

DateDecember 17, 2013.....

.....Regular.....Superintendent’s Office.....Michael D. Blair, President
Kind of Meeting	Where Held	Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Regular Session on Tuesday, December 17, 2013, at the Office of the Superintendent of Schools, in New Martinsville, WV, at 6:30 p.m. The following members were present:

William D. Aberegg	Linda T. Kirk
Michael D. Blair	Robert E. Patterson
Carolyn R. Gatian	Dennis Albright, Secretary

OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Michael D. Blair. Mrs. Gatian led the Pledge of Allegiance to the Flag and Mr. Patterson gave the opening Invocation.

ADDRESS THE BOARD:

John Kocher spoke to the Board requesting their trust in the Principal’s recommendation for Haden Kocher as Assistant Girls’ Basketball Coach at Valley High School.

Josh Weekley, teacher, spoke to the Board in support for Haden Kocher as Assistant Girls’ Basketball Coach at Valley High School. He presented the Board with copies of letters from current and past students, and read some of the excerpts, in support of Haden Kocher. He stated the recommendation from the Principal and the support from the Athletic Director and Head Coach would never have been made if they felt it would place the students in a negative situation. He asked the Board to support the Principal’s recommendation.

Jessica Stine, Principal, spoke to the members of the Board to assure them that the Coaches at Valley High School will be supervised, and that if something would ever arise, “the situation would be dealt with”. She informed the Board she lends her support in this matter.

Fawn Price spoke to the Board on behalf of the Arts Link Project Committee. She is currently working on a Valentine’s event and wants to extend an invitation to the students in all the schools in Wetzel County, to include them in the event this year. Mr. Blair asked Mrs. Price to provide informational material for Mr. Albright to present to the schools. Mr. Albright invited Mrs. Price to the next Principal’s meeting to speak and present the information.

PRESENTATION:

Neola, Inc. - Sam Kalbaugh

Mr. Kalbaugh provided the Board with a packet of information and gave a presentation on the services provided by Neola. The company has been in business for over thirty years and provides policy services to school districts. He stated the company looks at the current policies, works with the staff to update them, gets those policies on electronic format, and places them on our website. Twice a year, they update the policies to make sure they are current with federal and state regulations and laws. They provide all policy templates, the administrative guideline templates, and form templates. He encouraged the school district to have one written policy manual, with the rest being on the website. After a brief discussion, Mr. Blair thanked Mr. Kalbaugh for his presentation and asked him to present Mr. Albright with some numbers for him to bring back to the Board for consideration.

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WVU Curricular Partnerships – Tammy Wells

Postponed to the January 6, 2014 meeting.

American Education Week Proclamation - Dennis Albright

Mr. Albright stated the 92nd annual American Education Week was celebrated November 18-22, 2013. He informed the Board that he has a proclamation ready to send out to the employees in the county. He stated, “As the Superintendent, I want to personally thank each and every employee we have in the county, at the school level and at the central office, for the job they do every day for the kids of Wetzel County.” He added, “I am very proud to work with the individuals in the school system, both professional and service.”

SUPERINTENDENT’S RECOMMENDATIONS:

<u>Approval of Minutes:</u>	Regular Meeting - December 2, 2013
	Special Meeting - December 10, 2013

Acting on the Superintendent’s recommendation, Mr. Aberegg made the motion to approve the minutes for Regular Meeting, December 2, 2013, and Special Meeting, December 10, 2013. Second to the motion was made by Mrs. Kirk and the motion was approved unanimously by the members of the Board.

Mr. Blair informed the Board to include the Addendum items in the motion under Personnel Matters.

Personnel Matters:

Employment and/or Changes in Employment:

Retirements and/or Resignations:

Retirements:

Susie T. Grimm	Acceptance of retirement from position as Cook at New Martinsville School, effective immediately.
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Resignations:

Heather L. Brown	Acceptance of resignation from position as Assistant Girls’ Basketball Coach at Valley High School, effective immediately.
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Meghan M. Casto	Acceptance of resignation from position as Assistant Girls’ Track Coach at Valley High School, effective immediately.
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Scott A. Hennen	Acceptance of resignation from position as Bus Operator, effective the end of the day December 2, 2013.
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Professional Personnel:

Casey D. Miner	Approval for employment as Countywide Substitute Teacher, effective December 18, 2013. Non-certified.
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Penny L. Nichols Approval for employment as Business Teacher at Magnolia High School, effective January 2, 2014.

Service Personnel:

Farrah N. Cottrill Approval for change in assignment from Secretary II, 536/E, 220-day contract at Magnolia High School to Secretary II, 536/E, 220-day contract at Hundred High School, effective December 18, 2013.

Extracurricular:

Ryan M. Asbury Approval for employment as Assistant Wrestling Coach at Magnolia High School, effective December 18, 2013. Non-certified. (Not a county funded position)

Jessica N. Ferrell Approval for employment as Head Girls’ Track Coach at Hundred High School, effective the beginning of the 2013-2014 WVSSAC Season.

Michelle A. Gorby Approval for employment as Assistant Cheerleader Coach at Paden City High School, effective December 18, 2013.

Michael R. Harwick Approval for employment as Assistant Boys’ Track Coach at Magnolia High School, effective the beginning of the 2013-2014 WVSSAC Season.

Haden V. Kocher Approval for employment as Assistant Girls’ Basketball Coach at Valley High School, effective December 18, 2013. Non-certified.

Jenna D. Rosnick Approval for contracted services position as Mentor Teacher - P.E./Health at Magnolia High School, effective December 18, 2013.

Leave of Absence:

Approval of request from Shelly E. Coen for an ‘unpaid medical leave of absence’ from her position as Cook at Short Line School beginning December 12, 2013, through January 9, 2014.

MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:

Mr. Patterson made the motion for approval of the Superintendent’s recommendations as outlined under Personnel Matters. Second to the motion was made by Mrs. Kirk and the motion was approved unanimously by the members of the Board.

Routine Matters:

Request to Attend Wetzel County Schools:

Approval of request from Heather Judge for her son, Cyrus Stillwagner, to attend Wetzel County Schools (Paden City High School) for the remainder of the 2013-2014 school year, pending release from Tyler County Schools.

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Fund Raisers:

Per advisement of the Board’s legal counsel, the Superintendent recommends that the Board approve the following groups/organizations to raise funds (monies) in the name of a particular school in Wetzel County:

Magnolia High School
Blue Eagles Wrestling Club

Approval of the following Chaperones/Volunteers for the 2013-2014 School Year:

New Martinsville School
Lacey McPherson
Candy Smith

<u>Long Drain School</u>			
Judith Anderson	Bill Henderson	Shane Minor	Michelle Thayer
Melissa Bartug	Glen Hollabaugh	Sandra Perkins	Lora Tustin
Lisa Bock	Trina Hollabaugh	John Peters II	Amy Tuttle
Toni Bragg	Deidra Huggins	Tracy Peters	Franny Wade
Sara Burdine	Misty Huggins	Jeff Petrucci	David Watson
Belinda Conner	Brenden Hunt	Kelley Phillips	James Watson
Tammy Cox	Jessica Knight	Melissa Piper	Juanita Watson
Zsoltne Csesci	Elizabeth Knotts	April Norris	Leanna Watson
Debbie Dulaney	Jennifer Kolat	Lisa Rine	Lisa Whan
Shannon Delaney	Heidi Kramer	Lillian Sapp	Joshua Whan
Chris Fluharty	Jessica Kuhn	Jeff Shriver	Kelly White
Kristi Goddard	Travis Lancaster	Robert Sigley	Nancy Whitehill
Michaela Goddard	Terri Lemasters	Tasha Simpson	Michael Wise
David Gray	Carolyn McGill	Jason Sleeth	Michelle Wise
Gina Gray	Amy Miller	Teresa Sleeth	Rachel Wise
Bettie Greaver	Charles Miller	Lee Ann Snedden	Sharon Wright
Melissa Hawkins	Samantha Morgan	James Soles	Ashley Yoders
Melissa Hayes	Alana Minor	Jeanette Soles	Thelma Zirkle
Alyssa Henderson			

MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:

Mrs. Kirk made the motion for approval of the Superintendent’s recommendations as outlined under Routine Matters. Second to the motion was made by Mr. Aberegg and the motion was approved unanimously by the members of the Board.

TABLED ISSUE:

Approval to lay Tabled issue [Hidden Promise Consortium - December 2, 2013 Board Agenda] back on the table for discussion and approval:

Mr. Patterson made the motion to lay Tabled issue, Hidden Promise Consortium, back on the table for discussion and approval. Second to the motion was made by Mrs. Kirk and the motion was approved unanimously by the members of the Board.

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TREASURER’S REPORT:

Approval for Payment of Bills for the Month of November, 2013; and Transfers and Increases in the Budget:

Mr. Patterson moved and Mrs. Kirk seconded the motion for unanimous approval for Payment of Bills for the Month of November, 2013 and Transfers and Increases in the Budget as follows:

BUDGET REVISION REQUEST

Submit to:
WEST VIRGINIA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL FINANCE
BUILDING 8, ROOM 218
1800 KANAWHA BOULEVARD EAST
CHARLESTON, WV 25305

☐ SUPPLEMENT
☒ TRANSFER
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL
Fiscal Year Ending: 06/30/14
Revision Number: 1002

Pursuant to the provisions of West Virginia Code 18-8B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$ 2,245,247.00
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2 - Debt Service	
Fund 3 - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 61 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	
Fund 63 - Special Revenue - MCVC Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	\$ 2,443,634.13

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVDC 18-8B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:
12/17/13
DATE OF BOARD MEETING SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE
WADE 11-20-13

For State Department of Education Use Only
RECOMMENDED FOR APPROVAL
DATE APPROVED PROGRAM DIRECTOR

BUDGET REVISION REQUEST

Submit to:
WEST VIRGINIA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL FINANCE
BUILDING 8, ROOM 218
1800 KANAWHA BOULEVARD EAST
CHARLESTON, WV 25305

☒ SUPPLEMENT
☐ TRANSFER
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL
Fiscal Year Ending: 06/30/14
Revision Number: 4

Pursuant to the provisions of West Virginia Code 18-8B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2 - Debt Service	
Fund 3 - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 61 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	
Fund 63 - Special Revenue - MCVC Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	1,200.87

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVDC 18-8B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:
12/17/13
DATE OF BOARD MEETING SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE
WADE 11-20-13

For State Department of Education Use Only
RECOMMENDED FOR APPROVAL
DATE APPROVED PROGRAM DIRECTOR

OTHER ITEMS:

Mr. Albright informed the Board that he is still gathering responses from the surveys sent to the Principals regarding the whiteboards. There are a couple that need installed, and some need updates. He added that Mr. Shaver has been in touch with the schools that need the updates.

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Mr. Albright stated he has received copies of the law books allocated from the state. He asked the Board members to let him know if they need a copy.

Mrs. Kirk commented that she received wonderful reviews about the play at Magnolia High School, and stated the Board needs to recognize those kids and teachers involved. She also stated that the Valley High School Choir performed *The Star Spangled Banner* at the Wheeling Nailers Hockey game Sunday night.

Mr. Blair said, “On behalf of this Board, we would like to wish you and your families a very Happy Holiday Season”.

POSSIBLE EXECUTIVE SESSION:

Mr. Blair moved and Mr. Patterson seconded the motion for unanimous approval to retire into Executive Session per WV Code §6-9A-4(3), for the discussion of student matters....The Board retired in Executive Session at 7:06 p.m. Following the Executive Session, the Board reconvened in Open Session at 7:33 p.m., no action needed, none taken

DATE AND TIME OF NEXT MEETING:

January 6, 2014 - Regular Meeting - County Office - 6:30 p.m.

ADJOURNMENT:

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Blair made the motion to adjourn this Regular Meeting. Mr. Aberegg seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 7:33 p.m.

President

Secretary