

Date November 7, 2016

Regular	Magnolia High School	Warren L. Grace, Jr., President
Kind of Meeting	Where Held	Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Regular Session on Monday, November 7, 2016, at Magnolia High School in New Martinsville, WV at 6:30 p.m. The following members were present:

Josh Balcerek	Warren L. Grace, Jr.
Michael D. Blair	William F. Jones
Amy J. Cooley	Edward T. Toman, Secretary

OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Warren L. Grace, Jr. Mrs. Cooley led the Pledge of Allegiance to the Flag and Mr. Blair gave the opening Invocation.

DELEGATIONS:

None

PRESENTATION:

Presentation of Check to New Martinsville Public Library – Edward Toman

Mr. Toman presented a check in the amount of \$4,000.00 to the New Martinsville Public Library. The funds are a result of the ‘Excess Levy’ for Wetzel County Schools, and Mr. Toman thanked the citizens of Wetzel County for their continued support of the levy.

REPORTS:

Introduction to A-F – Tammy H. Wells

Mrs. Wells provided an explanation of the A-F grading scale each school is receiving this year. The results were supposed to be approved by the West Virginia State Board of Education this week, but will be delayed due to a large number of appeals. She explained the appeals procedure, which will allow an opportunity for the schools to prove the data is incorrect. Mrs. Wells reviewed the four areas of success the schools are evaluated on and earn their grades. These areas include performance, improvement, persistence, and post-secondary readiness. For any questions regarding the school grades once they are released to the public, she encouraged the parents to contact the school principals or the county office. Mr. Jones also stressed that the A-F grades are going to be given on a bell curve this first year. Mrs. Wells further explained that 4% of all schools in the state will receive ‘A’s’, 4% will receive an ‘F’, 19% will receive ‘B’s’, 19% will receive ‘D’s’, and 54% will get ‘C’s’. She also stated that benchmark scores will be established from these scores.

Annual Report of the Local School Improvement Council of Magnolia High School – Kathi D. Schmalz, Principal, and LSIC Chairs:

Ms. Shawna Christner, LSIC Vice President, began the presentation and welcomed the Board members and guests, and recognized the LSIC members present at tonight’s meeting. Mr. Dan Henthorn, director of theater, announced the upcoming production of *Les Miserables* on December 8th-11th. The performance will involve students from all four high schools in the county. Under the direction of Mrs. Amanda McPherson, Cassi Smith, senior at Magnolia, sang a song, *I Dreamed a Dream*, from the musical.

Date November 7, 2016

Regular	Magnolia High School	Warren L. Grace, Jr., President
Kind of Meeting	Where Held	Presiding Officer

Mrs. Kathi Schmalz also welcomed the Board and guests, and proceeded with a review of the Strategic Plan for Magnolia. She said the plan was developed by teachers, students, parents, and LSIC members, and is reviewed throughout the year. Mrs. Schmalz briefly discussed the Core Beliefs for the students and the staff: 1) all students will graduate with reading and writing skills necessary to interact successfully; 2) all students will take ownership of their own learning; 3) all students will take advantage of the rich curriculum to become college and career ready; 4) all staff will integrate higher order thinking skills across curriculum; 5) all staff will empower students to become owners of their learning; and 6) all staff will focus on student health and wellbeing.

Mrs. Schmalz went on to discuss the Strategic Plan Goals and the action plan on what they will do to accomplish the goals. The 2016-2017 goals are as follows:

- 1. Increase data driven instruction by 80%;
- 2. Increase teacher ability to plan for and implement activities that actively engage students; and
- 3. Create a collaborative, collegial, professional learning environment to improve instructional practices

Miss Stacy Barcus spoke on the seven Focus Groups the staff formed this year to assist in achieving the goals. Each group consists of 4-5 teachers, and the groups include Transitions, Technology, Raising Expectations, Climate and Culture, Guidance/Achievement, Engaging Instruction, and CTE. Miss Barcus said the groups work collaboratively, and she provided highlights of each group and briefly discussed some of their objectives and goals.

Ms. Christner introduced two students, Thomas Ledergerber and Teran Malone. Mr. Ledergerber, senior, spoke on the various mottos while at Magnolia, and what the slogans have taught him. As a freshman, the motto was ‘THE DASH’, which taught him the importance of using time wisely and making everything count. His sophomore year, the new words to live by were ‘I BELIEVE’. He said this helped him realize he could do anything he set his mind to. The motto his junior year became ‘AWESOME’, which taught him that each person has something amazing about them. As a senior, the motto is ‘GRIT’, which is an acronym for guts, resilience, initiative, and tenacity. He concluded saying, “by the grace of God, I can believe that I will have the grit to push through the final year of my dash and look awesome while doing it”.

Mr. Teran Malone, sophomore, continued with the presentation. He is a member of the school newsletter, yearbook, Student Council, and LSIC. Mr. Malone shared some stories on the Magnolia family and building friendships. Mr. Malone said the Magnolia family is about knowing one another and caring for each other. He shared the memory of an inspirational comment Mr. Lemasters made to him, which taught him to never give up. He also shared the story of how the school raised over \$1200 for a classmate who was badly injured in a car accident earlier this year. He said he looks forward to his next two years, to see how the family continues to grow and come together in times of need. He concluded saying, ‘once a Magnolia Blue Eagle, always a Magnolia Blue Eagle, and nobody can take that from you’.

Mr. Jason Utt, SRO, reviewed the safety updates for Magnolia. He began by stating that all things presented this evening would not be possible without a safe environment for the students to learn. A new fire alarm system was installed during the 2015-16 school year, and they are working toward a 1-minute evacuation time. New exterior security doors have been installed, with some of them having alarms on them. Mr. Utt also reviewed the Emergency Operations Plan, which has been updated on a yearly basis for the past two years. They added a ‘100-year flood’ evacuation and sheltering procedure, all teachers and classrooms were given updated floor plans of the school with proper evacuation routes, all teachers and staff have been given a 2-page quick

Date November 7, 2016

Regular	Magnolia High School	Warren L. Grace, Jr., President
Kind of Meeting	Where Held	Presiding Officer

reference guide, and they developed a rapid response plan with local SWAT teams. Mr. Utt briefly reviewed the comprehensive emergency operations plan he recently developed for after school events, including athletic and theater events. The students, staff, and faculty participate in various drills throughout the school year for their ALiCE training. Mr. Utt also discussed the school zone safety, and said they are using temporary pop-up signs to deter traffic on Maple Avenue before and after school. Mr. Utt concluded by thanking the members of the community for what they do for the students outside of school, and the Board of Education for providing a safe and secure learning environment.

Mr. Trey Meeks and Mr. John Smith continued with the presentation and provided a brief technology report. Both teachers are members of the Technology Focus team and are the Technology Coordinators for Magnolia. Mr. Meeks stated the school will be receiving new WiFi, every classroom will have compatible hubs, and the 1:1 initiative is taking place. Mr. Smith expressed his appreciation to Mr. McPherson and the technology department for all the help and assistance they have provided.

Mr. Mark Batton, Assistant Principal, provided an update on the school improvements that have taken place at Magnolia. He thanked Mr. Brian Jones, Mr. Jeff Lancaster, the businesses and industry, the tax payers, and the Board of Education. Some of the improvements included the gym repainted and new lights installed, new wall mats in the gym, new hallway lockers, three new storage buildings, the security project, 1:1 initiative, new green house, meats lab, and new digital marquee.

Mr. Batton went on to discuss Magnolia’s two main requests. They would like an adequate cafeteria for the students. The school currently serves two lunches, accommodating approximately 195 students in each. The cafeteria holds 150, so they use the commons area for the additional seating. The second request is for a new athletic complex so that the band, soccer, football, baseball, softball, and track teams can all play on the campus of Magnolia High School. He said the safety concerns of some of the current structures remain the same as last year. He went on to thank Mr. Jones and the Personnel Department for getting them an additional custodian. Mr. Batton also reviewed additional requests, which included an upgrade to the audio, video, and digital equipment in the auditorium, a portable presentation system in the gym, flashing lights for the school safety zone, exterior window retardant wall coverings, and retractable-type curtains for the interior windows for safety concerns.

Annual Report of the Local School Improvement Council of New Martinsville School – M. Fay Pritchard, Principal, and LSIC Chairs:

Mrs. Pritchard thanked everyone for their attendance for tonight’s meeting and thanked Mrs. Schmalz, Mr. Batton and Magnolia High School for hosting. She recognized the LSIC members present. Mrs. Pritchard began with a review of the Strategic Plan. The core beliefs are that the school will provide a safe learning environment for both students and staff, and meet the diverse needs of all learners and help them reach their full potential. Their first goal deals with academic achievement, focusing on all the students. Mrs. Pritchard reviewed several of the steps they are utilizing to achieve this goal and success in the classroom. Walk-through data is collected, which provides information needed to make improvements. She thanked Mr. McPherson for assisting them on developing a walk-through template that deals specifically with the Strategic Plan. Mrs. Pritchard also said they became part of the Leaders of Learning through RESA over the summer, and are utilizing trainings with the LDC, MDC, and the technology specialists. She said they have a new reading series, new FOSS science kits, and use Step Up to Writing, and Number Talks. They have quarterly progress reports on the Strategic Plan, in addition to reviewing the standards and formative assessments.

Date November 7, 2016

Regular	Magnolia High School	Warren L. Grace, Jr., President
Kind of Meeting	Where Held	Presiding Officer

Mrs. Linda Zeh, Assistant Principal, reviewed the second goal and the action steps they are taking. New Martinsville School will increase usage of technology by 10% throughout the school year. This will be achieved with the 1:1 initiative that will engage students in technology and higher order thinking skills. In addition, they are going to use 8th grade Enrichment students to teach other students to use SWAY, and utilize on-line text for work submissions, tutors, and virtual labs.

Mrs. Shawn Coen, Assistant Principal, reviewed their third goal in which the school will establish and maintain a safe and orderly environment. They will continue to implement the ALiCE training to staff, students and parents, and this year they included substitutes in their training. The school also uses outside programs, such as ‘Hidden in Plain Sight’ to help parents learn risky behaviors. Additional action steps to achieve this goal include the continuation of the SRO, CPI training, CPR/AED/First Aid training, suicide prevention training, sex-ting awareness programs for parents and students, and “Buster the Bus” bus safety program. Mrs. Coen stressed the school wants to ensure children are as safe as possible. The ‘Hidden in Plain Sight’ program is scheduled for December 8th.

Mrs. Coen continued with the introduction of Mr. William Hostutler, Choir Director, along with members of the New Martinsville School Choir. Mr. Hostutler proudly noted that they have 58 students enrolled in the choral program. The choir performed two selections, *Radioactive* and *I Want You to Stay*, featuring various solos in both songs.

The presentation continued with several teachers and students reviewing and sharing the PBL. Mrs. Alison Fluharty began stating they are doing a school wide PBL, project based learning, focusing on various biomes throughout the world. It is a cross-curricular project involving all grade levels, pre-k – 8th. Mrs. Fluharty and two students, Kristina Beavin and Ella Heddleson, provided a multi-media presentation using SWAY, which highlighted all the biomes throughout the school. The pre-k/K wing features the desert, the one-four wing is forests, the five/six wing is aquatic, and the seven-eight wing is the grasslands. Several teachers and guest students from pre-k – 8th grade presented numerous student-created posters and artwork they have completed for their biome. Each student provided an explanation of their project and biome they have been studying this year. The students also thanked Chief Haught for the African presentation he gave at the school this year.

Mr. Brian Croasmun, teacher, provided a demonstration of the Eagle News the school has implemented this year. The segment he presented was all done by the students. Mr. Croasmun explained that the Eagle News is a video broadcast segment that is put out in the school every Monday featuring things that happened throughout the school the prior week. He has a group of 18 students in his broadcast class.

On behalf of the LSIC, some of the teachers recognized and presented certificates of appreciation to some of the organizations in the community that help their students. Barb Blain recognized and thanked Carolyn Jackson and the Lion’s Club for their program called ‘Happy Feet’, where they provide new shoes for students in need. Aimee Carpenter recognized and thanked the volunteers who operate the after-school program and tutoring called *Kidz First*, which is held every Monday at the New Martinsville United Methodist Church after school. Representing the volunteers for *Kidz First* were Candy Clark, Betty Wilson, and Stephanie Fritzman. Jackie Shepard recognized Charlie and Genie Clements, volunteers with the Bags of Bounty program, which provides weekend meals to students in need in the New Martinsville area. Shauna Heil recognized and expressed their appreciation to the PTO for all they do throughout the year for the students and staff. Representing the PTO was Connie Yeager.

Date November 7, 2016

Regular	Magnolia High School	Warren L. Grace, Jr., President
Kind of Meeting	Where Held	Presiding Officer

- Roberta A. Mercer

Approval for change in assignment from Countywide Substitute Supervisory Teacher Aide to Supervisory Teacher Aide, one-on-one, at New Martinsville School, 502/C, effective November 8, 2016.
- Robert M. Nice

Approval for employment as Countywide Substitute Supervisory Teacher Aide, effective November 9, 2016.
- Stacy L. Pyles

Approval for change in assignment from Countywide Substitute Supervisory Teacher Aide to Supervisory Teacher Aide/Early Childhood Classroom Assistant Teacher at New Martinsville School/Paden City Elementary School, 506/F, effective November 8, 2016.
- William D. Stuart

Approval for employment as Countywide Substitute Custodian, effective December 1, 2016.
- Brandi D. Thomas

Approval for change in assignment from Cook at New Martinsville School to Supervisory Teacher Aide/Autism Mentor, 502/C, at Magnolia High School, effective November 8, 2016.

Extracurricular:

- Joshua K. Fulks

Approval for employment as 8th Grade Girls Basketball Coach at Paden City High School, effective November 8, 2016. Non-certified.
- Keith M. Riggle

Approval for employment as Mentor Teacher – English at Magnolia High School, effective November 8, 2016.

Leave of Absence:

Approval of request from James M. Daugherty for an extension of his unpaid ‘medical leave of absence’ from his position as Bus Aide, which began August 15, 2016 through November 4, 2016, to extend through January 1, 2017.

MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:

Mr. Balcerek made the motion for approval of the Superintendent’s recommendations as outlined under Personnel Matters. Second to the motion was made by Mrs. Cooley and the motion was approved unanimously by the members of the Board.

Routine Matters:

Out of State Trips:

Approval of request from Sadonna Kimble, teacher, to take the fifth grade students from Paden City Elementary School on a field trip to the Castle Museum in Marietta, OH on November 30, 2016. Funded through student fees.

Approval of request from Michael Harwick, teacher, to take the tenth grade biology class students from Magnolia High School on a field trip to the National Aviary in Pittsburgh, PA on March 3, 2017. Funded through student fees.

Date November 7, 2016

Regular	Magnolia High School	Warren L. Grace, Jr., President
Kind of Meeting	Where Held	Presiding Officer

Approval of request from Sonya Holliday, Counselor, for the counselors at Paden City Elementary and New Martinsville School to transport 26 students who participate in Youth Services educational groups to the Carnegie Science Center in Pittsburgh, PA on December 8, 2016. Funded by Tickets for Kids Charities.

Approval of request for Amanda McPherson, Director of Child Nutrition, to attend the Team Up for Child Nutrition Workshop on November 18, 2016 in Harrisburg/Hershey, PA. Funded through a grant from the WVDE Office of Child Nutrition.

Approval of request from Jan Emch, teacher, for the Special Education Department at Magnolia High School to take students on a field trip to the Carnegie Museum of Natural History in Pittsburgh, PA on December 19, 2016. Funded through student fees.

Approval of request from Jay Salva, Principal, to take the 8th grade class from Paden City High School on a field trip to Washington, DC on May 24-26, 2017. Funded through student fees and fundraisers.

Release from Wetzel County Schools:

Approval of request from Julia Quell for her child, Justin Tyler Quell, to be released from Wetzel County Schools (New Martinsville School) to attend Tyler County Schools for the remainder of the 2016-2017 school year.

Right of Way Easement:

Approval of Right of Way Easement agreement between the Town of Pine Grove and the Wetzel County Board of Education to grant the Town of Pine Grove the ability to make necessary renovations to replace its Sewage Collective System near the west end of the Valley High School football field.

Memorandum of Understanding:

Approval of the Memorandum of Understanding which outlines the responsibilities of Marshall University and the Wetzel County Board of Education in regards to the placement and supervision of Marshall University student teachers.

Approval of the Memorandum of Understanding which outlines the responsibilities of the West Virginia University Extension Service and the Wetzel County Board of Education in partnership with the West Virginia Family Nutrition Program (FNP).

Approval of the following Chaperones/Volunteers for the 2016-2017 School Year:

Paden City Elementary:

Emily Cook

Date November 7, 2016

Regular	Magnolia High School	Warren L. Grace, Jr., President
Kind of Meeting	Where Held	Presiding Officer

Long Drain School:

Melissa Bartrug	Christina Hostutler	Cassandra Lyon	Melissa Rush
Lisa Bock	James D. Hostutler	Rachel McElroy	Milly Sapp
Toni Bragg	Kathy Hostutler	Justina Merrill	Trina Shuman
Sara Burdine	Jacob Huffman	Christina Michael	Robert Sigley
Heidi Britton-	Tara Huffman	Shannon Michael	Melissa Spencer
Kramer	Corey Huggins	Judy Moore	Cassandra
Kevin Britton	Deidra Huggins	Desirea Morgan	Stoneking
Belinda Conner	Misti Huggins	Stacey Morgan	Jennifer Talbert
Shannon Delaney	Randa Huggins	Mary Morris	Chris Tedrow
David Goddard	Tiffany Johnson	Jamie Nolan	Lasetta Tedrow
Kristi Goddard	Kevin Keast	Sasha Myers	Michelle Thayer
Julie Harbert	Kimberly Keast	Sandra Perkins	Amy Tuttle
John Hayes	Debra Kehn	Kelley Phillips	Brittany Varner
Allyssa Henderson	Amanda Kesterson	Kayla Payton	Suzie White
Deborah Henderson	Nicole Kirkpatrick	Melissa Piper	Sharon Wright
Amber Hostutler	Michelle Lancaster	Courtnei Riley	

MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:

Mr. Jones made the motion for approval of the Superintendent’s recommendations as outlined under Routine Matters. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board.

FIRST/SECOND READING OF NEW/REVISED WETZEL COUNTY POLICY(S):

FIRST READING	SECOND READING	NEW POLICY	REVISED POLICY	DELETE POLICY	NAME OF POLICY	ORIGINATOR
X			X		JFB: Acceptable Use of Technology	Benjamin McPherson

Approval for First Reading of Wetzel County Policy JFB: Acceptable Use of Technology:

Mr. Balcerek made the motion for approval of First Reading of Wetzel County Policy JFB. Second to the motion was made by Mr. Jones and the motion was approved unanimously by the members of the Board.

OTHER ITEMS:

Mr. Toman briefly discussed with the Board the proposal of an ACT Preparation Incentive Plan to provide incentive for high school students who are college bound. This plan will offer free testing and scholarship opportunities. Further discussion will be made at the next meeting.

Mr. Toman said he held his first Professional Advisory Committee (PAC) and Service Advisory Committee (SAC) meetings. He is also working on a Student Advisory Committee with all the high schools.

Mr. Toman suggested a Board Finance Workshop to be held sometime in December to discuss some of the carryover money. The date will be established at the next meeting.

Date November 7, 2016

<u>Regular</u>	<u>Magnolia High School</u>	<u>Warren L. Grace, Jr., President</u>
Kind of Meeting	Where Held	Presiding Officer

Mr. Toman thanked all the Administration and Central Office Staff for all their hard work they put in. He said Mrs. Wells and Mrs. Standiford recently attended a conference, which he stated, “the whole direction is kids first”.

Mr. Grace asked for Mrs. Wells’ opinion on the ACT Incentive Plan. She commented by stating, “it is a huge game changer”. Mrs. Wells added that it is a wonderful opportunity for our students.

POSSIBLE EXECUTIVE SESSION:

An Executive Session was not needed.

DATE AND TIME OF NEXT MEETING:

November 21, 2016 - Regular Meeting - County Office - 6:30 p.m.

ADJOURNMENT:

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Grace made the motion to adjourn this Regular Meeting. Mr. Jones seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 8:38 p.m.

President

Secretary