

Date January 5, 2015

Regular Superintendent's Office Michael D. Blair, President
Kind of Meeting Where Held Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Regular Session on Monday, January 5, 2015, at the Office of the Superintendent of Schools, in New Martinsville, WV, at 6:30 p.m. The following members were present:

Josh Balcerek Linda T. Kirk
Michael D. Blair Robert E. Patterson
Dennis Albright, Secretary

Member absent: Carolyn R. Gatian

OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Michael D. Blair. Mrs. Kirk led the Pledge of Allegiance to the Flag and Mr. Balcerek gave the opening Invocation.

ADDRESS THE BOARD:

Representing WCEA members from New Martinsville School and WCCCF, Mr. Elliott Kendle addressed the Board with their questions and concerns of moving the Pre-K classrooms to New Martinsville School. He provided the Board with a handout of their concerns. Some of the questions included: 1) Is there a written plan for the move? 2) Do the facilities at New Martinsville School meet the requirements for Pre-K? 3) How will the lunch schedule be affected? 4) Will the increase in student population impact the existing traffic situation? 5) What actions will be taken if additional classrooms are needed in the near future? and 6) Where is the most appropriate environment for the Pre-K? Mr. Kendle asked the Board to delay their decision on the move until the answers are made. Mr. Blair stated that some of the questions have been addressed at previous meetings. He asked Mr. Albright and Mr. Highley to address the rest of the concerns and give a copy of the responses to Mr. Elliott and the members of the Board.

SUPERINTENDENT'S RECOMMENDATIONS:

Approval of Minutes: Regular Meeting - December 15, 2014
Special Meeting - December 16, 2014

Acting on the Superintendent's recommendation, Mr. Patterson made the motion to approve the minutes for Regular Meeting, December 15, 2014 and Special Meeting, December 16, 2014. Second to the motion was made by Mrs. Kirk and the motion was approved unanimously by the members of the Board.

Personnel Matters:

Employment and/or Changes in Employment:

Retirements and/or Resignations:

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Retirements:

Carolyn E. Hostutler Acceptance of retirement from position as Supervisory Teacher Aide at Long Drain School, effective June 30, 2015.

Resignations:

Kelly A. Schultheis Acceptance of resignation from position as Countywide Substitute Cook, effective December 11, 2014.

Nathan R. Tallman Acceptance of resignation from position as MI/LD/BD with Autism Teacher at Paden City High School, effective January 4, 2015.

Nathan R. Tallman Acceptance of resignation from position as Head Golf Coach at Paden City High School, effective immediately.

Professional Personnel:

Kathleen M. Dancy Approval for employment as Countywide Substitute Teacher, effective January 6, 2015. Non-certified.

Tina M. Estep Approval for employment as Countywide Substitute Teacher, effective January 6, 2015.

Michelle A. LaRue Approval for employment as Countywide Substitute Teacher, effective January 6, 2015. Non-certified.

Heather R. Norton Approval for employment as Countywide Substitute Teacher, effective January 6, 2015. Non-certified.

Chanda M. Spragg Approval for employment as Countywide Substitute Teacher, effective January 6, 2015. Non-certified.

Extracurricular:

Cynthia J. Brown Approval for contracted services position as Extended Day Tutor - Title I at Short Line School, effective January 6, 2015.

Jennifer L. Eller Approval for contracted services position as Extended Day Tutor - Title I at Short Line School, effective January 6, 2015.

Leslie C. Emch Approval for contracted services position as Extended Day Tutor - Title I at Short Line School, effective January 6, 2015.

Holly A. Groves Approval for contracted services position as Extended Day Tutor - Title I at Short Line School, effective January 6, 2015.

Sonya D. Holliday Approval for contracted services position as LINKS Coordinator at Paden City Elementary, effective January 6, 2015.

Brenda K. Nolan Approval for contracted services position as Extended Day Tutor - Title I at Short Line School, effective January 6, 2015.

Sherry M. Wood Approval for contracted services position as Extended Day Tutor - Title I at Short Line School, effective January 6, 2015.

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Leave of Absence:

Approval of request from Alison R. Toman-Zwick for an ‘unpaid maternity leave of absence’ from her position as Art Teacher at New Martinsville School beginning upon depletion of her personal leave and permissive personal leave days, from February 16, 2015, and extend until the beginning of the 2015-2016 school year.

MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:

Mr. Balcerek made the motion for approval of the Superintendent’s recommendations as outlined under Personnel Matters. Second to the motion was made by Mr. Patterson and the motion was approved unanimously by the members of the Board.

Routine Matters:

Affiliation Agreement:

Approval of Agreement concerning Field Experience/Observations between American Public University System (APUS) and the Wetzel County Board of Education for the purpose of field experiences, also known as practicum, internship, and student teaching.

Out of State Trip:

Approval of request from Meghan P. DeLorenzo, School Psychologist, to attend the National Association of School Psychologists (NASP) Convention on February 17-20, 2015, in Orlando, FL. Funded through County budgeted travel funds.

Approval of request for Daniel Gottron, Kathi Schmalz, Mark Batton, Jay Salva, and Jessica Stine to attend the National Association of Secondary School Principals Conference in San Diego, CA, February 19-21, 2015. Funded through professional development funds.

Pre-K Transfer:

Approval of request from Shane Highley, Director of Elementary Curriculum (Pre-K – 5) and Title I, to move the Wetzel County Schools Universal Pre-K, 4-year old classrooms, at the Wetzel County Center for Children and Families to New Martinsville School starting the 2015-2016 school year.

MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:

MOTION TO TABLE:

Mr. Patterson made the motion to table ‘item c)’, Pre-K Transfer, for further review of the questions and to obtain additional information. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board. Mr. Blair asked Mr. Albright to provide the Board with the information of the total move package for their review before they act on a decision.

MOTION:

Mrs. Kirk made the motion for approval of the Superintendent’s recommendations as outlined under Routine Matters with the exception of the tabled item. Second to the motion was made by Mr. Balcerek and the motion was approved unanimously by the members of the Board.

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TREASURER’S REPORT:

Approval for Transfers and Increases in the Budget:

There were no Transfers and Increases in the Budget at this time.

OTHER ITEMS:

Mr. Albright stated the Special Education Monitoring from the State Department will be conducted next week. He will report back to the Board with the findings.

Mr. Albright provided the members of the Board with a handout of the School Digger information with the County standings and rankings in each of the schools for 2013-2014. He reminded the Board that Wetzel County increased from 51st to 31st, being the most improved county in the state.

Mr. Albright said the official reports have not been received yet, but he provided the Board with statistical information from the OEPA audit. He proudly noted the audit team did not find any unsatisfactory findings, code violations, or policy violations with any of the schools. He is very pleased with the audit.

Mr. Blair commented on the School Digger information. He stated that while the Board gives full support of the educational programs being offered for the students, he wants to make sure the teachers are equipped with what they need in the classrooms over and above the programs. Mr. Albright stated that allocations have been increased.

POSSIBLE EXECUTIVE SESSION:

An Executive Session was not needed.

DATE AND TIME OF NEXT MEETING:

January 20, 2015 - Regular Meeting - County Office - 6:30 p.m.

ADJOURNMENT:

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Blair made the motion to adjourn this Regular Meeting. Mr. Balcerek seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 6:47 p.m.

President

Secretary