

WETZEL COUNTY SCHOOLS
"Educating Individuals for Success"

REGULAR SESSION

February 15, 2016
County Office
New Martinsville, WV
6:30 p.m.

AGENDA

1. OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

2. SUPERINTENDENT'S RECOMMENDATIONS:

- a) **Approval of Minutes:** Regular Meeting - February 1, 2016

Motion _____ Second _____ Action _____

- b) **Personnel Matters:**

Employment and/or Changes in Employment:

Retirements and/or Resignations:

Retirements:

Nancy J. Raper	Acceptance of retirement from position as Assistant Teacher/Supervisory Teacher Aide at Paden City Elementary, effective the end of the 2015-16 school year.
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Resignations:

Debra L. Coen	Acceptance of resignation from position as Countywide Substitute Cook, effective February 5, 2016.
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Stacy K. Hooper	Acceptance of resignation from position as Reading Specialist at New Martinsville School, effective the end of the 2015-16 school year.
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Thomas R. Myers	Acceptance of resignation from positions as Band/Choir Director and Academic Advisor at Magnolia High School, effective February 20, 2016.
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Andrea N. Poe	Acceptance of resignation from position as Secretary/Accountant at the County Office, effective January 29, 2016.
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Steven D. Ross	Acceptance of resignation from position as Head Girls Track Coach at Magnolia High School, effective immediately.
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Kasey L. Sapp	Acceptance of resignation from positions as Boys and Girls Track Coach at Long Drain School, effective immediately.
Dawn I. Shutler	Acceptance of resignation from position as Countywide Substitute Cook, effective immediately.
Chad W. West	Acceptance of resignation from position as Assistant Girls Track Coach at Paden City High School, effective January 27, 2016.

Professional Personnel:

David B. Beatty	Approval for employment as Countywide Substitute Teacher, effective February 16, 2016. Non-certified.
Nicole H. Emch	Approval for employment as School Counselor at Valley High School, effective February 16, 2016. (Permit Counselor)
Eric F. Heitzman	Approval for employment as Half-time English Teacher at Paden City High School, effective February 16, 2016.
Eric F. Heitzman	Approval for employment as Half-time Countywide Substitute Teacher, effective February 16, 2016.
Brooke Hinerman	Approval for change in assignment from Countywide Substitute Teacher to Art Teacher at Short Line School, effective February 16, 2016. (Permit Teacher)
Carolyn R. Hizer	Approval for employment as Countywide Substitute Teacher, effective February 16, 2016. Non-certified.
Angela N. Johnson	Approval for employment as Mathematics Teacher at Magnolia High School, effective February 16, 2016.
Tanner M. Wright	Approval for employment as Countywide Substitute Teacher, effective February 16, 2016.

Extracurricular:

Pamela A. Chapman	Approval for contracted services position as Extended Day Tutor at New Martinsville School, effective February 16, 2016.
Leslie M. Emch	Approval for contracted services position as Extended Day Tutor at New Martinsville School, effective February 16, 2016.
Brittany M. Ferrell	Approval for contracted services position as Extended Day Tutor at New Martinsville School, effective February 16, 2016.

Ashley L. Greene	Approval for contracted services position as Extended Day Tutor at Paden City Elementary, effective February 16, 2016.
Stacy K. Hooper	Approval for contracted services position as Extended Day Tutor at New Martinsville School, effective February 16, 2016.
Lindsay R. Leasure	Approval for contracted services position as Extended Day Tutor at Paden City Elementary, effective February 16, 2016.
Regina L. Lemley	Approval for employment as 7th/8th Grade Girls Track Coach at Short Line School, effective the beginning of the 2015-2016 WVSSAC Season. Non-certified.
Christopher P. Neff	Approval for employment as Head Girls Softball Coach at Paden City High School, effective the beginning of the 2015-2016 WVSSAC Season. Non-certified.
Jesse L. Robinson	Approval for employment as Girls Tennis Coach at Magnolia High School, effective the beginning of the 2015-2016 WVSSAC Season.
Erica L. Sapp	Approval for employment as Head Girls Track Coach at Paden City High School, effective the beginning of the 2015-2016 WVSSAC Season.
Kathi D. Schmalz	Approval for contracted services position as Mentor Principal - Valley High School, effective February 16, 2016.
Ashley M. Smith	Approval for contracted services position as Extended Day Tutor at New Martinsville School, effective February 16, 2016.

Leave of Absence:

Approval of request from Alison R. Toman-Zwick for an unpaid 'family medical leave of absence' from her position as Art Teacher at New Martinsville School, beginning January 11, 2016 through eight weeks.

Approval of request from Valerie A. Stevens for an unpaid 'maternity leave of absence' from her position as School Counselor at New Martinsville School, beginning upon depletion of her personal leave and permissive personal leave days, from March 1, 2016 through the beginning of the 2016-2017 school year.

MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:

Motion _____ Second _____ Action _____

c) **Routine Matters:**

a) **Out of State Trips:**

Approval of request from Linda Fonner to attend the National Science Teachers Conference in Nashville, TN on March 30 - April 1, 2016. Funded through Step 7 and Project NEED.

b) **Release from Wetzel County Schools:**

Approval of request from Vanessa Nicole Kendall for her child, Braelyn Gabriella Whaley, to be released from Wetzel County Schools (New Martinsville School) to continue attending Tyler County Schools for the remainder of the 2015-2016 school year.

MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:

Motion_____Second_____Action_____

3. **TREASURER'S REPORT:**

- a) Approval for Payment of Bills for the Month of January, 2016 (invoices approved at this meeting are available for review at the Wetzel County Schools' Financial Office); and
- b) Transfers and Increases in the Budget:

Motion_____Second_____Action_____

4. **FIRST/SECOND READING OF NEW/REVISED WETZEL COUNTY POLICY(S):**

FIRST READING	SECOND READING	NEW POLICY	REVISED POLICY	DELETE POLICY	NAME OF POLICY	ORIGINATOR
X			X		IKA: Assessment/Reporting Systems Policy	Leatha Williams

Approval on First Reading of Wetzel County Policy IKA, Assessment/Report Systems Policy:

Motion_____Second_____Action_____

5. **OTHER ITEMS:**

6. **POSSIBLE EXECUTIVE SESSION:**

7. DATE AND TIME OF NEXT MEETING:

February 29, 2016 - Special Meeting - County Office - 6:00 p.m.
March 7, 2016 - Regular Meeting - County Office - 6:30 p.m.

8. ADJOURNMENT:

Motion _____ Second _____ Action _____
Time _____