr., President

**MOTION FOR APPROVAL OF ADOPTION OF THE RESOLUTION OF THE  
BOARD OF EDUCATION OF THE COUNTY OF WETZEL IN SUPPORT OF  
THE ONGOING MISSION OF REGIONAL EDUCATION SERVICE AGENCY  
SIX:**

Mr. Jones made the motion for approval of Adoption of the Resolution as presented above. Second to the motion was made by Mrs. Cooley and the motion was approved unanimously by the members of the Board.

**TREASURER'S REPORT:**

**Approval for Transfers and Increases in the Budget:**

Mr. Balcerek moved and Mr. Jones seconded the motion for unanimous approval for Transfers and Increases in the Budget as follows:

Date February 6, 2017

Regular

Superintendent's Office

Warren L. Grace, Jr., President

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Presiding Officer

BUDGET REVISION REQUEST

Submit to:

WEST VIRGINIA DEPARTMENT OF EDUCATION  
OFFICE OF SCHOOL FINANCE  
BUILDING 6, ROOM 215  
1900 KANAWHA BOULEVARD EAST  
CHARLESTON, WV 25305

☐ SUPPLEMENT  
☒ TRANSFER  
☐ CARRYOVER SUPPLEMENT


Entity: WETZEL  
Fiscal Year Ending: 06/30/17  
Revision Number: 1003

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$ 2,219,408.52
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2_ - Debt Service	
Fund 3_ - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	122,842.39
Fund 63 - Special Revenue - MCVC Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	\$ 2,342,250.91

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

02/06/17



DATE OF BOARD MEETING

SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED

PROGRAM DIRECTOR

WVDE 11-20-12

BUDGET REVISION REQUEST

Submit to:

WEST VIRGINIA DEPARTMENT OF EDUCATION  
OFFICE OF SCHOOL FINANCE  
BUILDING 6, ROOM 215  
1900 KANAWHA BOULEVARD EAST  
CHARLESTON, WV 25305

☒ SUPPLEMENT  
☐ TRANSFER  
☐ CARRYOVER SUPPLEMENT


Entity: WETZEL  
Fiscal Year Ending: 06/30/17  
Revision Number: 7

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2_ - Debt Service	
Fund 3_ - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	105,854.00
Fund 63 - Special Revenue - MCVC Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	105,854.00

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

02/06/17



DATE OF BOARD MEETING

SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED

PROGRAM DIRECTOR

WVDE 11-20-12

Date February 6, 2017

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**FIRST READING OF NEW/REVISED WETZEL COUNTY POLICY(S):**

FIRST READING	SECOND READING	NEW POLICY	REVISED POLICY	DELETE POLICY	NAME OF POLICY	ORIGINATOR
X			X		JEA: Compulsory Attendance Ages	Todd Barcus

**Approval for First Reading of Wetzel County Policy JEA: Compulsory Attendance Ages Policy:**

Mr. Jones made the motion for approval of First Reading of Wetzel County Policy JEA. Second to the motion was made by Mrs. Cooley and the motion was approved unanimously by the members of the Board.

**OTHER ITEMS:**

Mr. Toman informed the Board that the directors will have a meeting tomorrow, and the next principal’s meeting will be held on Wednesday. He also noted that he and the high school principals will be attending the recognition ceremony in Charleston this Friday for their achievement of having graduation rates over 90% in 2016.

Mr. Lancaster reviewed the proposed Budget Calendar with the Board. The meeting to determine the Levy Rates will be on the March 20<sup>th</sup> regular scheduled Board Meeting and a Special Budget Workshop will be held April 10<sup>th</sup>. The Regular Meeting scheduled for April 17<sup>th</sup> will be moved to April 18<sup>th</sup> to hold a Special Meeting for the continuation of the March 20<sup>th</sup> meeting to officially enter the levy rates and to conduct the Regular Meeting. Mr. Lancaster also informed the Board that the annual financial audit will begin this Wednesday.

Mr. Toman briefly mentioned the 261-day contract for the principals. He noted that not all were in favor, and that he is still working with a couple principals in explaining the change.

Mrs. Wells informed the Board that West Virginia Northern Community College has approached Wetzel County Schools about the possibility of a partnership to develop a welding program for students and adults. This program would offer the participants a nationally recognized certification. Mrs. Wells stressed that this is still in the initial stages, and that no commitment has been made. Mr. Toman added that he and Mrs. Wells also looked at dual credit and additional partnership with WVNCC. Mr. Grace said he was in full support of using them as a resource, and requested they keep the Board informed.

**Discussion and/or Action – Appointment of Superintendent of Schools for a term to begin July 1, 2017, not to exceed four years, subject to other mutually agreeable terms between the appointee and Board (personnel matters may involve an Executive Session as provided in W. Va. Code 6-9A-4(b)(2)(A), and the Board majority votes to have an Executive Session.).**

**Executive Session:**

Mr. Grace moved and Mr. Balcerek seconded the motion for unanimous approval to retire into Executive Session per W. Va. Code 6-9A-4(b)(2)(A), for the discussion of personnel matters. The Board retired in Executive Session at 6:53 p.m. Following the Executive Session, the Board reconvened in Open Session at 8:52 p.m., no action needed, none taken.

Date February 6, 2017

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**DATE AND TIME OF NEXT MEETING:**

February 20, 2017     - Regular Meeting - County Office - 6:30 p.m.

**ADJOURNMENT:**

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Grace made the motion to adjourn this Regular Meeting. Mr. Balcerek seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 8:52 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary