

Date     December 19, 2016

Regular	Superintendent’s Office	Warren L. Grace, Jr., President
Kind of Meeting	Where Held	Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Regular Session on Monday, December 19, 2016, at the Office of the Superintendent of Schools in New Martinsville, WV at 6:30 p.m. The following members were present:

Josh Balcerek	Warren L. Grace, Jr.
Michael D. Blair	William F. Jones
Amy J. Cooley	Edward T. Toman, Secretary

OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Warren L. Grace, Jr. Mr. Balcerek led the Pledge of Allegiance to the Flag and Mr. Jones gave the opening Invocation.

DELEGATIONS:

None

PRESENTATION:

RESA VI – Nick Zervos

Mr. Nick Zervos, Executive Director of RESA-6, began by thanking the Board, administration, and staff for their active participation with RESA. He presented the annual update on the RESA-6 programs and services provided to the counties in the areas of education, financial benefit, health and safety, and technology. Mr. Zervos said they were able to train over 6,600 teachers and principals last year with professional development, and worked with over 400 educators with the CPI training. They also instituted a Q-Interactive program for the school psychologists to save the schools \$4,000.00. RESA-6 put together a Literacy Grant for \$75,000, and also worked with West Liberty University for a \$37,500 Leaders of Literacy Grant. Mr. Zervos briefly reviewed some of the cost-saving services, including cooperative purchasing and Medicaid reimbursement. He said the Substitute Employee Management System fielded 74,000 calls last year, with a fill rate of 94.1%. He went on to say they offered audiological services for over 350 students and provided public service training classes for close to 5,000 participants. The WVEIS staff assisted over 3,000 system users providing Help Desk assistance to over 15,000 callers.

Mr. Zervos discussed the recent legislative audit on the RESA’s. He said RESA-6 received a forty-page audit, and they, in turn, wrote twelve pages of inaccuracies and answered each finding. He also said the State Department and the RESA’s were given until January to present a formal response to lawmakers. Mr. Zervos encouraged the Board members to support the RESA’s with the local legislators. Mr. Jones commented by saying he was in education before RESA’s came in existence, and stressed how involved the RESA’s have been with the school systems. He also noted that the value of the services RESA provides to the schools is immeasurable.



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**MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS  
AS OUTLINED UNDER PERSONNEL MATTERS:**

Mr. Balcerek made the motion for approval of the Superintendent's recommendations as outlined under Personnel Matters. Second to the motion was made by Mr. Jones and the motion was approved unanimously by the members of the Board.

**Routine Matters:**

**Approval of the following Chaperones/Volunteers for the 2016-2017 School Year:**

**Short Line School:**

Hannah Eller

**Out of State Trips:**

Approval of request from Benjamin McPherson for the Technology Integration Specialists, Mary Young and Michelle Weekley, to attend the Future of Education Technology Conference on January 24-27, 2017 at the Orange County Convention Center in Orlando, Florida. Funded through technology funds.

**MOTION FOR APPROVAL OF SUPERINTENDENT'S RECOMMENDATIONS  
AS OUTLINED UNDER ROUTINE MATTERS:**

Mr. Jones made the motion for approval of the Superintendent's recommendations as outlined under Routine Matters. Second to the motion was made by Mrs. Cooley and the motion was approved unanimously by the members of the Board.

**TREASURER'S REPORT:**

**Approval for Payment of Bills for the Month of November 2016 (invoices approved at this meeting are available for review at the Wetzel County Schools' Financial Office); and Transfers and Increases in the Budget:**

Mr. Balcerek made the motion for approval for Payment of Bills for the month of November, 2016 and Transfers and Increases in the Budget. Second to the motion was made by Mr. Jones and the motion was approved unanimously by the members of the Board. The Transfers and Increases in the Budget are as follows:

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BUDGET REVISION REQUEST

Submit to:

WEST VIRGINIA DEPARTMENT OF EDUCATION  
OFFICE OF SCHOOL FINANCE  
BUILDING 6, ROOM 215  
1900 KANAWHA BOULEVARD EAST  
CHARLESTON, WV 25305

☐ SUPPLEMENT  
☒ TRANSFER  
☐ CARRYOVER SUPPLEMENT


Entity: WETZEL  
Fiscal Year Ending: 06/30/17  
Revision Number: 1001

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$ 2,496,827.00
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2_ - Debt Service	
Fund 3_ - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	
Fund 63 - Special Revenue - MCV C Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCV Cs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	\$ 2,496,827.00

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

09/19/16



DATE OF BOARD MEETING

SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED

PROGRAM DIRECTOR

WVDE 11-20-12

BUDGET REVISION REQUEST

Submit to:

WEST VIRGINIA DEPARTMENT OF EDUCATION  
OFFICE OF SCHOOL FINANCE  
BUILDING 6, ROOM 215  
1900 KANAWHA BOULEVARD EAST  
CHARLESTON, WV 25305

☒ SUPPLEMENT  
☐ TRANSFER  
☐ CARRYOVER SUPPLEMENT


Entity: WETZEL  
Fiscal Year Ending: 06/30/17  
Revision Number: 5

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2_ - Debt Service	
Fund 3_ - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	3,246.00
Fund 63 - Special Revenue - MCV C Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCV Cs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	3,246.00

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

12/19/16



DATE OF BOARD MEETING

SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED

PROGRAM DIRECTOR

WVDE 11-20-12

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**FIRST READING OF NEW/REVISED WETZEL COUNTY POLICY(S):**

FIRST READING	SECOND READING	NEW POLICY	REVISED POLICY	DELETE POLICY	NAME OF POLICY	ORIGINATOR
	X	X			IGAB: Special Education Services	Debbie Novotny
	X		X		IKF: Program of Study Adolescent Education (Grades 9-12)	Tammy Wells

**Approval for Second Reading of Wetzel County Policy IGAB: Special Education Services, and Second Reading of Wetzel County Policy IKF: Program of Study Adolescent Education (Grades 9-12):**

Mr. Jones made the motion for approval of Second Reading of Wetzel County Policy IGAB and Second Reading of Wetzel County Policy IKF. Second to the motion was made by Mrs. Cooley and the motion was approved unanimously by the members of the Board.

**POSSIBLE EXECUTIVE SESSION:**

An Executive Session was not needed.

**OTHER ITEMS:**

Mr. Toman reminded everyone of the 3-hour early dismissal for this Thursday, December 22<sup>nd</sup>.

Mr. Blair asked for an update on what Wetzel County Schools could do to financially supplement the School Resource Officers. Mr. Lancaster said that as far as the Benny Card is concerned, the IRS laws state that if they are not our employees, we are not allowed to offer them that benefit. He went on to address offering them the salary supplement. Mr. Lancaster said that, since the officers are not our employees, we cannot just write them a check. He addressed the three options the Board has. The first one is to continue as is. Another option is to pay the city and county the supplement amount, and have them bill us for that amount. Mr. Lancaster and Mr. Toman both said that option could create some issues for other officers not receiving that bonus. Mr. Lancaster did say he was willing to call the city and county to make that offer, but he wants Board approval first. Mr. Lancaster said the third option is to hire them, but said they would have restricted limitations in doing that. Following brief discussion, it was decided that County Office Administration will contact the Sheriff’s office and the City and will report back to the Board.

**DATE AND TIME OF NEXT MEETING:**

January 3, 2017           - Regular Meeting - County Office - 6:30 p.m.

**ADJOURNMENT:**

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Grace made the motion to adjourn this Regular Meeting. Mr. Jones seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 6:57 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary