

DateJanuary 22, 2014.....

.....REGULAR..... Superintendent’s Office..... Michael D. Blair, President
Kind of Meeting Where Held Presiding Officer

STATE OF WEST VIRGINIA

COUNTY OF WETZEL, to-wit:

The Wetzel County Board of Education met in Regular Session on Wednesday, January 22, 2014, at the Office of the Superintendent of Schools, in New Martinsville, WV, at 6:30 p.m. The following members were present:

William D. Aberegg Robert E. Patterson
Michael D. Blair Dennis Albright, Secretary
Carolyn R. Gatian

Member absent: Linda T. Kirk

OPENING, PLEDGE OF ALLEGIANCE, AND INVOCATION:

This Regular Session of the Wetzel County Board of Education was called to order by the President of the Board, Mr. Michael D. Blair. Mr. Patterson led the Pledge of Allegiance to the Flag and Mr. Blair gave the opening Invocation.

RECOGNITION:

November 2013 Employees of the Month

Sherry Croasmun, Short Line School	Professional
Janice Moore, Short Line School and Valley High School	Professional
John Boswell, Bus Operator	Service
Tom Durig, Bus Operator	Service
Jeff Rexroad, Paden City Elementary	Service

Mr. Albright recognized the November 2013 Employees of the Month. He congratulated the employees and presented each of them with a Governor’s Certificate and lapel pin.

Valley High School Choir

Postponed due to inclement weather.

Wetzel County 2014 West Virginia All-State Band Members

Postponed due to inclement weather.

Magnolia High School’s Cast of *Alice In Wonderland*

Postponed due to inclement weather.

SUPERINTENDENT’S RECOMMENDATIONS:

Approval of Minutes: Regular Meeting - January 6, 2014

Acting on the Superintendent’s recommendation, Mr. Aberegg made the motion to approve the minutes for Regular Meeting, January 6, 2014. Second to the motion was made by Mrs. Gatian and the motion was approved unanimously by the members of the Board.

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Mr. Blair recused his vote for Personnel Matters and left the Board Room.

Personnel Matters:

Employment and/or Changes in Employment:

Retirements and/or Resignations:

Retirements:

James C. Archer, Jr. Acceptance of retirement from position as English/Language Arts Teacher at Short Line School, effective June 30, 2014.

Roberta A. Blair Acceptance of retirement from position as Fifth Grade Teacher at New Martinsville School, effective June 30, 2014.

Linda G. Dulaney Acceptance of retirement from position as Supervisory Teacher Aide at Short Line School, effective June 30, 2014.

Ellen L. Horner Acceptance of retirement from position as First Grade Teacher at Short Line School, effective June 30, 2014.

Susan L. Paden Acceptance of retirement from position as Supervisory Teacher Aide at Paden City Elementary School, effective June 30, 2014.

Resignations:

Lance L. Binegar Acceptance of resignation from position as Assistant Baseball Coach at Valley High School, effective immediately.

Chad W. West Acceptance of resignation from position as Girls' Track Coach at New Martinsville School, effective January 10, 2014.

Professional Personnel:

Adrianne O. Burkhart Approval for change in assignment from Countywide Substitute Teacher to Half-time Physical Education/Health Teacher at Valley High School and will remain Half-time Countywide Substitute Teacher, effective January 23, 2014.

Service Personnel:

Michael E. Blair Approval for change in assignment from Substitute Mechanic Assistant, 623/E, to "Temporary" Mechanic Assistant at Bus Garage, 623/E, 261-day contract, effective January 23, 2014.

Faye K. Heasley Approval for change in assignment from Half-time Supervisory Teacher Aide at Hundred High School, 502/C, and Half-time Substitute Teacher Aide, 502/B, to Supervisory Teacher Aide/Autism Mentor at Short Line School, 502/C, effective January 23, 2014.

Heith M. Howell Approval for change in assignment from Substitute Bus Operator, 655/D, to Bus Operator - Bus #14-5, Pricetown Run, 655/D, effective January 23, 2014.

DateJanuary 22, 2014.....

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Penny L. Tracy	Approval for change in assignment from Half-time Cook II at Short Line School, 676/B, and Half-time Substitute Cook, 676/B, to Cook II at Paden City Elementary School, 676/B, effective January 23, 2014.
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Extracurricular:

Jeremy D. Bucher	Approval for employment as Head Baseball Coach at Valley High School, effective the beginning of the 2013-2014 WVSSAC season. Non-certified.
Donna L. Dennis	Approval for contracted services position as Extended Day Tutor - Title I at Long Drain School, effective January 28, 2014.
Donald R. Gilbert, Jr.	Approval for employment as Assistant Baseball Coach at Magnolia High School, effective the beginning of the 2013-2014 WVSSAC Season. (Not a county-funded position)
Olivia L. Gump	Approval for contracted services position as Extended Day Tutor - Title I at Long Drain School, effective January 28, 2014.
Abram S. Highley	Approval for employment as Head Football Coach at Valley High School, effective the beginning of the 2014-2015 WVSSAC Season.
Marla J. LaRue	Approval for contracted services position as Extended Day Tutor - Title I at Long Drain School, effective January 28, 2014.
Stephanie M. Long	Approval for contracted services position as Extended Day Tutor - Title I at Long Drain School, effective January 28, 2014.
John W. Smith	Approval for employment as Assistant Baseball Coach at Magnolia High School, effective the beginning of the 2013-2014 WVSSAC Season.
Ted G. Sumner	Approval for contracted services position as Extended Day Tutor - Title I at Long Drain School, effective January 28, 2014.
Dawn L. West	Approval for contracted services position as Extended Day Coordinator - Title I at Long Drain School, effective January 28, 2014.

Leave of Absence:

Approval of request from Denise M. Minger for an ‘unpaid maternity leave of absence’ from her position as Pre-School Special Needs Teacher at Paden City Elementary School beginning upon depletion of her personal leave and permissive personal leave days, on or about February 3, 2014, through approximately March 21, 2014.

MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER PERSONNEL MATTERS:

Mrs. Gatian made the motion for approval of the Superintendent’s recommendations as outlined under Personnel Matters. Second to the motion was made by Mr. Aberegg and the motion was approved with a 3 to 0 vote.

Date January 22, 2014

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Mr. Blair returned to the Board Room.

Routine Matters:

Commencement Date Revision:

Approval to change the Commencement date at Magnolia High School from Friday, May 23, 2014, to Sunday, May 25, 2014 at 2:00 p.m.

MOTION FOR APPROVAL OF SUPERINTENDENT’S RECOMMENDATIONS AS OUTLINED UNDER ROUTINE MATTERS:

Mrs. Gatian made the motion for approval of the Superintendent’s recommendations as outlined under Routine Matters. Second to the motion was made by Mr. Aberegg and the motion was approved unanimously by the members of the Board.

TREASURER’S REPORT:

Approval for Payment of Bills for the Month of December, 2013; and Transfers and Increases in the Budget:

Mr. Patterson moved and Mr. Aberegg seconded the motion for unanimous approval for Payment of Bills for the Month of December, 2013 and Transfers and Increases in the Budget as follows:

BUDGET REVISION REQUEST

Submit to:
WEST VIRGINIA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL FINANCE
BUILDING 5, ROOM 215
1900 KANAWHA BOULEVARD EAST
CHARLESTON, WV 25305

☐ SUPPLEMENT
☒ TRANSFER
☐ CARRYOVER SUPPLEMENT

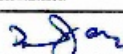
Entity: WETZEL
Fiscal Year Ending: 06/30/14
Revision Number: 1003

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget journal entry(ies).

Fund	Amount
Fund 11 - General Current Expense	\$ 1,076,000.00
Fund 12 - General Current Expense - Excess Levy	
Fund 13 - General Current Expense - Multi-County Vocational Center	
Fund 14 - General Current Expense - Regional Education Service Agency	
Fund 16 - Trust Funds	
Fund 2 - Debt Service	
Fund 3 - Bond Construction	
Fund 41 - Permanent Improvement	
Fund 61 - Capital Projects	
Fund 61 - Special Revenue - Restricted Projects	46,203.25
Fund 63 - Special Revenue - MCVC Restricted Projects	
Fund 64 - Special Revenue - RESA Restricted Projects	
Fund 71 - Special Revenue - ARRA Funds - County Boards	
Fund 73 - Special Revenue - ARRA Funds - MCVCs	
Fund 74 - Special Revenue - ARRA Funds - RESAs	
Total Request	\$ 1,122,203.25

I hereby certify that this budget revision request, submitted in accordance with the provisions of WV Code 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

01/22/14



DATE OF BOARD MEETING

SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED

PROGRAM DIRECTOR

WETZEL COUNTY SCHOOLS

105

DateJanuary 22, 2014.....

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BUDGET REVISION REQUEST

Submit to:
WEST VIRGINIA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL FINANCE
BUILDING 6, ROOM 218
1809 KANAWHA BOULEVARD EAST
CHARLESTON, WV 25305

☒ SUPPLEMENT
☐ TRANSFER
☐ CARRYOVER SUPPLEMENT

Entity: WETZEL
Fiscal Year Ending: 06/30/14
Revision Number: 5

Pursuant to the provisions of West Virginia Code 18-9B-10, authorization is requested to revise the approved budget for the entity and fiscal year indicated above, as reflected in the attached budget (journal entries).

Fund	Amount
Fund 11 - General Current Expense	\$ _____
Fund 12 - General Current Expense - Excess Levy	_____
Fund 13 - General Current Expense - Multi-County Vocational Center	_____
Fund 14 - General Current Expense - Regional Education Service Agency	_____
Fund 16 - Trust Funds	_____
Fund 2_ - Debt Service	_____
Fund 3_ - Bond Construction	_____
Fund 41 - Permanent Improvement	_____
Fund 51 - Capital Projects	_____
Fund 61 - Special Revenue - Restricted Projects	_____
Fund 63 - Special Revenue - MCVC Restricted Projects	_____
Fund 64 - Special Revenue - RESA Restricted Projects	_____
Fund 71 - Special Revenue - ARRA Funds - County Boards	_____
Fund 73 - Special Revenue - ARRA Funds - MCVCs	_____
Fund 74 - Special Revenue - ARRA Funds - RESAs	_____
Total Request	130,810.00

I hereby certify that this budget revision request, submitted in accordance with the provisions of WV Code 18-9B-10, is necessary to increase operating efficiency, has been approved by the governing board, and appears in the official minutes of the board for the date indicated:

01/22/14
DATE OF BOARD MEETING SUPERINTENDENT'S (RESA/MCVC DIRECTOR'S) SIGNATURE

For State Department of Education Use Only

RECOMMENDED FOR APPROVAL

DATE APPROVED PROGRAM DIRECTOR

OTHER ITEMS:

Mr. Albright requested ideas from the Board members for the next All-County RESA Meeting which will be held this summer. He will forward their ideas to the planning committee.

Mr. Albright stated that every county will be receiving a visit from the State Department. The Legislature is looking at changing the recognition accreditation system.

The Superintendent informed the Board that Wetzel County has ran out of OS Days due to inclement weather. Effective immediately, all staff are required to report to work when there is a school cancellation.

Mr. Albright stated that he and Jay Yeager recently attended a session regarding next years' school calendar. He provided the Board with points of discussion and highlighted some of the changes. He said that he is formulating a survey for the public and employees to give their input. Mr. Albright also stated we are required to have two public meetings to discuss the calendar.

Mrs. Gatian questioned Mr. Albright on the status of the Paden City Booster Building. Mr. Albright informed the Board that he has met with the Boosters, and he is currently waiting for additional information from them dealing with utility bills.

Mr. Brian Jones informed the Board that he visited Marshall County's Bus Garage to take a look at their wash bay. He stated that their complete facility is block and they have wash bays on both ends. He noted that our facility is a steel structure with insulation, and has a used oil furnace that heats the entire facility. He is unsure whether the current furnace is capable of handling the additional square footage, or if an additional heat source would be required. Mr. Jones requested the use of McKinley & Associates to get specs developed in order to get bids from architects. After brief discussion the Board was in agreement to have the specs developed for an economical amount, and Mr. Albright stated he would talk with McKinley & Associates to get this started.

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Mrs. Gatian asked Mrs. McPherson about the Child Nutrition program, and asked if she was getting feedback from students and cooks, and asked if there were any maintenance issues in the kitchens. Mrs. McPherson gave the Board an update regarding the program, and stated she has spoke with students, and maintains a database with their feedback. She also reported that she has received the bids on the new vans for the cooks.

POSSIBLE EXECUTIVE SESSION:

Mr. Blair moved and Mr. Patterson seconded the motion for unanimous approval to retire into Executive Session per WV Code §6-9A-4(b-2-A), for the discussion of personnel matters....The Board retired in Executive Session at 7:04 p.m. Following the Executive Session, the Board reconvened in Open Session at 7:42 p.m., no action needed, none taken.

DATE AND TIME OF NEXT MEETING:

February 3, 2014 - Regular Meeting - County Office - 6:30 p.m.

ADJOURNMENT:

Having set the time and date of the next meeting of the Wetzel County Board of Education, Mr. Blair made the motion to adjourn this Regular Meeting. Mr. Aberegg seconded the motion for unanimous approval to adjourn. Meeting was adjourned at 7:42 p.m.

_____	President
_____	Secretary