

**WETZEL COUNTY SCHOOLS**  
*"Educating Individuals for Success"*

**REGULAR SESSION**

**February 16, 2015**  
**County Office**  
**New Martinsville, WV**  
**6:30 p.m.**

**AGENDA**

**1. OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:**

**2. ADDRESS THE BOARD:**

- a) WCCCF/Pre-K - Elliott Kendle

**3. RECOGNITION:**

- a) November/December 2014 Employees of the Month - Dennis Albright

**4. SUPERINTENDENT'S RECOMMENDATIONS:**

- a) **Approval of Minutes:** Regular Meeting - February 2, 2015

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

b) **Personnel Matters:**

**Employment and/or Changes in Employment:**

**Retirements and/or Resignations:**

**Professional Personnel:**

Kasey L. Sapp      Approval for change in assignment from Half-time MI/LD/BD with Autism Teacher at Long Drain School and Half-time MI/LD/BD with Autism Teacher at Hundred High School to MI/LD/BD with Autism Teacher (permit) at Hundred High School, effective February 17, 2015.

Margaret A. Schupbach      Approval for change in assignment from Countywide Substitute Teacher to English Teacher at Valley High School, effective February 17, 2015.

**Service Personnel:**

Michael C. Hamilton      Approval for employment as Countywide Substitute Bus Operator, effective February 17, 2015.

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| Andrew R. Tefft | Approval for change in assignment from Bus Operator, Bus #49 - Sancho/Burton/Pogue Run to Bus Operator, Bus #33 - North State Rt. 2/Proctor/St. Joseph/Villas 9-12, effective February 17, 2015. |
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**Extracurricular:**

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| Katie B. Barker | Approval for contracted services position as Extended Day Tutor - Title I at Paden City Elementary, effective February 17, 2015. |
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| Kari A. Brown | Approval for employment as Head Girls Track Coach at Valley High School, effective the beginning of the 2014-2015 WVSSAC Season. Non-certified. |
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| Shayla M. Brown | Approval for contracted services position as Extended Day Tutor - Title I at Paden City Elementary, effective February 17, 2015. |
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| William S. Dakan | Approval for employment as Head Baseball Coach at Hundred High School, effective the beginning of the 2014-2015 WVSSAC Season. Non-certified. |
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| Jeffery E. Derby | Approval for employment as Evening Events Coordinator - Spring Season at Valley High School, effective the beginning of the 2014-2015 Spring WVSSAC Season. |
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| Susan K. Flesher | Approval for contracted services position as Extended Day Tutor - Title I at Paden City Elementary, effective February 17, 2015. |
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| Michelle A. Gorby | Approval for employment as Evening Events Coordinator - Spring Season at Paden City High School, effective the beginning of the 2014-2015 Spring WVSSAC Season. |
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| Charlene S. Hindman | Approval for contracted services position as Extended Day Tutor - Title I at Paden City Elementary, effective February 17, 2015. |
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| Elliott L. Kendle | Approval for contracted services position as Extended Day Tutor - Title I at Paden City Elementary, effective February 17, 2015. |
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| Kandi L. Loy-Kay | Approval for contracted services position as Extended Day Tutor - Title I at Paden City Elementary, effective February 17, 2015. |
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| Kasey L. Sapp | Approval for employment as Athletic Director at Long Drain School, effective February 17, 2015. |
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| Kasey L. Sapp       | Approval for employment as 7th/8th Grade Boys Track Coach at Long Drain School, effective the beginning of the 2014-2015 WVSSAC Season.   |
| Kasey L. Sapp       | Approval for employment as 7th/8th Grade Girls Track Coach at Long Drain School, effective the beginning of the 2014-2015 WVSSAC Season.  |
| Melanie N. Springer | Approval for contracted services position as Extended Day Tutor - Title I at Long Drain School, effective February 2, 2015.               |
| Chad W. West        | Approval for employment as Assistant Girls Track Coach at Paden City High School, effective the beginning of the 2014-2015 WVSSAC Season. |

**Leave of Absence:**

Approval of request from Ashley L. Greene to extend her ‘unpaid maternity leave of absence’ from her position as First Grade Teacher at Paden City Elementary School, which began upon depletion of her personal leave and permissive personal leave days, from December 8, 2014 through twelve weeks leave, to extend for an additional two working weeks (April 6, 2015).

**Approval of the Reduction-In-Force (terminations) and assigned to the “Preferred Recall List” for the 2015-2016 School Year as Recommended by the Superintendent:**

**Service Personnel Reduction-In-Force (terminations):**

| <b><u>Full Time</u></b> | <b><u>From Half-Time</u></b> | <b><u>To Half-Time</u></b> |
|-------------------------|------------------------------|----------------------------|
| Heather R. Cain         |                              |                            |
| Alana A. Campbell       |                              |                            |
| Faye K. Heasley         |                              |                            |
| Dina L. Howell          |                              |                            |
| Diana L. McKinney       |                              |                            |
| Brenda S. Palmer        |                              |                            |
| Jamie L. Snedden        |                              |                            |
| Beth A. Snodgrass       |                              |                            |

**Professional Re-Assignments by Mutual Agreement per West Virginia Code §18A-4-7a(q) for the 2015-2016 School Year:**

|                 |  |
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| Laura A. Barcus | From Second Grade Teacher at New Martinsville School to Fourth Grade Teacher at New Martinsville School, effective the beginning of the 2015-2016 school year. |
| Valerie J. Cain | From Third Grade Teacher at New Martinsville School to Fourth Grade Teacher at New Martinsville School, effective the beginning of the 2015-2016 school year.  |

Lindsey R. Leasure From Third Grade Teacher at Short Line School to Fourth Grade Teacher at Short Line School, effective the beginning of the 2015-2016 school year.

Melanie N. Springer From Second Grade Teacher at Long Drain School to Kindergarten Teacher at Long Drain School, effective the beginning of the 2015-2016 school year.

**MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

**c) Routine Matters:**

**a) Out of State Trip:**

Approval of request from Ben McPherson, County Technology Supervisor, for Adam Herrick, Technology Systems Specialist, to attend a free Web Design Conference in Pittsburgh, Pennsylvania on February 10, 2015.

Approval of request from Dan Gottron, Principal, for Rebecca Spicher Teacher, to take the Hundred High School Quiz Bowl Team to River High School on March 11, 2015, in Hannibal, OH for the River High School Academic Competition. Funded through academic funds at Hundred High School.

**b) Release from Wetzel County Schools:**

Approval of request from Ashley L. Moore for her children, Cole Moore and Luke Moore, to be released from Wetzel County Schools (Paden City Elementary) to continue attending Tyler County Schools for the 2015-2016 school year.

**c) Lease Agreement:**

**City of Paden City:**

Athletic Fields leased from the City of Paden City, known as Number One Ball Field and the Softball Field located in the Paden City Park (for the playing fields for Paden City High School baseball and softball) beginning on the 1<sup>st</sup> day of March, 2015 and expiring on the 1<sup>st</sup> day of June, 2015, for the amount of \$1,600.00.

d) **Telephone and Intercom Purchase:**

Approval to purchase and install new telephone and intercom systems from Advanced Communications Company-Wheeling as follows:

| COMPANY  | DESCRIPTION   | AMOUNT       |
|--|---|--------------|
| Advanced Communications Company<br>PO Box 6650<br>Wheeling, WV 26003 | Budgetary NEC SV8100 Digital Telephone and Voicemail System at Wetzel County Board of Education, Valley High School, Hundred High School, Magnolia High School, Paden City High School, Long Drain Elementary, New Martinsville School, and Paden City Elementary | \$212,672.00 |

**MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:**

Motion\_\_\_\_\_Second\_\_\_\_\_Action\_\_\_\_\_

**5. TREASURER'S REPORT:**

- a) Approval for Payment of Bills for the Month of January, 2015 (invoices approved at this meeting are available for review at the Wetzel County Schools' Financial Office); and
- b) Transfers and Increases in the Budget:

Motion\_\_\_\_\_Second\_\_\_\_\_Action\_\_\_\_\_

**6. OTHER ITEMS:**

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**7. EXECUTIVE SESSION:**

Per WV Code §6-9A-4(b-2-A), for the evaluation of the County Superintendent as per West Virginia Code §18-4-6.

Motion\_\_\_\_\_Second\_\_\_\_\_Action\_\_\_\_\_

Time\_\_\_\_\_Time Return\_\_\_\_\_

**8. DATE AND TIME OF NEXT MEETING:**

March 2, 2015 - Regular Meeting and Special Meeting/Public Hearing - Paden City High School - 6:00 p.m.  
March 5, 2015 - Special Meeting/Public Hearing - Valley High School - 6:00 p.m.

**9. ADJOURNMENT:**

Motion\_\_\_\_\_Second\_\_\_\_\_Action\_\_\_\_\_

Time\_\_\_\_\_