

Date .....February 16, 2015.....

.....Regular.....Superintendent’s Office.....Michael D. Blair, President  
Kind of Meeting Where Held Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Regular Session on Monday, February 16, 2015, at the Office of the Superintendent of Schools, in New Martinsville, WV, at 6:30 p.m. The following members were present:

Josh Balcerek  
Michael D. Blair Robert E. Patterson  
Carolyn R. Gatian R. Jay Yeager, Acting Secretary

Member absent: Linda T. Kirk

OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Michael D. Blair. Mr. Balcerek led the Pledge of Allegiance to the Flag and Mr. Patterson gave the opening Invocation.

ADDRESS THE BOARD:

WCCCF/Pre-K - Elliott Kendle  
Cancelled due to inclement weather.

RECOGNITION:

November/December 2014 Employees of the Month - Dennis Albright  
Sonya Holliday, Padon City Elementary School Professional  
Diana Wheeler, Hundred High School/Short Line School Professional  
Djuana Kennedy, Bus Operator Service  
Danny Westfall, Bus Operator Service

Mr. Jay Yeager recognized the November/December 2014 Employees of the Month. Due to the inclement weather, the employees were not able to be present at tonight’s meeting. Each of them will receive a Governor’s Certificate for this recognition.

SUPERINTENDENT’S RECOMMENDATIONS:

Approval of Minutes: Regular Meeting - February 2, 2015

Acting on the Superintendent’s recommendation, Mr. Balcerek made the motion to approve the minutes for Regular Meeting, February 2, 2015. Second to the motion was made by Mr. Patterson and the motion was approved unanimously by the members of the Board.

Personnel Matters:

Employment and/or Changes in Employment:

Retirements and/or Resignations:

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**Professional Personnel:**

Kasey L. Sapp	Approval for change in assignment from Half-time MI/LD/BD with Autism Teacher at Long Drain School and Half-time MI/LD/BD with Autism Teacher at Hundred High School to MI/LD/BD with Autism Teacher (permit) at Hundred High School, effective February 17, 2015.
Margaret A. Schupbach	Approval for change in assignment from Countywide Substitute Teacher to English Teacher at Valley High School, effective February 17, 2015.

**Service Personnel:**

Michael C. Hamilton	Approval for employment as Countywide Substitute Bus Operator, effective February 17, 2015.
Andrew R. Tefft	Approval for change in assignment from Bus Operator, Bus #49 - Sancho/Burton/Pogue Run to Bus Operator, Bus #33 - North State Rt. 2/Proctor/St. Joseph/Villas 9-12, effective February 17, 2015.

**Extracurricular:**

Katie B. Barker	Approval for contracted services position as Extended Day Tutor - Title I at Paden City Elementary, effective February 17, 2015.
Kari A. Brown	Approval for employment as Head Girls Track Coach at Valley High School, effective the beginning of the 2014-2015 WVSSAC Season. Non-certified.
Shayla M. Brown	Approval for contracted services position as Extended Day Tutor - Title I at Paden City Elementary, effective February 17, 2015.
William S. Dakan	Approval for employment as Head Baseball Coach at Hundred High School, effective the beginning of the 2014-2015 WVSSAC Season. Non-certified.
Jeffery E. Derby	Approval for employment as Evening Events Coordinator - Spring Season at Valley High School, effective the beginning of the 2014-2015 Spring WVSSAC Season.
Susan K. Flesher	Approval for contracted services position as Extended Day Tutor - Title I at Paden City Elementary, effective February 17, 2015.
Michelle A. Gorby	Approval for employment as Evening Events Coordinator - Spring Season at Paden City High School, effective the beginning of the 2014-2015 Spring WVSSAC Season.
Charlene S. Hindman	Approval for contracted services position as Extended Day Tutor - Title I at Paden City Elementary, effective February 17, 2015.
Elliott L. Kendle	Approval for contracted services position as Extended Day Tutor - Title I at Paden City Elementary, effective February 17, 2015.
Kandi L. Loy-Kay	Approval for contracted services position as Extended Day Tutor - Title I at Paden City Elementary, effective February 17, 2015.

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- Kasey L. Sapp Approval for employment as Athletic Director at Long Drain School, effective February 17, 2015.
- Kasey L. Sapp Approval for employment as 7th/8th Grade Boys Track Coach at Long Drain School, effective the beginning of the 2014-2015 WVSSAC Season.
- Kasey L. Sapp Approval for employment as 7th/8th Grade Girls Track Coach at Long Drain School, effective the beginning of the 2014-2015 WVSSAC Season.
- Melanie N. Springer Approval for contracted services position as Extended Day Tutor - Title I at Long Drain School, effective February 2, 2015.
- Chad W. West Approval for employment as Assistant Girls Track Coach at Paden City High School, effective the beginning of the 2014-2015 WVSSAC Season.

**Leave of Absence:**

Approval of request from Ashley L. Greene to extend her ‘unpaid maternity leave of absence’ from her position as First Grade Teacher at Paden City Elementary School, which began upon depletion of her personal leave and permissive personal leave days, from December 8, 2014 through twelve weeks leave, to extend for an additional two working weeks (April 6, 2015).

**Approval of the Reduction-In-Force (terminations) and assigned to the “Preferred Recall List” for the 2015-2016 School Year as Recommended by the Superintendent:**

**Service Personnel Reduction-In-Force (terminations):**

<u>Full Time</u>	<u>From Half-Time</u>	<u>To Half-Time</u>
Heather R. Cain		
Alana A. Campbell		
Faye K. Heasley		
Dina L. Howell		
Diana L. McKinney		
Brenda S. Palmer		
Jamie L. Snedden		
Beth A. Snodgrass		

**Professional Re-Assignments by Mutual Agreement per West Virginia Code §18A-4-7a(q) for the 2015-2016 School Year:**

- Laura A. Barcus From Second Grade Teacher at New Martinsville School to Fourth Grade Teacher at New Martinsville School, effective the beginning of the 2015-2016 school year.
- Valerie J. Cain From Third Grade Teacher at New Martinsville School to Fourth Grade Teacher at New Martinsville School, effective the beginning of the 2015-2016 school year.
- Lindsey R. Leasure From Third Grade Teacher at Short Line School to Fourth Grade Teacher at Short Line School, effective the beginning of the 2015-2016 school year.

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Melanie N. Springer From Second Grade Teacher at Long Drain School to Kindergarten Teacher at Long Drain School, effective the beginning of the 2015-2016 school year.

**MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:**

Mr. Patterson made the motion for approval of the Superintendent’s recommendations as outlined under Personnel Matters. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board.

**Routine Matters:**

**Out of State Trip:**

Approval of request from Ben McPherson, County Technology Supervisor, for Adam Herrick, Technology Systems Specialist, to attend a free Web Design Conference in Pittsburgh, Pennsylvania on February 10, 2015.

Approval of request from Dan Gottron, Principal, for Rebecca Spicher Teacher, to take the Hundred High School Quiz Bowl Team to River High School on March 11, 2015, in Hannibal, OH for the River High School Academic Competition. Funded through academic funds at Hundred High School.

**Release from Wetzel County Schools:**

Approval of request from Ashley L. Moore for her children, Cole Moore and Luke Moore, to be released from Wetzel County Schools (Paden City Elementary) to continue attending Tyler County Schools for the 2015-2016 school year.

**Lease Agreement:**

**City of Paden City:**

Athletic Fields leased from the City of Paden City, known as Number One Ball Field and the Softball Field located in the Paden City Park (for the playing fields for Paden City High School baseball and softball) beginning on the 1<sup>st</sup> day of March, 2015 and expiring on the 1<sup>st</sup> day of June, 2015, for the amount of \$1,600.00.

**Telephone and Intercom Purchase:**

Approval to purchase and install new telephone and intercom systems from Advanced Communications Company-Wheeling as follows:

COMPANY	DESCRIPTION	AMOUNT
Advanced Communications Company PO Box 6650 Wheeling, WV 26003	Budgetary NEC SV8100 Digital Telephone and Voicemail System at Wetzel County Board of Education, Valley High School, Hundred High School, Magnolia High School, Paden City High School, Long Drain Elementary, New Martinsville School, and Paden City Elementary	\$212,672.00

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**MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:**

Mr. Balcerek made the motion for approval of the Superintendent’s recommendations as outlined under Routine Matters. Second to the motion was made by Mr. Patterson and the motion was approved unanimously by the members of the Board.

**TREASURER’S REPORT:**

**Approval for Payment of Bills for the Month of January, 2015 (invoices approved at this meeting are available for review at the Wetzel County Schools’ Financial Office); and Transfers and Increases in the Budget:**

Mr. Patterson made the motion for approval for Payment of Bills for the Month of January, 2015. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board. There were no Transfers and Increases in the Budget.

**OTHER ITEMS:**

Mr. Yeager briefly discussed the snow days and said the county still has two OS days to use for make up. He informed the Board that a revised school calendar will be on the first agenda in March.

Mr. Lancaster reviewed the proposed Budget Calendar with the Board. The meeting to determine the Levy Rates will be on the March 16<sup>th</sup> regular scheduled Board Meeting and a Special Budget Workshop will be held on April 13<sup>th</sup>. The Regular Meeting scheduled for April 20<sup>th</sup> will be moved to April 21<sup>st</sup> to hold a Special Meeting for the continuation of the March 16<sup>th</sup> meeting and to conduct the Regular Meeting.

Mr. Todd Barcus announced that New Martinsville School will host another Street Drug Awareness Program on March 10, 2015 at 6:00 p.m. in room 105.

Mr. Barcus informed the Board that full-time Guidance Counselors are in place at Paden City High School and Valley High School.

Mr. Barcus also said that he and Mr. Yeager are scheduled to attend a Project Purple meeting next Tuesday, February 24<sup>th</sup>.

**EXECUTIVE SESSION:**

An Executive Session was not needed.

**DATE AND TIME OF NEXT MEETING:**

February 17, 2015 - Special Meeting - County Office - 6:00 p.m.  
March 2, 2015 - Regular Meeting and Special Meeting/Public Hearing - Paden City High School - 6:00 p.m.  
March 5, 2015 - Special Meeting/Public Hearing - Valley High School - 6:00 p.m.

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ADJOURNMENT:

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Blair made the motion to adjourn this Regular Meeting. Mr. Patterson seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 6:41 p.m.

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President

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Acting Secretary