

Date February 20, 2017

Regular	Superintendent’s Office	Warren L. Grace, Jr., President
Kind of Meeting	Where Held	Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Regular Session on Monday, February 20, 2017, at the Office of the Superintendent of Schools in New Martinsville, WV at 6:30 p.m. The following members were present:

Josh Balcerek	Warren L. Grace, Jr.
Michael D. Blair	William F. Jones
Amy J. Cooley	Edward T. Toman, Secretary

OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Warren L. Grace, Jr. Members of the New Martinsville Bear Den Cub Scout Pack 128 led the Pledge of Allegiance to the Flag and Mr. Blair gave the opening Invocation.

DELEGATIONS:

None

SUPERINTENDENT’S RECOMMENDATIONS:

Approval of Minutes: Regular Meeting – February 6, 2017

Acting on the Superintendent’s recommendation, Mr. Jones made the motion to approve the minutes for Regular Meeting, February 6, 2017. Second to the motion was made by Mrs. Cooley and the motion was approved unanimously by the members of the Board.

Personnel Matters:

Resignation:

William S. Dakan	Acceptance of resignation from position as Head Softball Coach at Hundred High School, effective immediately.
Travis A. Emch	Acceptance of resignation from position as Assistant Football Coach at Magnolia High School, effective immediately.
Erica L. Sapp	Acceptance of resignation from position as Head Girls’ Track Coach at Paden City High School, effective February 3, 2017.

Professional Personnel:

Toby L. Willis	Approval for employment as Countywide Substitute Teacher, effective February 21, 2017.
Tanner M. Wright	Approval for change in assignment from Countywide Substitute Teacher to General Science/Social Studies Teacher at Valley High School, effective February 21, 2017.

Service Personnel:

Nina Fleming	Approval for employment as Countywide Substitute Cook, effective February 21, 2017.
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Date February 20, 2017

Regular Kind of Meeting	Superintendent's Office Where Held	Warren L. Grace, Jr., President Presiding Officer
Ashton E. Hall	Approval for employment as Countywide Substitute Cook, effective February 21, 2017.	
Amanda J. Haught	Approval for employment as Countywide Substitute Cook, effective February 21, 2017.	
Brenda Haught	Approval for employment as Countywide Substitute Cook, effective February 21, 2017.	
Samantha Morgan	Approval for employment as Countywide Substitute Cook, effective February 21, 2017.	
Stacy L. Pyles	Approval for change in assignment from Supervisory Teacher Aide/Early Childhood Classroom Assistant Teacher at New Martinsville School/Paden City Elementary to Supervisory Teacher Aide/Autism Mentor at Magnolia High School, 502/C, effective February 21, 2017.	
Cee Jae Wykert	Approval for employment as Countywide Substitute Cook, effective February 21, 2017.	

Extracurricular:

Tiffany R. Heinzman Approval for employment as Head Girls Track Coach at Paden City High School, effective the beginning of the 2017-2018 WVSSAC Season.

Leave of Absence:

Approval of request from Hannah D. Evans for an extension of her 'unpaid maternity leave of absence' from her position as Social Studies/Spanish Teacher at Hundred High School and Long Drain School, which began upon depletion of her personal leave and permissive personal leave days, from November 28, 2016 through February 24, 2017, to extend through the end of the 2016-2017 school year.

MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:

Mr. Balcerek made the motion for approval of the Superintendent's recommendations as outlined under Personnel Matters. Second to the motion was made by Mr. Jones and the motion was approved unanimously by the members of the Board.

Routine Matters:

Out of State Trips:

Approval of request from Tammy Chambers to take the Kindergarten through 2nd grade students from Paden City Elementary on a field trip to Marietta, OH to the Stacy Family Farm on May 17, 2017. Funded through class funds.

Approval of request from Tammy Chambers to take the Pre-K students from Paden City Elementary on a field trip to Marietta, OH to the Stacy Family Farm on May 18, 2017. Funded through class funds.

Approval of request from Scott Ash to take four members of the Hundred FFA Chapter to compete at the National Competition in Oklahoma City, OK on April 27-May 6, 2017. Funded through the Hundred FFA Chapter.

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Approval of request from Jay Salva and Debra Price to take the Paden City Jr./Sr. High School Band to Orlando, FL to perform at one of the Disney World Theme Parks. Tentative dates will take place during the 2017-2018 school year, between February 28 – March 5, 2018, pending approval of the 2017-18 school calendar. Funded through student fees and fundraising.

Request to Attend Wetzel County Schools:

Approval of request from Ryan and Tammy Chambers for their child, Talan Chambers, to continue attending Wetzel County Schools (Paden City Elementary) for the 2017-2018 school year, pending release from Tyler County.

Affiliation Agreement:

Approval of the Affiliation Agreement between the West Virginia University School of Nursing, including the School’s joint nursing programs at Glenville State College and West Virginia University Institute of Technology, and Wetzel County Schools in regards to the placement and supervision of the above college’s clinical students. This agreement shall be effective for the period beginning March 1, 2017 through February 28, 2022, a five (5) year term.

Lease Agreement:

New Martinsville Parks and Recreation Commission

Land leased from the New Martinsville Parks and Recreation Commission on Hydro Drive for the use of the softball and soccer fields beginning February 20, 2017 and expiring June 30, 2017 for \$4,000.00.

MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:

Mrs. Cooley made the motion for approval of the Superintendent’s recommendations as outlined under Routine Matters. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board.

TREASURER’S REPORT:

Approval for Payment of Bills for the Month of January 2017 (invoices approved at this meeting are available for review at the Wetzel County Schools’ Financial Office); and Transfers and Increases in the Budget:

Mr. Jones made the motion for approval for Payment of Bills for the month of January, 2017 and Transfers and Increases in the Budget. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board. The Transfers and Increases in the Budget are as follows:

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Superintendent's Office

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BUDGET REVISION REQUEST

Submit to:

WEST VIRGINIA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL FINANCE
BUILDING 6, ROOM 215
1900 KANAWHA BOULEVARD EAST
CHARLESTON, WV 25305

☒ SUPPLEMENT
☐ TRANSFER
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL

Fiscal Year Ending: 06/30/17

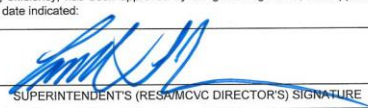
Revision Number: 8

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$ 822,646.00
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2_ - Debt Service	
Fund 3_ - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	
Fund 63 - Special Revenue - MCVS Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVS	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	822,646.00

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

02/20/17



DATE OF BOARD MEETING

SUPERINTENDENT'S (RESA/MCVS DIRECTOR'S) SIGNATURE

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED

PROGRAM DIRECTOR

WVDE 11-20-12

SECOND READING OF NEW/REVISED WETZEL COUNTY POLICY(S):

FIRST READING	SECOND READING	NEW POLICY	REVISED POLICY	DELETE POLICY	NAME OF POLICY	ORIGINATOR
	X		X		JEA: Compulsory Attendance Ages	Todd Barcus

Approval for Second Reading of Wetzel County Policy JEA: Compulsory Attendance Ages Policy:

Mr. Balcerek made the motion for approval of Second Reading of Wetzel County Policy JEA. Second to the motion was made by Mr. Jones and the motion was approved unanimously by the members of the Board.

ACTION AS DEEMED APPROPRIATE CONCERNING STUDENT EXPULSION:

Mr. Edward T. Toman, Superintendent, recommends to expel Student/Case (A) through the end of the 2016-2017 school year, for violating West Virginia Department of Education Policy 4373 (Student Code of Conduct).

Mr. Jones made the motion for approval of the Superintendent's recommendation to expel Student/Case (A) through the end of the 2016-2017 school year. Second to the motion was made by Mrs. Cooley and the motion was approved unanimously by the members of the Board.

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OTHER ITEMS:

Mrs. Wells commented to the Board that one of the principals scheduled and approved to attend the SREB Advising Students for the 21st Century and Beyond National Workshop in San Antonio, TX later this week is unable to attend due to a family illness. Mrs. Wells stated that each school is required to have an administrator, along with three teachers, in order to participate in the conference. She requested the Board to allow Amanda McPherson be the administrative replacement. The Board was in agreement.

Mr. Highley informed the Board that we are required to conduct two public meetings to discuss next years’ school calendar. He requested the Board to move the next Regular Board meeting, March 6th, to Hundred High School in order to hold the public meeting in that area, and for the second public meeting to be held at the Regular Board meeting on March 20th at the County Office. The Board was in agreement.

Mr. Balcerek stated that he received an automated phone call regarding the After-School Tutoring being cancelled. He questioned why the call was made. Mr. Highley said that there were no applicants for the After-School Tutoring position at New Martinsville School, so the call went out to those students regarding the cancellation. Mr. Balcerek asked how many students were affected by this. Mr. Highley stated that the services will be provided to the students during the school day by hiring retired teachers to come in and work with those students in need of that service.

Discussion and/or Action – Appointment of Superintendent of Schools for a term to begin July 1, 2017, not to exceed four years, subject to other mutually agreeable terms between the appointee and Board (personnel matters may involve an Executive Session as provided in W. Va. Code 6-9A-4(b)(2)(A), and the Board majority votes to have an Executive Session.).

Executive Session:

Mr. Blair moved and Mr. Jones seconded the motion for unanimous approval to retire into Executive Session per W. Va. Code 6-9A-4(b)(2)(A), for the discussion of personnel matters. The Board retired in Executive Session at 6:42 p.m. Following the Executive Session, the Board reconvened in Open Session at 7:51 p.m., with the following statement:

BOARD STATEMENT:

Mr. Grace announced that the Wetzel County Board of Education and the Superintendent agreed to a four-year contract, to begin at \$130,000.00, effective July 1, 2017.

MOTION:

Mr. Balcerek made the motion for approval of the Superintendent of Schools contract for a four-year term beginning July 1, 2017, as stated above. Second to the motion was made by Mr. Jones and the motion was approved unanimously by the members of the Board.

Date February 20, 2017

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DATE AND TIME OF NEXT MEETING:

March 6, 2017 - Regular Meeting - ~~County Office~~ Hundred High School - 6:30 p.m.
 March 20, 2017 - Statutory/Regular Meeting - County Office - 6:30 p.m.
 April 3, 2017 - Regular Meeting - County Office - 6:30 p.m.
 April 10, 2017 - Special Meeting/Budget Work Session - County Office - 5:00 p.m.
 April 18, 2017 - Regular Meeting/Continuation of March 20 Statutory Session - County Office - 6:30 p.m.

ADJOURNMENT:

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Grace made the motion to adjourn this Regular Meeting. Mr. Jones seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 7:53 p.m.

 President

 Secretary