

DateNovember 17, 2014.....

.....Regular.....Superintendent’s Office.....Michael D. Blair, President.....
Kind of Meeting	Where Held	Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Regular Session on Monday, November 17, 2014, at the Office of the Superintendent of Schools, in New Martinsville, WV, at 6:30 p.m. The following members were present:

Josh Balcerek	Linda T. Kirk
Michael D. Blair	Robert E. Patterson
Carolyn R. Gatian	Dennis Albright, Secretary

OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Michael D. Blair. Mrs. Kirk led the Pledge of Allegiance to the Flag and Mr. Blair gave the opening Invocation.

PRESENTATION:

Presentation of checks to the four Public Libraries (Hundred, New Martinsville, Paden City, and Pine Grove) in Wetzel County

Dennis Albright, Superintendent, presented checks in the amount of \$4,000 each to the four public libraries in Wetzel County. These funds are the result of Wetzel County Schools’ ‘Excess Levy’. Those in attendance receiving the checks were Cathy Eastham, representing Hundred Public Library, and Joanna Casto, from the Paden City Public Library.

RECOGNITION:

Sandra K. Hinerman, 2014 Wetzel County Teacher of the Year

Mr. Albright proudly presented the 2014-2015 Wetzel County Teacher of the Year award to Sandra “Sandy” Hinerman, and read a brief synopsis highlighting Mrs. Hinerman’s career and the impact she has had on her students and co-workers. Mrs. Hinerman accepted her award and said, “I’m really here for the kids”. She also stated, “without the veteran teachers, I would not be where I am today. I’ve learned so much from the people I have worked with at Magnolia High School. I owe a lot to them”. She finished by saying, “this is an honor”.

ADDRESS THE BOARD:

WVEA and WCEA - Elliott Kendle

Elliott Kendle, WCEA Co-President and WVEA Executive Committee Member, spoke to the Board about the competitive-based salary campaign. He provided the members of the Board with a copy of the fall edition of the *WV School Journal*, which is entirely dedicated to the campaign. Mr. Kendle asked the Board to look through the material and send a letter of support to the Governor. He stated last years’ support really contributed to the success of the campaign, which began last year.

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Paden City Boosters - Kelly Schultheis

Kelly Schultheis distributed a letter to the members of the Board, which was signed by the Paden City High School basketball coaches and principal, requesting financial assistance from the Board to assist with the utilities of the booster building when it is used by Paden City High School. Ms. Schultheis said the school is currently using the booster complex for middle school basketball practices and has recently used it for ACT Explorer testing. She asked the Board if they were ready to make a decision on renting the facility. Mr. Blair stated that before the Board could move forward, they would like to have a formal schedule of who is using the building and when. Ms. Schultheis will provide the schedule to Mr. Albright. Mr. Lancaster reminded the Board that other facilities and fields are rented throughout the county.

WCCCF/Agencies - Beth Glow

Beth Glow, Executive Director of the Wetzel County Center for Children and Families (WCCCF), provided the Board with a packet of information and stated the WCCCF first opened it’s doors on October 6, 1988. She said the center has numerous agencies that provide services and programs for children and families in one place. She also said the center is a state model and is known for their collaborative partnership. Mrs. Glow said her purpose for coming tonight was two-fold: the discussion of moving the Pre-K from the center to New Martinsville School, and removing the existing agencies from the center; and to open up the dialogue with the Board to make the best decision for the children. She stated she feels the best decision is to remain intact in that collaborative.

Ms. Mollie Toppe, WVU Extension Agent, briefly gave an overview of the extension’s programs offered in Wetzel County. She specifically mentioned the 4-H program, which is known around the state as having a very strong program for the youth. The Extension office is also housed at the center, as well as the community room they use for programs, classes, meetings, and trainings. She said the Board of Education contributes to their budget for travel, office supplies, and utilities in that building. Ms. Toppe stated that if asked to move, they would have to ask for significantly more money in order to cover their costs. She also said they would like to keep the collaboration with the other agencies in place.

Mrs. Jo Dell Ritchea, Wetzel County Schools’ Job Coach, provided the Board members with a handout. Mrs. Ritchea runs the work program and is based at the WCCCF. She highlighted some of the job training activities the students do at the Wetzel County Center for Children and Families, which is one of her main training locations for her high school students.

Ms. Kim Sobataka, Head Pre-K Teacher at WCCCF, thanked the Board for giving them the opportunity to speak tonight. She said the center currently has six classrooms, which utilizes fifteen teachers, therapists, and support personnel. They have ninety-seven children, which includes the five universal Pre-K classrooms and the Head Start collaboration. Ms. Sobataka stated the center houses a unique collaboration for the families of young children, and asked the Board to consider keeping the collaboration intact. She also invited the Board members to come to the center to witness their commitment to the young children and families.

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SUPERINTENDENT'S RECOMMENDATIONS:**Approval of Minutes:** Regular Meeting - November 3, 2014

Acting on the Superintendent's recommendation, Mrs. Gatian made the motion to approve the minutes for Regular Meeting, November 3, 2014. Second to the motion was made by Mr. Balcersek and the motion was approved unanimously by the members of the Board.

Mr. Blair informed the Board to strike Daniel D. DeVaul on page 2 of the Agenda under Resignations.

Personnel Matters:**Employment and/or Changes in Employment:****Retirements and/or Resignations:****Retirements:**

Shirley A. Helmick Acceptance of retirement from position as cook at New Martinsville School, effective the end of the day December 31, 2014.

Resignations:

Richard F. Bertozzi Acceptance of resignation from position as Evening Events Coordinator - Winter Season at Paden City High School, effective November 11, 2014.

Brent J. Croasmun Acceptance of resignation from position as 7th grade Boys Basketball Coach at Paden City High School, effective immediately.

~~Daniel D. DeVaul Acceptance of resignation from position as Assistant Boys Basketball Coach at Hundred High School, effective November 10, 2014.~~

Christopher E. Hayes Acceptance of resignation from position as Countywide Substitute Custodian, effective October 30, 2014.

Professional Personnel:

Daniel D. DeVaul Approval for employment as Countywide Substitute Teacher, effective November 18, 2014. Non-certified.

Michael E. Fluharty Approval for employment as Countywide Substitute Teacher, effective November 18, 2014. Non-certified.

David L. Moore Approval for employment as Countywide Substitute Teacher, effective November 18, 2014. Non-certified.

Service Personnel:

Raven D. McDiffitt Approval for employment as Countywide Substitute Supervisory Aide/Sign Support Specialist, 502/C, effective November 18, 2014.

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Brenda S. Palmer Approval for change in assignment from Supervisory Teacher Aide - Special Education at New Martinsville School, 504/E, for the 2015-2016 school year, to Supervisory Teacher Aide/Early Childhood Classroom Assistant Teacher - Kindergarten at Paden City Elementary, 506/F, effective the beginning of the 2015-2016 school year.

Madonna S. Underwood Approval for change in assignment from Countywide Substitute Custodian to Evening Custodian II at Magnolia High School, 682/B, 228-day contract, effective November 18, 2014.

Extracurricular:

Charles R. Blair Approval for contracted services position as Mentor Teacher - Third Grade at Short Line School, effective November 18, 2014.

Sherry A. Croasmun Approval for contracted services position as Academic Coach (K-2) at Short Line School, effective November 18, 2014.

William S. Dakan Approval for employment as Head Girls Basketball Coach at Hundred High School, effective the beginning of the 2014-2015 WVSSAC Season. Non-certified.

Donna L. Dennis Approval for contracted services position as After School Program Tutor at Long Drain School, effective November 13, 2014.

Olivia L. Gump Approval for contracted services position as After School Program Tutor at Long Drain School, effective November 13, 2014.

Ryan T. Jones Approval for employment as 8th Grade Boys Basketball Coach at New Martinsville School, effective the beginning of the 2014-2015 WVSSAC Season.

Marla J. LaRue Approval for contracted services position as After School Program Tutor at Long Drain School, effective November 13, 2014.

Leslie A. Lively Approval for employment as 9th Grade Boys Basketball Coach at Valley High School, effective the beginning of the 2014-2015 WVSSAC Season.

Karen L. Longwell Approval for contracted services position as After School Program Tutor at Long Drain School, effective November 13, 2014.

Jamie B. Natali Approval for employment as Assistant Girls Basketball Coach at Paden City High School, effective the beginning of the 2014-2015 WVSSAC Season.

Janet M. Park Approval for contracted services position as After School Program Tutor at Long Drain School, effective November 13, 2014.

Leanna K. Watson Approval for contracted services position as After School Program Tutor at Long Drain School, effective November 13, 2014.

Joshua R. Weekley Approval for employment as Evening Events Coordinator - Winter Season at Valley High School, effective the beginning of the Winter WVSSAC Season.

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Leave of Absence:

Approval of request from Dana M. Ischy to extend her ‘unpaid maternity leave of absence’ from her position as Early Start/Pre-School Special Needs Teacher at WCCCF, which began August 14, 2014 through November 14, 2014, to extend through November 19, 2014.

MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:

Mr. Patterson made the motion for approval of the Superintendent’s recommendations as outlined under Personnel Matters. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board.

Routine Matters:

Approval of the following Chaperones/Volunteers for the 2014-2015 School Year:

Paden City High School:
Joe Schere

Release from Wetzel County Schools:

Approval of request from Bernadette and Jason Hood for their children, Victoria, Elijah, and Noah Hood, to be released from Wetzel County Schools (New Martinsville School and WCCCF) to continue attending Tyler County Schools for the remainder of the 2014-2015 school year.

Commencement Dates:

Approval of Commencement Dates and Times as follows:

SCHOOL	DATE	TIME
Hundred High School	May 22, 2015	7:00 p.m.
Paden City High School	May 23, 2015	7:30 p.m.
Magnolia High School	May 24, 2015	2:00 p.m.
Valley High School	May 24, 2015	5:00 p.m.

Request to Use School Facilities:

Approval of request from Jay Salva for Sadie Helmick and Megan Pierce, members of Hearts Forever Changed LLC, to use the Paden City High School’s Multi-Purpose Building on December 6, 2014 to hold a fundraiser to raise money for their mission trip to Honduras.

MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:

Mr. Balcerek made the motion for approval of the Superintendent’s recommendations as outlined under Routine Matters. Second to the motion was made by Mr. Patterson and the motion was approved unanimously by the members of the Board.

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TREASURER'S REPORT:

Approval for Payment of Bills for the Month of October, 2014 (invoices approved at this meeting are available for review at the Wetzel County Schools' Financial Office); and Transfers and Increases in the Budget:

Mrs. Kirk made the motion for approval for Payment of Bills for the Month of October, 2014, and Transfers and Increases in the Budget. Second to the motion was made by Mrs. Gatian and the motion was approved unanimously by the members of the Board. The Transfers and Increases in the Budget are as follows:

BUDGET REVISION REQUEST

Submit to: WEST VIRGINIA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL FINANCE
BUILDING 6, ROOM 216
1800 KANAWHA BOULEVARD EAST
CHARLESTON, WV 25305

☒ SUPPLEMENT
☐ TRANSFER
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL
Fiscal Year Ending: 08/30/16
Revision Number: 4

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2_ - Debt Service	
Fund 3_ - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 51 - Special Revenue - Restricted Projects	41,742.00
Fund 53 - Special Revenue - MCVC Restricted Projects	
Fund 54 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	41,742.00

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

11/17/14
DATE OF BOARD MEETING SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only
RECOMMENDED FOR APPROVAL
DATE APPROVED PROGRAM DIRECTOR

BUDGET REVISION REQUEST

Submit to: WEST VIRGINIA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL FINANCE
BUILDING 6, ROOM 216
1800 KANAWHA BOULEVARD EAST
CHARLESTON, WV 25305

☐ SUPPLEMENT
☒ TRANSFER
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL
Fiscal Year Ending: 08/30/16
Revision Number: 1001

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2_ - Debt Service	
Fund 3_ - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 51 - Capital Projects	
Fund 51 - Special Revenue - Restricted Projects	55,245.13
Fund 53 - Special Revenue - MCVC Restricted Projects	
Fund 54 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	\$ 55,245.13

I hereby certify that this budget revision request, submitted in accordance with the provisions of WVC 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

11/17/14
DATE OF BOARD MEETING SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only
RECOMMENDED FOR APPROVAL
DATE APPROVED PROGRAM DIRECTOR

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FIRST/SECOND READING OF NEW/REVISED WETZEL COUNTY POLICY(S):

FIRST READING	SECOND READING	NEW POLICY	REVISED POLICY	DELETE POLICY	NAME OF POLICY	ORIGINATOR
	X		X		GDBA: Service Personnel County Supplement Schedule	Jay Yeager

Approval on Second Reading of Wetzel County Policy GDBA, Service Personnel County Supplement Schedule:

Mr. Patterson made the motion for approval of Second Reading of Wetzel County Policy GDBA, Service Personnel County Supplement Schedule. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board.

DISCUSSION:

261-day Principals - Dennis Albright

Mr. Blair suggested moving the discussion of the 261-day Principals to a future meeting after the Board meets for the budget work session. The Board was in agreement.

OTHER ITEMS:

Mr. Albright said the full copy of the Annual Report for RESA 6 is now available if any Board member wants a copy.

Mr. Albright stated the school designations should be available at the next meeting. He said the appeals period is still ongoing and the information is not yet available.

Mr. Albright commended Mr. Brian Jones and Mrs. Jill Fox, along with the cooperation from several bus drivers, with a situation from last week which involved a lot of preparation and arrangements made to get a pep bus for the Magnolia High School volleyball fans.

Mr. Albright informed the Board that Valley High School recently received a \$2,000.00 grant for Vex Robotics.

Mr. Albright said the District Governance Commission Report is now available on the state website for comment.

POSSIBLE EXECUTIVE SESSION:

An Executive Session was not needed.

DATE AND TIME OF NEXT MEETING:

November 18, 2014 - Special Meeting - Work Session - County Office - 6:00 p.m.
December 1, 2014 - Regular Meeting - County Office - 6:30 p.m.

ADJOURNMENT:

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Blair made the motion to adjourn this Regular Meeting. Mrs. Gatian seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 7:15 p.m.

President

Secretary